

January 28, 2021 – Hand delivered by Apartment Manager

Occupants of Commercial Square Apartments
1015 South Commercial Street – Apt #6 & #7
1019 South Commercial Street – Apt #7 & #9
Neenah, WI 54956

Subject: Indoor Air and Sub-Slab Vapor Sampling Planned for February 2021
Donaldsons One Hour Cleaners (Former), 110 West Cecil St., Neenah, WI
DNR BRRTS # 02-71-110797

Greetings,

Thank you for your cooperation with the vapor sampling project in November 2020. The Department of Natural Resource (DNR) is working with our environmental consultant, EnviroForensics, to coordinate the second sampling effort to take place at the same four apartments in February 2021. Repeating the sampling at the exact same locations over multiple seasons is critical for our data evaluation and we again request your cooperation.

As done with the initial event, **Brian Kappen** with EnviroForensics will be contacting you via phone soon to discuss scheduling. You can also reach Brian on his cell at **(262) 745-5054**.

We request that at least 24 hours prior to the sampling date, you remove common household products from your apartment that may interfere with the sampling (e.g., dry cleaned materials, aerosols, furniture/floor polish, degreasers and cleaners, hobby supplies such as solvents, paints, glues, etc.). EnviroForensics will discuss this further with you during coordination if you have any questions.

In addition, we request that at least 24 hours prior to the sampling date, that you close all windows and doors and keep them closed until EnviroForensics picks up their sampling units. You may continue to come and go as normal.

The second sampling effort will include two visits to your units:

- Day 1:
 - Perform an inventory of household chemicals inadvertently remaining in your unit.
 - Set up the air collection canister (basketball size) to collect air sample over 24 hrs.
 - Confirm access to the sub-slab vapor port installed in November 2020.
- Day 2:
 - Return to retrieve the air collection canister.
 - Collect an air sample from the port (30-minute sample).

The sub-slab vapor ports will remain capped flush with the floor for subsequent sampling events. As with the previous sampling event, results will be mailed to all occupants in the buildings after receipt.

DNR is working closely with the Department of Health Services (DHS) and Winnebago County Health Department (“County Health”) to perform this important investigation while also taking necessary precautions

to protect you, your neighbors and our workers from COVID-19. DHS and County Health are ready to discuss any health concerns regarding vapor intrusion or COVID-19.

Please direct any health-related questions to:

Doug Gieryn
Health Officer
Winnebago County Health Department
Ph: 920-232-3029
Cell: 920-420-4900
Email: dgieryn@co.winnebago.wi.us

Amanda Koch
Health Educator
Department of Health Services
Ph: 608-267-2487
Email: Amanda.koch@dhs.wisconsin.gov

Please contact me if you have questions regarding the environmental investigation or need an update on our progress.

Sincerely,



Jennifer Borski
Hydrogeologist
Remediation & Redevelopment Program
(920) 360-0853
Jennifer.Borski@wisconsin.gov

cc: Donna Warner, Premier Real Estate Management, commercialsquare@pre-3.com
Brian Kappen, EnviroForensics, bkappen@enviroforensics.com
Doug Gieryn, Winnebago County Health, dgieryn@co.winnebago.wi.us
Amanda Koch, DHS, Amanda.koch@dhs.wi.gov