

DATE: December 19, 2016

TO: University Cleaners – 1608 Case File
BRRTS # 02-05-233555

FROM: Kristin DuFresne – Remediation & Redevelopment Program

SUBJECT: Summary of December 19, 2016 Skype for Business Meeting

On December 19, 2016, Lisa Rutkowski, Arcadis, and Kristin DuFresne, DNR, spoke via Skype for Business. The purpose of the meeting was to discuss the outstanding closure and GIS Registry related items with respect to the University Cleaners – 1608 site. The following items were discussed:

- General Attachments
 - Include the attachment cover sheet but no attachments under the pdfs called “Attachment _”.
- Attachment B
 - Keep the cover sheet but remove the attachments under pdf “Attachment B”.
 - On the cover sheet, in pdf “Attachment B”, remove the last sentence under B.3.d.
 - Figure B.3.d. should be included rather than not included.
 - Add the September 2016 monitoring well abandonment date to the legend on Figure B.3.d.
- Attachment D
 - Keep the cover sheet but remove the attachments under pdf “Attachment D”.
 - On Figure D.2., remove the “Area of ROW Cap” from the legend and the figure.
 - ROWs require a notification to the ROW owner but there is no maintenance requirement.
 - Add the September 2016 monitoring well abandonment date to the legend on Figure D.2.
- Attachment E
 - Modify the cover sheet to state the well information is not included but that it can be found in prior submittals.
 - The well information is not included because all monitoring wells were abandoned.
 - Keep the pdf containing the well abandonment forms on the cd.

Rutkowski agreed to make the discussed changes and provide the DNR with a new cd.

DuFresne agreed to continue drafting the final closure letter and ROW letter.