

DATE: November 1, 1994 FILE REF: ERR/ERP

TO: Donald Erickson - FN/1

FROM: Paul Didier - SW/3 *Paul*

SUBJECT: Environmental Repair Program Consultant Selection Meeting,
October 21, 1994 C.M. Christiansen Project

The purpose of this memo is to document the above referenced Department of Natural Resources consultant selection committee meeting. The selection committee members were:

Scott Watson - NCD
Connie Antonuk - NCD
Bob Strous - SW/3
Dick Kalnicky - SW/3

The committee reviewed the requirements for the project. The project is a site investigation related to a non-operational pole dipping facility near Phelps, Wisconsin in Vilas County. Wooden poles were dipped into a pentachlorophenol solution, then transferred to several large drying areas covering at least 10 to 15 acres. Groundwater contamination is suspected, and there is sediment contamination in nearby Military Creek, which a short distance downstream discharges to North Twin Lake. Adjacent wetlands may also be contaminated. The end moraine topography of the site also lends to the overall complexity of the site investigation.

A short list of over 50 firms with soil investigation, groundwater investigation, and dioxin investigation and remediation experience was generated. The selection committee discussed the possibility of hiring an MBE firm. One MBE firm on the list was from out of state. The other two MBEs are under contract for ERP projects and the committee thought that the firms' performance on these current contracts should be evaluated before considering them for other projects, particularly one this complex.

Given that the project appears to be relatively complex and because the short list did not include pentachlorophenol investigation and remediation experience, the committee thought that a project specific prequalification survey should be sent to 5 or 6 consultants. The firms selected include: Camp Dresser & McKee Inc.; CH2MHill; Dames and Moore--Brookfield; Graef, Anhalt, Schloemer; RMT Inc.; and Terracon Environmental.

These firms will have two or three weeks to submit statements of qualifications telling us why they are the best qualified to conduct the site investigation. The responses will be scored by the Project Manager and Program Coordinator based on criteria developed by ERP staff. The most qualified one or two firms will then be asked to submit proposals and cost estimates.


We are requesting, therefore, that all six firms be provided the following items, copies of which are attached to this memo:

1. The Scope of Work for the proposed C.M. Christiansen project.
2. A copy of our standard DNR/ERP contract language.
3. A short list of the information they are to submit for our evaluation.

We would like each firm to submit a Statement of Qualifications no longer than 3 type-written pages. We do not want the firms to send us their standard PR information. The firms should describe to us why their firm should be selected by describing any related project experience as well as describing the qualifications of available staff and any equipment which they have available which would be utilized for the project. We would like to know which, if any, portions of the Scope of Work would be sub-contracted to other firms and who those sub-contractors are likely to be.

We would like to get their responses to this request by November 22, 1994. As always, your assistance in professional consultant selection and contracting is appreciated. Contact Dick Kalnicky of my staff at 267-7554, if you have any questions regarding this project.

Approved:



Paul P. Didier, Director
Bureau of Solid and Hazardous
Waste Management

11/1/94
Date

PD/dk
Enclosures

cc: Mark Giesfeldt - SW/3
Bob Strous - SW/3
Dick Kalnicky - SW/3
Connie Antonuk - NCD
Scott Watson - NCD



C.M. Christiansen Project
Request for Statements of Qualification
November 1, 1994


Please submit the following information on 3 or less type-written pages. Do not send us your "standard" public relations information.

1. A description of your firm's experience with similar projects including investigation and remediation of soils and sediments contaminated with pentachlorophenol.
2. A list of the staff in your firm who would be assigned to the project and a description of their relevant project experience.
3. A description of any equipment/laboratory facilities which your firm has available for this project.
4. A list of any portions of the Scope of Work which would be subcontracted to other firms and who those subcontractors are likely to be.
5. A statement indicating why you believe your firm would be the best qualified for this project.

DATE: November 3, 1994

FILE REF: 4190

TO: C.M. Christiansen File

FROM: Michelle Owens 

SUBJECT: Phone Conversation with Ray Roder

I called Roder on November 2, 1994 to get an update on who they hired as a consultant. He informed me that they were trying to get a more detailed bid from Coleman Engineering and that bid has not come in yet. He did tell Coleman that they had wanted the bid by October 27th so Mr. Christiansen could have made a final decision by now.

I informed him that he should stress to his client and Coleman that the Department has already gone through the consultant selection process for the DNR to do the work at the site and EPA is ready to come in and do an emergency removal. I also mentioned that it would be in his best interest that we see a decision made, on their choice for a consultant, by Friday the 4th.

We'll have to see what happens. I think they are sort of at the mercy of the consultant.

cc: Scott Watson