

August 25, 2022

Timothy Asplund
Monitoring Section Chief
Bureau of Water Quality
Division of Environmental Management
101 S. Webster Street
PO Box 7921
Madison, WI 53707

Sub ect Stoc bridge 0 0 Sewer Service Area Plan Amendment

Track No. 175

Dear Mr. Asplund:

Please find enclosed a copy of a sewer service area (SSA) amendment request for the Stockbridge 2020 SSA Plan which was approved by the East Central Wisconsin Regional Planning Commission's Community Facilities Committee (CFC) on August 23, 2022. This amendment was submitted under Policy I, A by McMahon Associates on behalf of the Village of Stockbridge. The request proposes to add 31.10 acres outside, but adjacent to the SSA and remove a total of 29.84 acres across multiple parcels in the SSA. All landowners of the parcels to be removed were notified. The amendment would allow sanitary sewer to extend to a proposed project associated with Faith Technologies. This amendment request is consistent with regard to the amendment criteria outlined in the Stockbridge 2020 SSA Plan.

Further information can be found in the attached materials which includes the staff memo, the amendment application, location map, and the CFC draft meeting minutes. This information will also be uploaded to SWIMS.

If you require any additional information or have any questions, please contact me at <a href="mailto:wpaustian@ecwrpc.org">wpaustian@ecwrpc.org</a> or at 920-886-6832.

Sincerely,

Wilhelmina Paustian

Wilhelmino Paustian

Senior Planner

att: Staff Memo

Amendment Application from McMahon Associates

**Location Map** 

Community Facilities Committee Agenda August 23, 2022

Community Facilities Draft Meeting Minutes

cc: Kevin Englebert, Deputy Director, ECWRPC

Melissa Kraemer Badtke, Executive Director, ECWRPC

Gunilla Goulding, Plan Review Engineer, WDNR



**TO** Community Facilities Committee

FROM Wilhelmina Paustian, Senior Planner

**ATE** August 8, 2022

**RE** Stockbridge SSA Plan Amendment – Track 175

On behalf of the Village of Stockbridge, McMahon Associates, Inc. applied to amend the 2020 Stockbridge Sewer Service Area (SSA) Plan. The Amendment falls under Section I Policy A, acreage swap in the Stockbridge SSA Plan.

The Village is requesting that a total of 31.10 acres be added to the SSA and 29.84 acres be removed, or swapped-out, of the SSA. See Table 1 below for acreage land use considered in the proposed swap. All areas to be added or removed from the SSA share a common boundary with the existing SSA and are within the Stockbridge SSA Planning Boundary, per the amendment criteria. In addition, the land owners of the parcels proposed to be removed from the SSA were notified prior to the amendment submittal. McMahon Associates, Inc. indicated that the responses they received were verbal. Some land owners of potential swap parcels declined to have their property removed from the SSA, therefore those parcels were not included in the swap.

Table 1. Swap Acreage by Land Use Classification

Land Classification	SSA Addition (Acres)	SSA Removal (Acres)
Woodlands, Agriculture, Vacant developable	29.22	24.33
Wetland	0.76	2.45
50 Foot Wetland Buffer	1.12	1.20
75 Foot Stream Buffer		0.31
Single Family Residential		0.18
Transportation		1.37
Sum	1.10	

One parcel on the north side of the SSA (Parcel IS 10861) is just outside the Village boundaries in the Town of Stockbridge. The Town was notified of the amendment via a letter from the Village of Stockbridge.

The Stockbridge SSA Plan was adopted in 2001 and planning was extended to the year 2020. The 2020 census number for the Village is 678. In the SSA Plan, the DOA's

projected population only extended to the year 2015 and was 574. Therefore, the Village has seen fairly significant growth since the Plan was adopted.

The additional acreage is owned by the Jansen Living Trust. They are planning to develop the area for a proposed project affiliated with Faith Technologies. There are currently solar panels and some small transportation and building development on the property. The proposed project is to construct cabins to host and entertain renewable energy clients. The attached plan set shows the proposed development and sanitary sewer extension locations. It appears the development will occur outside the wetland and 50-ft wetland buffer. A more detailed conformance review of the sanitary sewer extension will occur at a later date if the SSA amendment is approved.

The estimated future population is 35 persons, although full time residency is not anticipated due to the type of development. The existing sanitary sewer mains and lift stations have the capacity to handle the additional anticipated average and peak flow rate. The attached Sanitary Sewer Location Map also shows the location of existing sanitary sewer infrastructure.

Based on the review and evaluation of this amendment application, staff has determined that the proposed acreage swap in the Stockbridge SSA follows ECWRPC's swap amendment criteria and is consistent with the elements in the Stockbridge SSA Plan and Water Quality Management Program elements.

**Staff Recommendation** Staff recommends that the Community Facilities Committee approve the McMahon Associates, Inc. (Track 175) request on behalf of the Village of Stockbridge.

# Town of Stockbridge Village of Stockbridge Lake Winnebago Hickory Hills Rd

# Map 1 Village of Stockbridge **SSA Amendment Proposal** Track 175

----- Municipal Boundary

Stockbridge Sewer Service Area Boundary

Stockbridge Sewer Service Area Planning Boundary

Proposed Sewer Service Area Addition

Proposed Sewer Service Area Removal

Environmentally Sensitive Area

Wetland & 50 Foot Wetland Buffer

75 Foot Stream Buffer

SSA and ESA data provided by ECWRPC, 2022. Roads, Parcels, and Municipal Boundaries provided by Calumet County, 2022.



This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims all liability regarding fitness of the information for any use other than for East Central Wisconsin Regional Planning Commission business.

PREPARED AUGUST 2022 BY:





July 28, 2022

East Central Wisconsin Regional Planning Commission Attn: Wilhelmina Paustian 400 Anhaip Street, Suite 100 Menasha, WI 54952

RE: Sewer Service Area Amendment, Village of Stockbridge

McM. No. S0004-09-21-00392

Dear Wilhelmina:

Enclosed is a Sewer Service Area Amendment for the Village of Stockbridge. The Village is proposing to swap 25.4 acres of sewer service area. The \$250 check payable to ECWRPC is being sent via US mail.

The proposed sewer service area consists of a combined 31.1 acres. Of the 31.1 acres, 5.7 acres are environmentally sensitive areas (i.e. delineated wetland plus buffer) and 25.4 acres of developed or developable areas. The proposed sewer service area is located on Parcel 14527 and Parcel 45870 in the Village of Stockbridge. Parcel 45870 was recently annexed into the Village of Stockbridge by Jansen Living Trust to have access to the Village's public sanitary sewer and water system. Parcel 14527 was already located within the Village. Jansen Living Trust recently purchased Parcel 14527 from Jim Ecker Farms LLC. Both parcels and the proposed sewer service areas are depicted on the enclosed map, including the Village's current and adjoining sewer service area.

The existing sewer service area to be removed or swapped is located on parcels owned by Jim Ecker Farms LLC (Parcels 10861 and 14614), Lynn/James Kurscheidt (Parcel 14635), and Scott Zaidel (Parcel 14639). Please see attached map. The Village also contacted the John Mueller Rev Living Trust and Scott & Lynda Nadler, but these two property owners declined to have the Village remove or swap their properties out of the current sewer service area. Enclosed is a copy of the letters sent by the Village to the property owners. It is my understanding that property owner responses to the Village were verbal.

The Jansen Living Trust recently constructed solar panels, buildings, and driveways within portions of Parcels 14527 and 45870. These facilities were constructed as a demonstration site for client tours and hosting events to promote renewable solar energy. Faith Technologies is affiliated with the proposed project. The Jansen Living Trust also plans to construct cabins on the property during 2022 for hosting and entertaining potential renewable energy clients. The sewer service area amendment is needed to provide public sanitary sewer service to the proposed cabins. The proposed zoning for the parcels is PUD.



Please contact me if you have questions or require additional information.

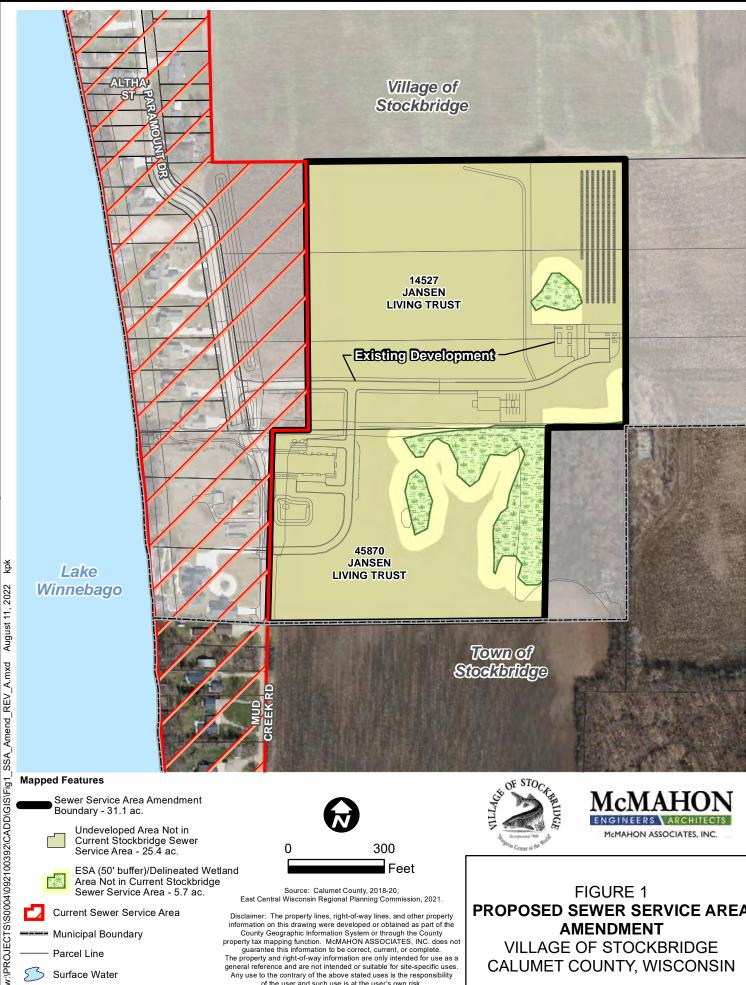
Thank you,

McMahon Associates, Inc.

Nick Vande He, PE VP / Sr Engineer

 $W:\PROJECTS\S0004\092100392\Dept\Muni\SSA\ Amendment\2022\ July\ Letter.docx$ 





Sewer Service Area Amendment Boundary - 31.1 ac.



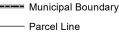
Undeveloped Area Not in Current Stockbridge Sewer Service Area - 25.4 ac.



ESA (50' buffer)/Delineated Wetland Area Not in Current Stockbridge Sewer Service Area - 5.7 ac.



Current Sewer Service Area





300 Feet

Source: Calumet County, 2018-20, East Central Wisconsin Regional Planning Commission, 2021.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete.

The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for rite specific uses. general reference and are not intended or suitable for site-specific uses Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

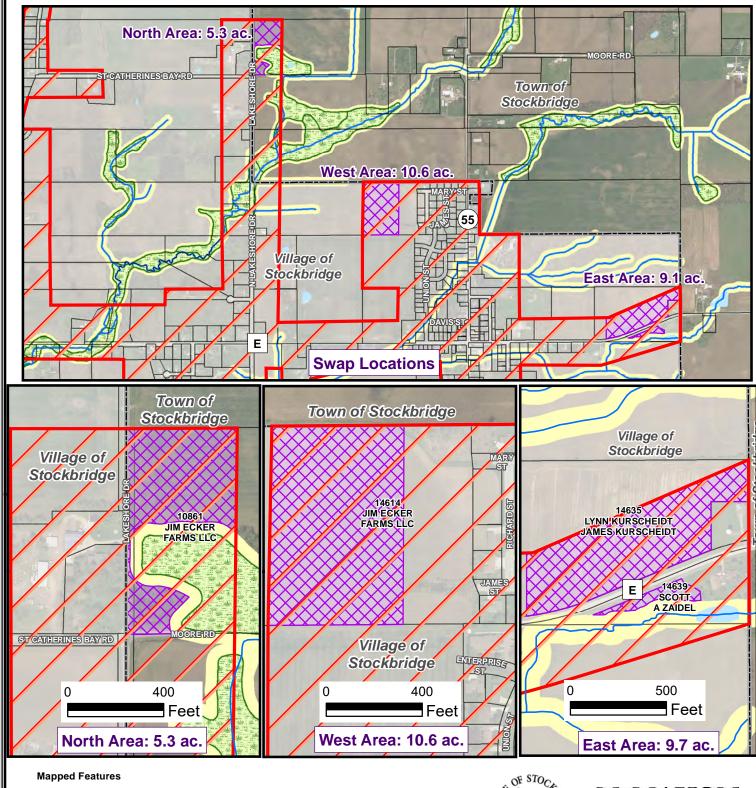




FIGURE 1 PROPOSED SEWER SERVICE AREA **AMENDMENT** 

VILLAGE OF STOCKBRIDGE CALUMET COUNTY, WISCONSIN

Surface Water





IS/ kpk

ROJECTS\S0004\092100392\CADD\G SSA\_Removal\_A.mxd July 28, 2022

**Current Sewer Service Area** 



Area to be Removed from Stockbridge Sewer Service Area - 25.0 ac.



Municipal Boundary



Stream



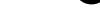
Surface Water



WDNR Wetland



**Environmentally Sensitive Area** (75' Stream Buffer or 50' WDNR Wetland Buffer)



Source: Calumet County, 2018-20, WDNR, 2019, East Central Wisconsin Regional Planning Commission, 2021.

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# FIGURE 2 **SEWER SERVICE AREA REMOVAL**

VILLAGE OF STOCKBRIDGE CALUMET COUNTY, WISCONSIN



SEWER UTILITY
P.O. Box 203 | Stockbridge, WI 53088

(920) 439-1220 | villageofstockbridgeutilities@gmail.com | www.villageofstockbridge.org



August 9, 2021

John Muelller Rev Living Trust N6153 County Rd BB Hilbert, WI 54129

RE: Sanitary Sewer Service Area Changes

Dear Property Owner,

The Village of Stockbridge, in conjunction with the East Central Planning Commission, have made adjustments to the Village of Stockbridge Sewer Service Area. The original long-term planning of development for the Village of Stockbridge Sanitary Sewer System included portions of your property. I have provided mapping to you showing the original sections and the proposed area being removed from the service area.

Please be aware that this area transfer was conducted to extend our sewer services to newly annexed properties. These properties are now part of the Village of Stockbridge and are looking to have sewer utility service installed in 2021 and 2022. The notification to current property owners is necessary (per the East Central Wisconsin Regional Planning Commission process) in case any of the current property owners that are being removed have objections. If you have objections to the proposed changes, please contact me with a formal documented objection in writing or via email.

If you have questions, please feel free to contact me directly.

Sincerely,

Cindy Strebe

Utility Clerk / Treasurer Village of Stockbridge



SEWER UTILITY
P.O. Box 203 | Stockbridge, WI 53088

(920) 439-1220 | villageofstockbridgeutilities@gmail.com | www.villageofstockbridge.org



August 9, 2021

Jim Ecker Farms PO Box 97 Stockbridge, WI 53088

RE: Sanitary Sewer Service Area Changes

Dear Property Owner,

The Village of Stockbridge, in conjunction with the East Central Planning Commission, have made adjustments to the Village of Stockbridge Sewer Service Area. The original long-term planning of development for the Village of Stockbridge Sanitary Sewer System included portions of your property. I have provided mapping to you showing the original sections and the proposed area being removed from the service area.

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If you have questions, please feel free to contact me directly.

Sincerely,

Cindy Strebe

Utility Clerk / Treasurer

Village of Stockbridge



SEWER UTILITY P.O. Box 203 | Stockbridge, WI 53088

(920) 439-1220 | villageofstockbridgeutilities@gmail.com | www.villageofstockbridge.org



August 9, 2021

Scott & Lynda Nadler 601 E. Lake Street Chilton, WI 53014

RE: Sanitary Sewer Service Area Changes

Dear Property Owner.

The Village of Stockbridge, in conjunction with the East Central Planning Commission, have made adjustments to the Village of Stockbridge Sewer Service Area. The original long-term planning of development for the Village of Stockbridge Sanitary Sewer System included portions of your property. I have provided mapping to you showing the original sections and the proposed area being removed from the service area.

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If you have questions, please feel free to contact me directly.

Sincerely.

Cindy Strebe

Utility Clerk / Treasurer Village of Stockbridge



SEWER UTILITY
P.O. Box 203 | Stockbridge, WI 53088

(920) 439-1220 | villageofstockbridgeutilities@gmail.com | www.villageofstockbridge.org



August 9, 2021

Scott Zaidel 815 E. Lake Street Chilton, WI 53014

RE: Sanitary Sewer Service Area Changes

Dear Property Owner,

The Village of Stockbridge, in conjunction with the East Central Planning Commission, have made adjustments to the Village of Stockbridge Sewer Service Area. The original long-term planning of development for the Village of Stockbridge Sanitary Sewer System included portions of your property. I have provided mapping to you showing the original sections and the proposed area being removed from the service area.

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If you have questions, please feel free to contact me directly.

Sincerely,

Cindy Strebe

Utility Clerk / Treasurer

Village of Stockbridge



SEWER UTILITY
P.O. Box 203 | Stockbridge, WI 53088

(920) 439-1220 | villageofstockbridgeutilities@gmail.com | www.villageofstockbridge.org



August 9, 2021

James & Lynn Kurscheidt W4920 County E Chilton, WI 53014

RE: Sanitary Sewer Service Area Changes

Dear Property Owner,

The Village of Stockbridge, in conjunction with the East Central Planning Commission, have made adjustments to the Village of Stockbridge Sewer Service Area. The original long-term planning of development for the Village of Stockbridge Sanitary Sewer System included portions of your property. I have provided mapping to you showing the original sections and the proposed area being removed from the service area.

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If you have questions, please feel free to contact me directly.

Sincerely,

Cindy Strebe

Utility Clerk / Treasurer Village of Stockbridge



# WATER UTILITY

P.O. Box 205 | Stockbridge, WI 53088

#### SEWER UTILITY

P.O. Box 203 | Stockbridge, WI 53088

(920) 439-1220 | villageofstockbridgeutilities@gmail.com | www.villageofstockbridge.org

August 12, 2022

Town of Stockbridge N5024 Long Road Chilton WI 53014

Dear Town of Stockbridge,

The Village of Stockbridge, at the request of the Jansen Living Trust, has applied to amend the public sanitary sewer service area boundary for the Village of Stockbridge. As part of the amendment, the sanitary sewer service area currently located on property owned by Jim Ecker Farms LLC (Parcel ID 10861) is being moved (swapped) out of our current sewer service area moving it to the property owned by the Jansen Living Trust (Parcel IDs 14527 and 45870). The Jim Ecker Farms LLC property that is associated with the sanitary sewer service area swap is located at the northeast corner of Lakeshore Drive and Moore Road. The Jansen Living Trust property that is associated with the sanitary sewer service area swap is located at the south end of Paramount Drive. Both the owners of Jansen Living Trust and Jim Ecker Farms LLC are supportive of the proposed sanitary sewer service area amendment or swap.

As part of the sanitary sewer area amendment process, both the Village and East Central Wisconsin Regional Planning Commission (ECWRPC) wanted to notify the Town about the proposed sanitary sewer service area amendment since the parcel owned by Jim Ecker Farms LLC is located within the Town of Stockbridge. ECWRPC is having a meeting on Tuesday, August 23<sup>rd</sup> to review the proposed amendment. After the ECWRPC completes their review and approval, the amendment will be sent to the Wisconsin Department of Natural Resources for final review and approval.

I have supplied a map (Figure 2) that indicates the area we are referencing. If you have questions, please contact me or Wilhelmina Paustian at ECWRPC. Wilhelmina's phone number is (920) 886-6832 and mine is (920)439-1220.

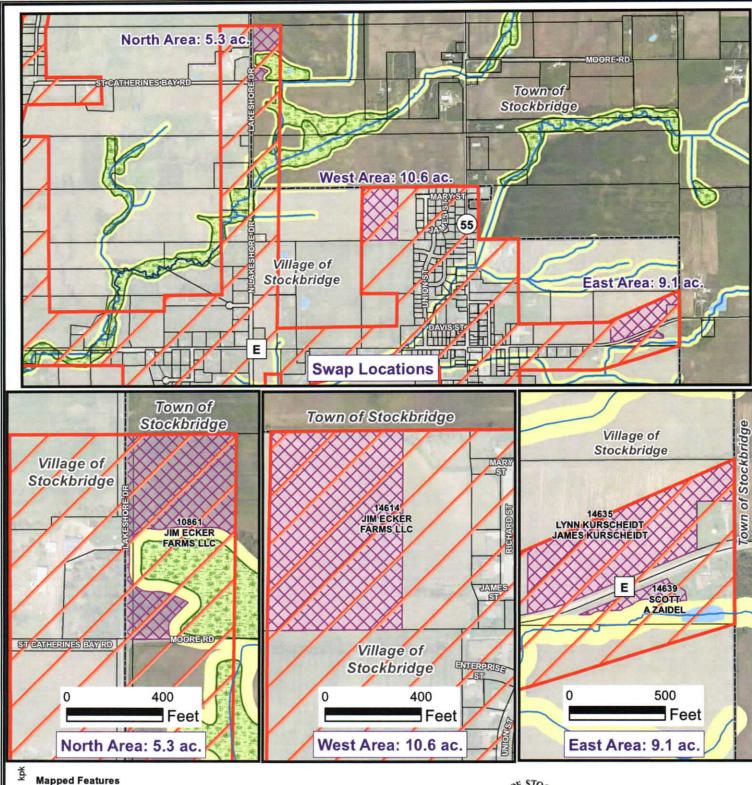
Sincerely,

Cindy Strebe

Utility Clerk / Treasurer Village of Stockbridge

Cc: Wihelmina Paustian, ECWRPC

Nick Vande Hey, McMahon Associates Village of Stockbridge Utility Commissioners





Current Sewer Service Area



100392\CADD\GIS\ d September 13, 2021

Area to be Removed from Stockbridge Sewer Service Area - 25.0 ac.



Municipal Boundary



Parcel Line Stream



Surface Water



WDNR Wetland



Environmentally Sensitive Area (75' Stream Buffer or 50' WDNR Wetland Buffer)



Source: Calumet County, 2018-20, WDNR, 2019, East Central Wisconsin Regional Planning Commission, 2021.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility

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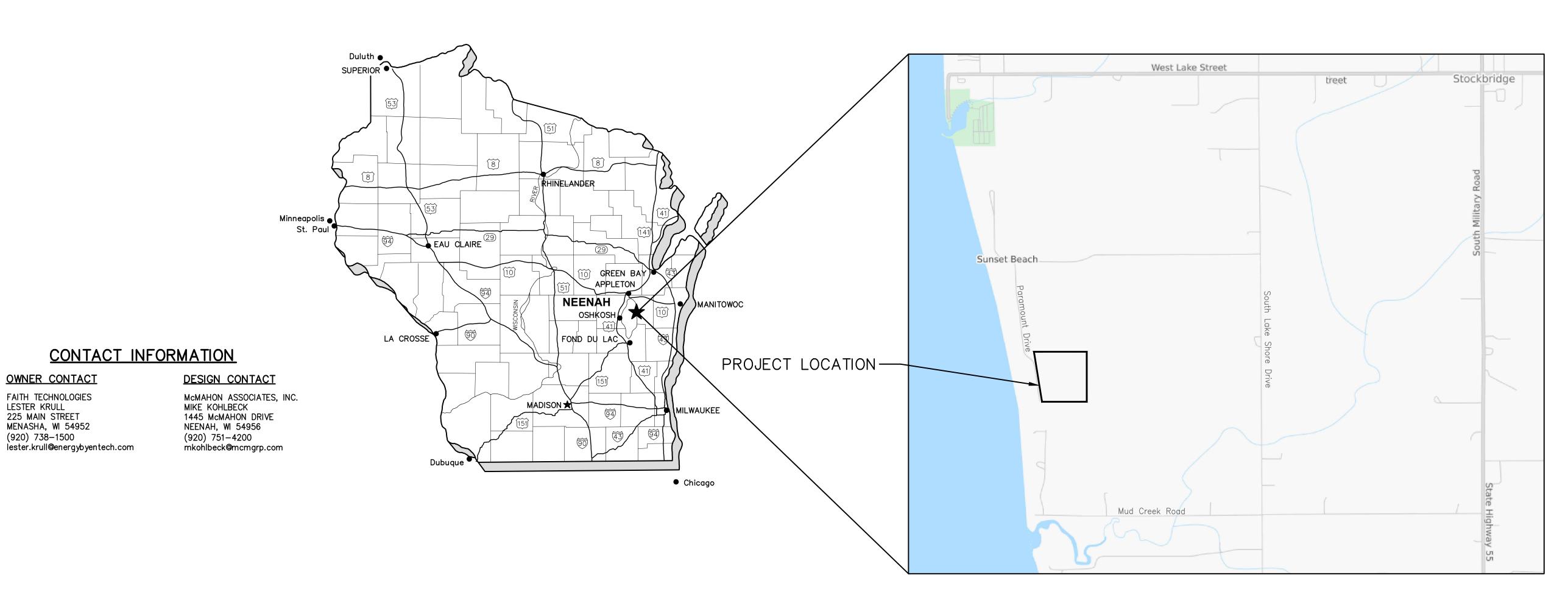


# FIGURE 2 SEWER SERVICE AREA REMOVAL

VILLAGE OF STOCKBRIDGE CALUMET COUNTY, WISCONSIN

# PROJECT LAKESIDE PHASE II RESIDENCE SITE PLAN FOR FAITH TECHNOLOGIES

VILLAGE OF STOCKBRIDGE, CALUMET COUNTY, WISCONSIN MCM # F0929 09-20-00242



# SHEET INDEX

COVER SHEET

C001 NOTES

C100 EXISTING SITE PLAN

C200 LOCATION MAP

C201 SITE PLAN

C300 UTILITY PLAN

C301 UTILITY PLAN

SUI UIILIII PLAN

C500 EROSION CONTROL PLAN

C501 EROSION CONTROL NOTES

C502 EROSION CONTROL DETAILS

C600 DETAILS

C601 DETAILS

C700 POND DETAILS

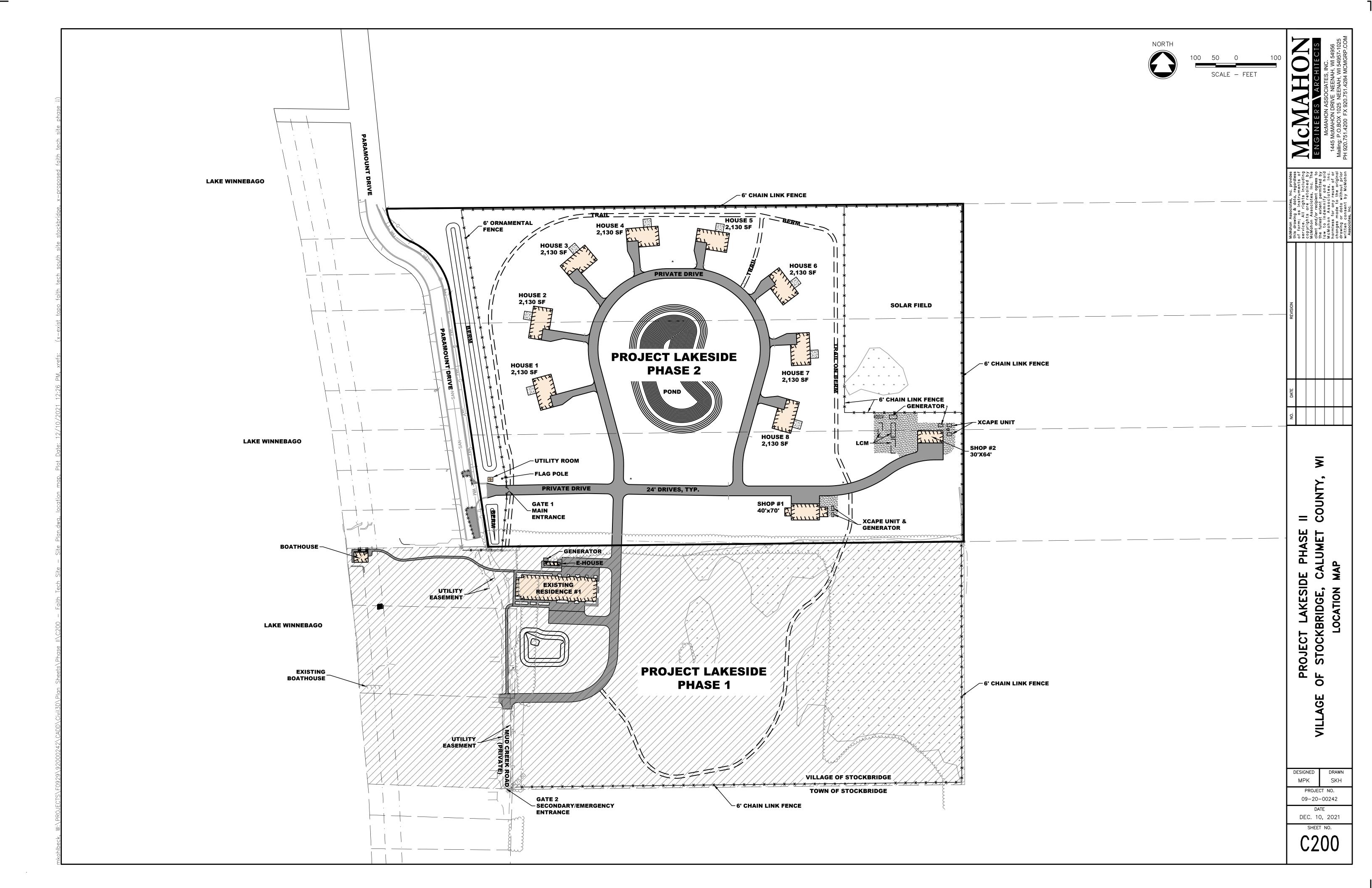
C701 POND OUTLET DETAILS

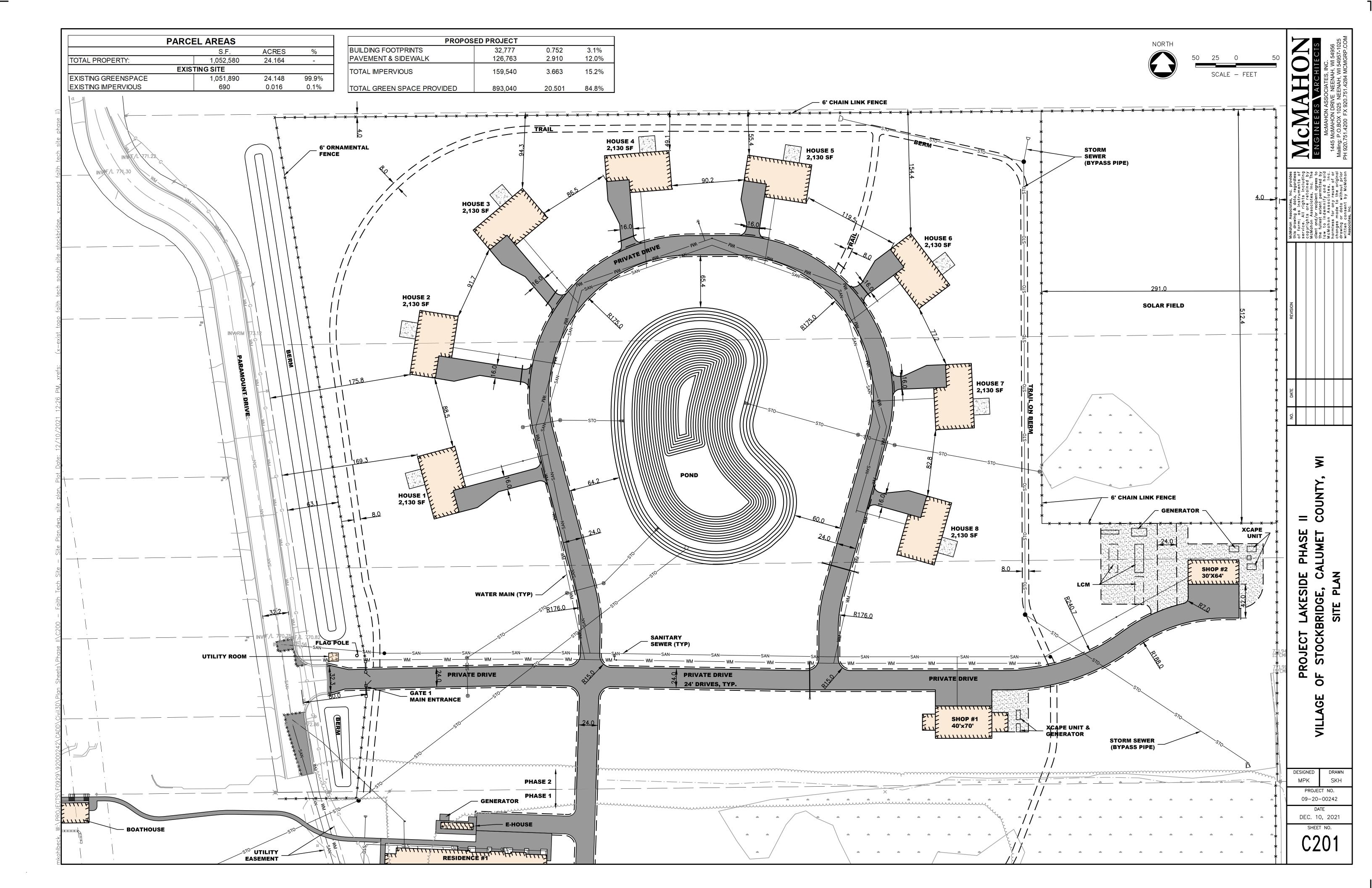


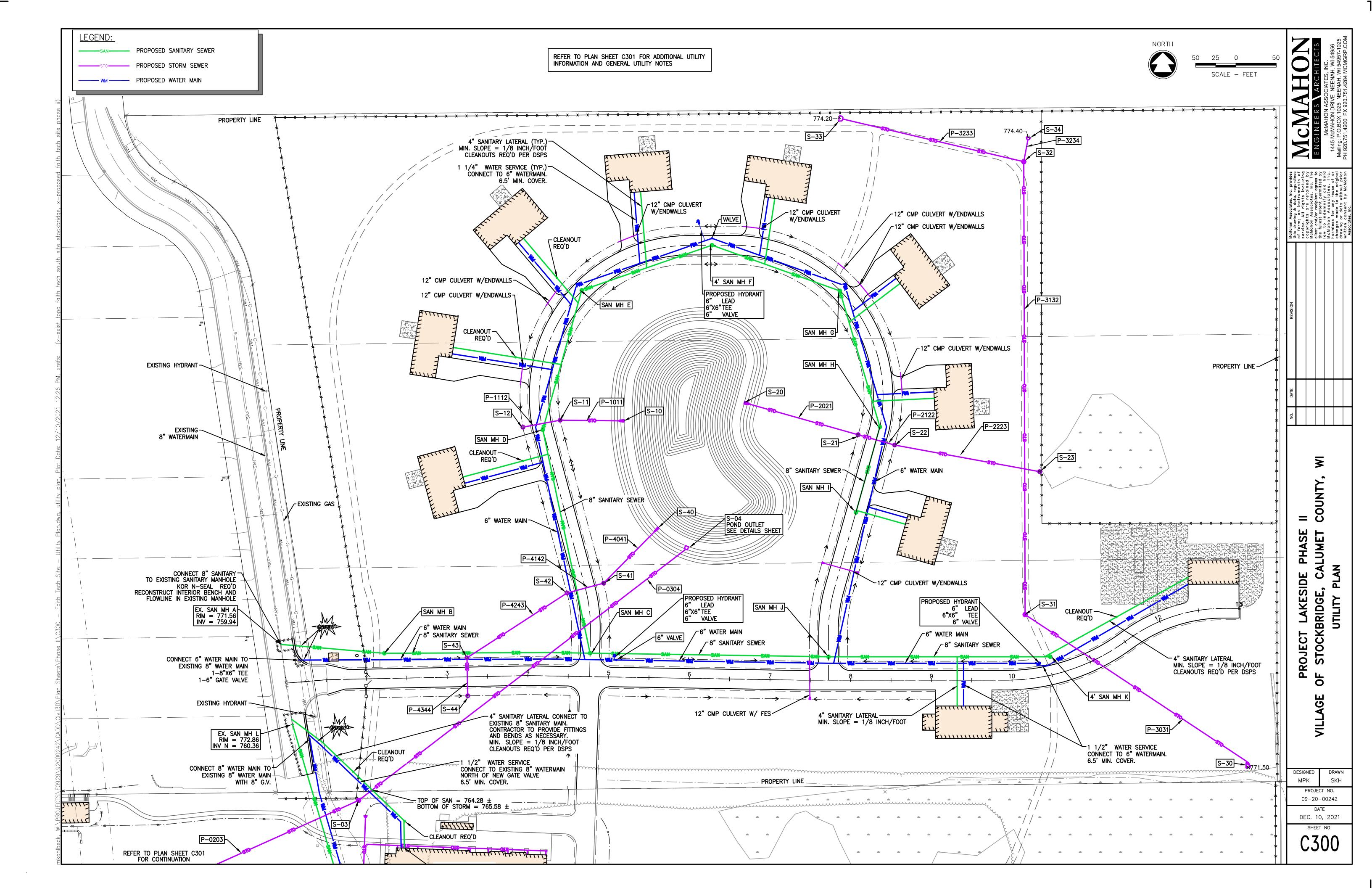


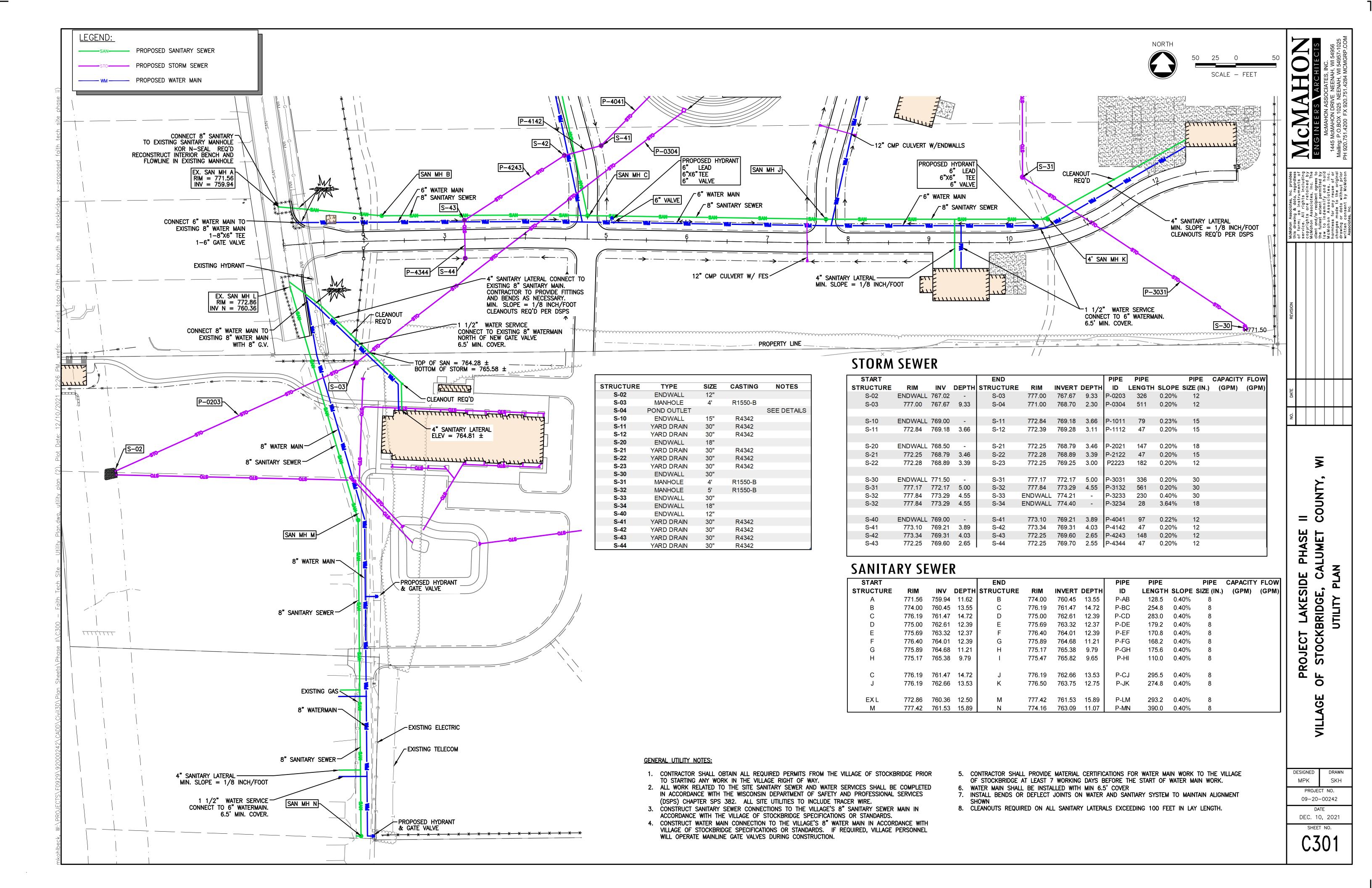
DATE
DEC. 10, 2021

PROJECT NO. 09-20-00242









#### **Wilhelmina Paustian**

From: Nick Vande Hey < NVandehey@mcmgrp.com>

Sent: Thursday, August 11, 2022 2:37 PM

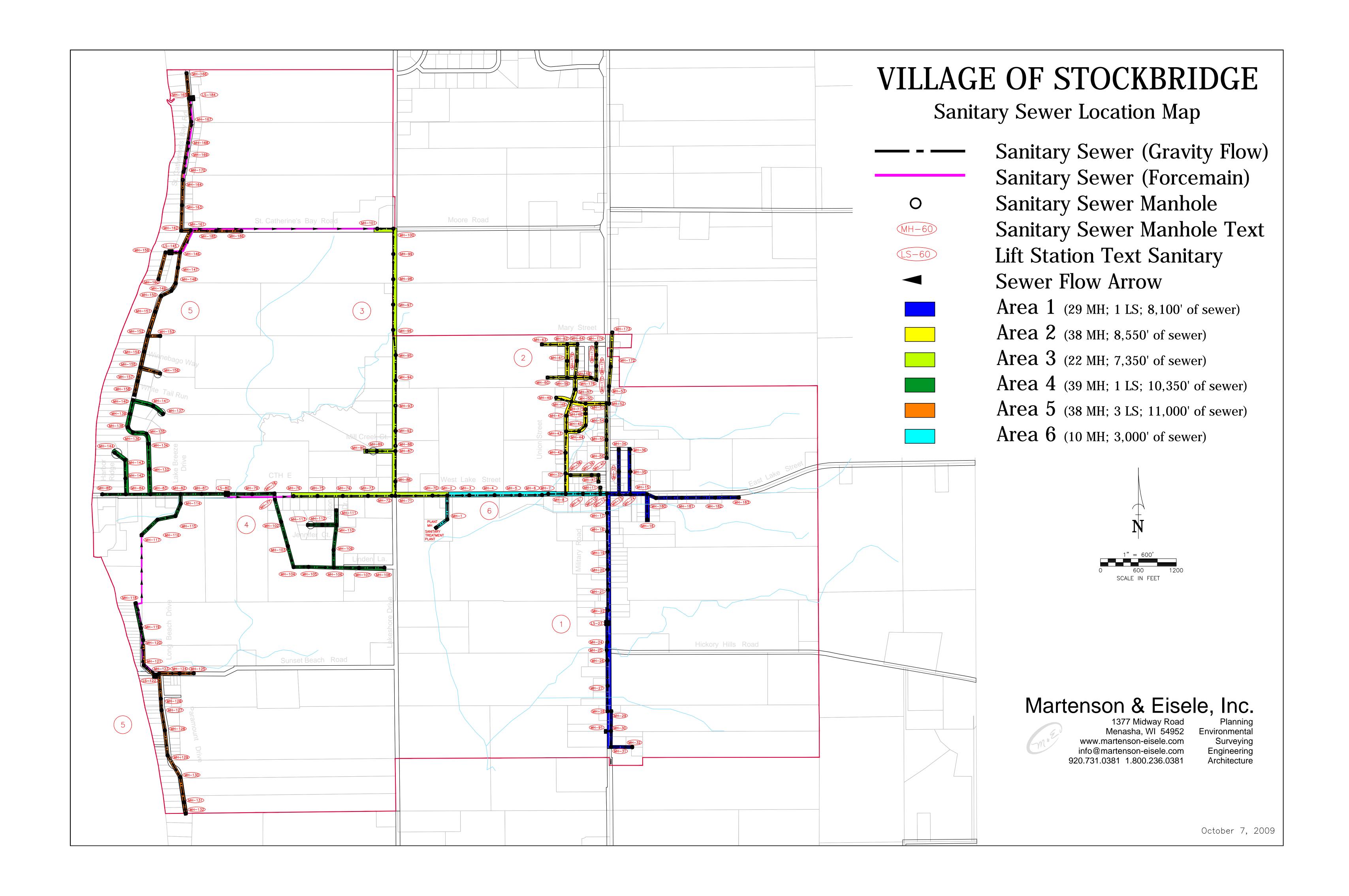
**To:** Wilhelmina Paustian

**Subject:** RE: Sewer Service Area Amendment, Village of Stockbridge

**Attachments:** Sanitary Sewer Mapping.pdf; Faith Tech Site Phase II\_12-10-21.pdf

# Wilhelmina,

Based on the anticipated development plans, the estimated population is 35 persons. At an average flow of 100 gallons per capita day, this results in 3,500 gallons per day. This converts to an average flow rate of 0.0065 cfs and a peak flow rate of 0.026 cfs using a peaking factor of 4.0. The existing downslope sanitary sewer mains and lift stations have capacity for these flows. I've attached a map of the Village's current sanitary collection system, which also depicts the location of lift stations and the wastewater treatment plant. I've also attached a copy of the proposed development plans for the amendment area.





# MEETIN NOTICE COMMUNITY FACILITIES COMMITTEE MEETIN East Central Wisconsin Regional Planning Commission

COMMITTEE MEMBERS: David Albrecht (Perm Alt for Tom Egan), Aaron Jenson (Perm Alt for Brian Smith), James Lowey, Jeff Nooyen, Brenda Schneider

ate Tuesday – August 23, 2022

Time 1:00 p.m. Place Virtual Only

Meeting Lin https://meet.goto.com/711112565

Phone Number +1 (571) 317-3122

**Access Code** 711-112-565

Please contact the East Central office if you are unable to attend and arrange for an alternate to be present.

#### A EN A

- 1. Welcome and Introductions
- . Roll Call
  - A. Introduction of Alternates, Staff and Guests
- . Approval of the Agenda/Motion to eviate
- . Public Comment
- . Approval of the Minutes of the une , 0 Community Facilities Committee Meeting
- . Announcements and iscussion Items
- . New Business/Action Items
  - A. Re-Evaluate Track 173 Oshkosh 2030 Sewer Service Area Amendment: Change in DMA Status
  - B. Track 174 Fox Cities-Heart of the Valley Sewer Service Area Amendment: Acreage Swap
  - C. Track 175 Stockbridge Sewer Service Area Amendment: Acreage Swap
- . Informational / iscussion Items
  - A. County Roundtable Discussion (as time permits)
- . Upcoming Commission Meetings
  - A. The next **Community Facilities Meeting** will take place Wednesday, September 14, 2022 at 10:00 a.m. Further details will be forthcoming.
  - B. The next **Quarterly Commission Meeting** will take place Friday, October 28, 2022. Further details will be forthcoming.

#### 10. Ad ourn

Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.



# DRAFT MEETING MINUTES COMMUNITY FACILITIES COMMITTEE

East Central WI Regional Planning Commission

Date: Wednesday, August 23, 2022

Time: 1:00 p.m.
Place: Virtual Meeting

# 1. Welcome and Introductions

Vice Chairperson Schneider called the meeting to order at 1:00 p.m.

#### 2. Roll Call

Committee Members Present:	
Brenda Schneider-Chair	
Jeff Nooyen	Outagamie County
James Lowey-Vice Chair	Menominee County
Aaron Jenson (Perm. Alt. for Brian Smith)	Waupaca County
Committee Members Absent (Excused):	
David Albrecht (Perm. Alt. for Tom Egan)	Winnebago County
ECWRPC Staff:	
Melissa Kraemer Badtke	Executive Director
Kevin Englebert	Deputy Director
Wilhelmina Paustian	Senior Planner
Leann Buboltz	Administrative Coordinator
ECWRPC Guests:	
Kevin Mraz	Algoma Sanitary District
Lawrie Kobza	Boardman & Clark, LLP
Jonathan Smies	Godfrey & Kahn, S.C.
Tim Asplund	
Gunilla Goulding	
Alix Burk	
John Neumeier	City of Kaukauna
Jeff Bodoh	
Steve Gohde	
James Rabe	City of Oshkosh Public Works
Justin Gierach	
Lynn Lorenson	City of Oshkosh
Mark Rohloff	
Amy Vanden Hogen	City of Oshkosh

- **3. Approval of the Agenda/Motion to Deviate -** A motion was made by Mr. Lowey and second by Mr. Nooyen to approve of the agenda. Motion carried unanimously.
- **4. Public Comment –** Chair Schneider indicated that public comments are limited to 2 minutes for each individual.

Attorney Jonathan Smies – On behalf of the City of Oshkosh. Attorney Smies stated that the City of Oshkosh SSA Amendment will change the DMA status in the City of Oshkosh for the Wit development. He noted that he was in support of the Commission's recommendation to approve the City's request and shared that those being served are City residents and would be receiving city services (i.e. police, fire and water) so providing wastewater service would make sense.

Mr. Mark Rohloff – City of Oshkosh Manager indicated that workforce housing is important for the Economic Development in the area and that the City has been working with the Wit development for a couple of years and noted they are in favor of this request.

Attorney Lawrie Kobza – On behalf of the Algoma Sanitary District No. 1. Attorney Kobza shared that they believe that staff's recommendation includes an error. She stated that this will not conform to the existing Sewer Service Area Plan because the project is being sized to serve areas that are within the Sanitary District DMA and are already receiving service from the Sanitary District. Ms. Kobza also stated that the full cost for the City's interceptor project must be attributed to the Wit development.

Kevin Mraz – City of Algoma Sanitary District. He presented slides showing a map of the existing District's sewer main along Witzel Avenue and noted that it is adequate to serve the site and is the same size diameter that is being proposed by the City, therefore it would not be a necessity to install new infrastructure along Witzel Avenue. In addition, Mr. Mraz pointed out that the sewer main extends to Westbrook Drive, not to Westhaven Drive as was incorrectly noted in the Commission staff's memo. Mr. Mraz emphasized that the City's DMA request is proposed to allow service to the Wit property only and not connect to any other property. A map of the proposed 72 acres that is included in the City's broad project cost was not identified by the City. He also stated that spreading the entire project cost across the 72 acres would not be a fair representation of the monetary cost to serve the Wit development.

- 5. Approval of the Minutes of the June 8, 2022 Community Facilities Committee Meeting A motion was made by Mr. Nooyen and seconded by Mr. Lowey to approve as presented. Hearing of no further discussion, motion carried unanimously.
- 6. Announcements -
  - A. Staff Report –None.

## 7. New Business/Action Items – presented by Ms. Paustian – Senior Planner

A. Re-Evaluate Track 173 – Oshkosh 2030 Sewer Service Area Amendment: Change in DMA Status: Ms. Paustian provided an overview of the amendment timeline and final evaluation. Staff conducted an evaluation of the proposed SSA Amendment with respect to the Policies and Criteria outlined in the Oshkosh SSA Plan, and NR 121, Wisconsin Administrative Code definition of a cost-effective analysis, as well as a non-monetary cost analysis which includes environmental impacts. Upon that review, ECWRPC is recommending that the Community Facilities Committee approve the City of Oshkosh's SSA Amendment (Track 173) request.

A motion was made by Mr. Lowey and second by Mr. Nooyen to approve the proposed Track173-Oshkosh 2030 Sewer Service Area Amendment: Change in DMA Status. Motion carried unanimously

B. Track 174 – Fox Cities-Heart of the Valley Sewer Service Area Amendment: Acreage Swap. On July 20, 2022 the City of Kaukauna submitted an SSA Amendment application to propose removing 39.41 acres of land in the HOV SSA and add in 29.07 acres of land outside, but adjacent to the HOV SSA. Adding this area would allow for the potential to provide service to the proposed Bluestem Meadows development. Ms. Paustian noted that based on the review of the amendment application, staff determined that the proposed acreage swap follows ECWRPC's swap amendment criteria is consistent with the Fox Cities 2030 SSA Plan. Upon review, staff recommended that the Community Facilities Committee approve the City of Kaukauna's SSA Amendment (Track 174) request.

A motion was made by Mr. Jenson and second by Mr. Lowey to approve the proposed Track 171 SSA Amendment. Motion carried unanimously.

C. Track 175 – Stockbridge Sewer Service Area Amendment: Acreage Swap. On behalf of the Village of Stockbridge, McMahon Associates, Inc. requested that a total of 31.10 acres be added to the SSA and 29.84 acres be removed, or swapped-out of the SSA. Ms. Paustian noted that based on the review and evaluation of this amendment application, it was determined that the proposed acreage swap in the Stockbridge SSA follows ECWRPC's swap criteria and is consistent with the elements in the Stockbridge SSA Plan and Water Quality Management Program elements. Staff recommended that the Community Facilities Committee approve.

A motion was made by Mr. Lowey and second by Mr. Nooyen to approve the proposed Track 171 SSA Amendment. Motion carried unanimously.

#### 8. Informational/Discussion Items

County Roundtable Discussion – None

## 9. Establish Time and Place for Next Commission Meeting

A. The next **Community Facilities Meeting** will take place Wednesday, September 14, 2022 at 10:00 a.m. Further details will be forthcoming.

- B. The next **Quarterly Commission Meeting** will take place Friday, October 28, 2022. Further details will be forthcoming.
- **10.** Adjourn A motion was made by Mr. Lowey and second by Mr. Nooyen to adjourn. Time noted at 1:37 p.m.

Respectfully submitted Leann Buboltz – ECWRPC Administrative Coordinator