

K. SINGH & ASSOCIATES, INC.

Engineers and Environmental Management Consultants

1135 Legion Drive, Elm Grove, WI 53122 (414) 821 - 1171 FAX (414) 821 - 1174

November 11, 1993

Ms. Margaret Graefe
Wisconsin Department of Natural Resources
4041 N. Richards Street
Milwaukee, WI 53212

Project # 2096

Reference: Monthly Progress Report Sanitary Landfill and Transfer
Delafield, Wisconsin

Dear Ms. Graefe:

The purpose of this letter is to provide a progress report for services provided from October 1 through 31, 1993. During this time period, we have addressed several issues, more specifically described as follows:

Project Management

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Staff Coordination	100	\$ 40.00
2. Project Coordination	100	\$ 145.00
3. Regulatory Coordination	100	\$ 40.00

Report Preparation

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Weekly Report	100	\$ 300.00
2. Report Review	100	\$ 40.00

Site Visit

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Leachate & Gas Monitoring	100	\$ 500.00

Subcontractors' Invoices

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Cellular One	100	\$ 23.06

Ms. Margaret Graefe
Page 2

Equipment Usage

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Gas Meter	100	\$ 250.00

Miscellaneous

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Clerical	100	\$ 25.00
2. Mileage	----	\$ 61.60

Amount Due **\$ 1,424.66**

We believe that this documentation helps to clarify our activities at the landfill site. Please call us, if you have any questions regarding this submittal.

Sincerely,

K. SINGH & ASSOCIATES, INC.

Pratap N. Singh
Pratap N. Singh, Ph.D., P.E.
Project Manager

cc: Ms. Marie Stewart / WDNR, Madison

Encl:
Invoice No. 2096-10-93 dated November 11, 1993