



**April 26, 2018**

Mr. Lee Delcore  
Wisconsin Department of Natural Resources  
1155 Pilgrim Road  
Plymouth, WI 53073

**Re: Change Order Request  
Suggar Property  
3301 – 60<sup>th</sup> Street  
Kenosha, WI 53144  
PECFA# 53144-4143-05  
BRRTS# 03-30-004964**

Dear Mr. Delcore:

Midwest Environmental Consulting (MEC) is hereby requesting approval of this change order request in the amount of \$1,283.88. The City of Kenosha changed the approval process and associated fees for obtaining a Street Opening Permit. The scope of work as outlined in the MEC March 1, 2018 Cost Cap Exceedance Request and approved in your letter of March 23, 2018 calls for the installation of one down-gradient groundwater monitoring well to be located within the public right-of-way. The previously approved costs for obtaining the permit are no longer applicable were as follows.

<b>Previously Approved Permitting Costs</b>	
Soil Boring/Monitoring Well Permit (MEC)	\$246.12
Permit Fee (MEC)	\$50.00
<b>Total Previously Approved Permitting Costs</b>	<b>\$296.12</b>

The permit fee above is no longer applicable. The soil boring/monitoring well permit cost above will be reallocated from MEC to the commodity service provider for their efforts in obtaining the permit.

The new City of Kenosha permitting process requires registration with the City as a contractor meeting the insurance requirements to be eligible to obtain Public Right-of-Way Registration. Subsequently, a Street Opening Permit must be obtained for each individual project. The applications have been completed by the commodity service provider and the payment documentation is attached. Also, a variance is being sought to cover traffic control costs as stipulated on the attached commodity service provider's quote. In addition, once the monitoring well is abandoned, the City will install a 4-foot by 4-foot



concrete replacement panel. The City states that they currently charge about \$1,200.00 for this work. The current access/permitting costs are outlined below.

<b>Currently Applicable Permitting Costs</b>	
Public Right-of-Way Registration Fee (Commodity Service Provider)	\$30.00
Street Opening Permit Fee (Commodity Service Provider)	\$150.00
Traffic Control (Commodity Service Provider)	\$200.00
4'x4' City Installed Concrete Replacement Panel upon Well Abandonment (Estimated)	\$1,200.00
<b>Total Current Permitting Costs</b>	<b>\$1,580.00</b>

As a consequence of the above, approval is being sought for the costs exceeding those previous approved in the amount of \$1,283.88. It should be noted that the \$1,200.00 cost for the concrete replacement panel is based on recent City of Kenosha charges, which may change in the interim between the well installation and abandonment.

If you have any questions or need additional information please contact me at (262) 237-4351.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Sean Cranley', is written over a horizontal line.

Sean Cranley, P.G.  
Principal Hydrogeologist

Cc: Jose Ochoa – Responsible Party



FOR OFFICE USE ONLY	
Certificate of Insurance	
City Additional Insured	_____
Amounts Confirmed	Y/N
Registration #:	_____

**Application for Public Right-of-Way Registration**  
Form #PWED10 (rev. 3/18)

Date: 04/18/2018

**Registrant Information**

Name: GESTRA Engineering, Inc.

Corporate/Regional Contact Person (if applicable): Scott Miller

Digger's Hotline Registration Certificate Number: 261533

Address: 191 W. Edgerton Ave Email: scott.miller@gestra-inc.com

Phone Number: Milwaukee, WI 53207 Fax Number: (414) 933-7844  
(414) 933-7444

**Local Emergency Representative Information (Must be available 24 hours per day)**

Name: Scott Miller / GESTRA Engineering

Address: 191 W. Edgerton Ave., Milwaukee, WI 53207

Email: scott.miller@gestra-inc.com Cell Phone Number: (414) 234-9111

Office Phone Number: (414) 933-7444 Fax Number: (414) 933-7844

**Attachments (mark and include all that apply)**

- Corporation's business certificate under Wis. Stats. (if entity is a corporation, LLC or LLP)
- Corporate certificate of authority from Wisconsin Public Service Commission
- Certificate of liability insurance
- Indemnity and Hold Harmless Agreement (page 3)

For existing poles and towers, registrant must provide the following for all facilities:

\_\_\_ Structural certification stamped by a registered professional engineer in the State of Wisconsin (including, but not limited to, structural sufficiency and vertical plumbness)

\_\_\_ Statement regarding impact of stray voltage (testing may be required)

**Annual Registration Fee Information**

Temporary Use/Occupancy of Right-of-Way (excavation, dumpster, etc.)	\$30
Permanent Facility Occupancy of Right-of-Way (utilities)	\$250
Additional Fee for Poles/Towers (1-50 facilities)*	\$100
Fee for Every Additional 50 Poles/Towers (In increments of 50)	\$100/50 units
<b>Total Annual Fee Enclosed</b>	\$

\*Poles and towers require annual facility inspections and therefore incur an additional fee.

The registrant shall keep all of the information listed above current at all times by providing the Department with information as to any changes within fifteen (15) working days following the date on which the registrant has knowledge of any change.

**Indemnity and Hold Harmless Agreement**  
**(City of Kenosha Code of General Ordinances Section 5.04 V)**

Registrant Name:   GESTRA Engineering, Inc.  

By registering with the City of Kenosha, or by accepting a permit under Section 5.04 of the City of Kenosha Code of General Ordinances, a registrant or Permittee, as the case may be, herein and hereby agrees to indemnify, defend, and hold harmless the City, its officers, boards, committees, commissions, elected officials, employees and agents (collectively, "Indemnified Parties"), from and against all loss or expense (including liability costs and attorney's fees) by reason of any claim or suit, or of liability imposed by law upon an indemnified Party for damages because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Permittee's acts or omissions in the exercise of its rights under this permit, whether caused by or contributed to by the City or its agents or employees except in such cases where cause by the sole negligence or willful misconduct of the City.

Dated the   18<sup>th</sup>   day of   April  , 20  18  .

Owner's Authorized Representative Printed Name:   Scott Miller  

Owner's Authorized Representative Signature:   Scott Miller



GESTRA Engineering, Inc.  
 191 W. Edgerton Ave.  
 Milwaukee, WI 53207  
 P (414) 933-7444  
 F (414) 933-7844

## Letter of Transmittal

**To** City of Kenosha Department of Public Works  
 Attention: Laura Dietrick  
 652 52<sup>nd</sup> St., Room 305  
 Kenosha, WI 53140

**Date** 04/20/18

**From** Scott Miller  
 GESTRA Engineering, Inc.  
 191 W. Edgerton Ave  
 Milwaukee, WI 53207

We are sending you  enclosed  under separate cover via US Mail the following

- Print     
  Original     
  Reproducible     
  Shop drawing     
  Test Report  
 Specifications     
  Correspondence     
  Soil Samples     
  Check #3272 for ROW Registration

Quantity	Date	Sheet	Description
1	04/19/18		GESTRA check #3272 \$30 fee for Application for Public Right-of-Way Registration Project #18119-60_Suggar Property, 3301 60 <sup>th</sup> St., Kenosha, WI
1	04/18/18	5	GESTRA Application for Public Right-of-Way Registration Form PWB010

*If enclosures are not as noted, please notify sender at once*

The enclosed are being transmitted

- For your use     
  As requested     
  Returned for corrections     
  For review and comment  
 Approved as noted     
  For approval     
  \_\_\_\_\_

**Comments**

Laura- Attached is cbk #3272; \$30 fee for GESTRA Right of Way Registration. I sent you via email a completed Application, dated 04/18. A hard copy is attached

*SDM*

Copies To: #18119-60 FILE

QUESTRA Engineering Inc

City of Kenosha Accounts Payable

4/19/2018

3272

30.00

Fee for City of Kenosha  
ROW Registration Form PW E001

Project # 18119-60

Sugar Property  
#301 60th St, Kenosha, WI

Checking

30.00

**STREET OPENING/OCCUPANCY PERMIT  
CITY OF KENOSHA  
DEPARTMENT OF PUBLIC WORKS  
262-653-4050**

**PERMIT: 18-0239**

Date: 04/24/18

Permit to: Excavate Curb Lane  
For: BORING

CITY OF KENOSHA  
GENERAL RECEIPT  
COPY

Permittee Address: GESTRA ENGINEERING  
191 W EDGERTON AVE  
MILWAUKEE, WI 53207

RECEIPT NO.: 177159  
RECEIPT DATE: 04/24/18  
RECEIPT NAME: GESTRA ENGINEERING  
ADDRESS: 191 W EDGERTON AVE

LOCATION OF WORK: 03301 0060 ST

MILWAUKEE, WI 53207

COMMENTS:

3301 60TH ST

SIZE OF OPENING: PLEASE CONTACT INSPECTOR OR PUBLIC WORKS AT  
24 HRS IN ADVANCE OF STARTING WORK AT 2629453475 *Brandon*  
OR 2626534050. SEE ATTACHED PERMIT REQUIREMENTS

DESCRIPTION/ACCT NUMBER	AMOUNT
STREET OPEN PERMITS 110-00-44106-000-000	150.00
DUE:	150.00
CHECK:	150.00
CHANGE:	

CONTRACTOR JOB NUMBER: 18119-60

ESTIMATED TIME TO COMPLETE WORK: 05/30/18

Signed

CHECK NO: 3278  
Authorized Representative

Utilities listed below must be called at least three (3) days prior to digging. Issuance of permit conditioned upon complete and absolute compliance with Section 6.04 of Kenosha Code of General Ordinances, all applicable State Statutes, and all provisions of the Department of Public Works, including traffic control for work zones.

PERMIT FEE \$150.00

*Shelly Billingsley*  
Administrator of Public Works

THE ACCEPTANCE OF THIS PERMIT BY THE PERMITTEE CONSTITUTES AN ACKNOWLEDGMENT AND ACCEPTANCE OF THE CONDITIONS AND REGULATIONS HEREIN NOTED.

*W*

Permit Clerk

**Notify Public Works 24 Hours prior to pouring concrete or repair asphalt surface.**

**IF THE INSPECTOR CANNOT BE REACHED, PLEASE CONTACT THE PUBLIC WORKS OFFICE AT (262) 653-4050 TO SCHEDULE AN INSPECTION.**

**PROTECT LIFE AND PROPERTY - BEFORE DIGGING CALL**

- Wisconsin Electric Power Company (Digger's Hotline) . . . . . 1-800-242-8511
- Wisconsin Telephone Company (Digger's Hotline) . . . . . 1-800-242-8511
- Kenosha Water Utility . . . . . 653-4300
- City of Kenosha Fire Alarm System . . . . . 653-4100
- City of Kenosha Electrical Service . . . . . 653-4070
- City of Kenosha Sewers . . . . . 653-4315



GESTRA Engineering, Inc.  
 191 W. Edgerton Avenue  
 Milwaukee, WI 53205  
 Phone: (414)-933-7444  
 Fax: (414) 933-7844

### Break Down of Contract Drilling

Project: Suggar Property Well Installations  
 Proposal Number: P18195-60  
 Site Location: 3301 60th Street, Kenosha, WI.  
 Date: 4/17/2018  
 Client: Midwest Environmental Consulting  
 Estimated By: TRW

Attn: Sean Cranley

#### Estimate Based on the Request for Proposal

	Units	Unit Price	Quantity	Total Cost	Assumptions
Mobilization/Demobilization	Lump Sum	\$963.38	1	\$963.38	CME 75 Truck mounted drill.
4 1/4 Auger Drilling w/Sampling	Lineal Foot	\$16.70	18	\$300.60	GESTRA to call in a diggers hotline ticket. Client responsible for clearing all private utilities in the work areas.
4 1/4 Auger Drilling wo/Sampling	Lineal Foot	\$11.97	72	\$861.84	
2" Well Installation	Lineal Foot	\$16.70	90	\$1,503.00	
Protective Covers	Each	\$202.65	5	\$1,013.25	
D.O.T. Drums	Each	\$55.13	6	\$330.78	
Pavement Penetration /Patch	Each	\$72.87	3	\$218.61	
Pavement Coring	Each	\$80.00	0	\$0.00	If needed.
Traffic Control	Daily	\$200.00	1	\$200.00	Signs and cones.
Permit Fees	Each	\$130.00	1	\$130.00	
Permit Application/ Handling	Each	\$246.12	1	\$246.12	
Private Utility Locate	Hourly	\$250.00	0	\$0.00	Subcontracted, estimated fee. Cost will be actual fee plus 10%
<b>Total Estimated Project Cost</b>				<b>\$5,767.58</b>	

#### Additional Services

	Units	Unit Rate	Quantity	Total Est.	Assumptions
Total					
<b>Project Total</b>					

This quotation is an estimate and is not a lump sum. GESTRA reserves the right to charge for services as performed according to the attached fee schedule.

Quotation Prepared By:

Quotation Accepted By:

Timothy R. Winkler, Drilling Manager

Print Name and Position

Print Name and Position

Signature

Signature

4/17/2018

Date