

K. SINGH & ASSOCIATES, INC.

Engineers and Environmental Management Consultants

1135 Legion Drive, Elm Grove, WI 53122 (414) 821 - 1171 FAX (414) 821 - 1174

December 17, 1993

Ms. Margaret Graefe
Wisconsin Department of Natural Resources
4041 N. Richards Street
P.O. Box 12436
Milwaukee, WI 53212

Project # 2096

Reference: Monthly Progress Report Sanitary Landfill and Transfer
Delafield, Wisconsin

Dear Ms. Graefe:

The purpose of this letter is to provide a progress report for services provided from November 1 through 30, 1993. During this time period, we have addressed several issues, more specifically described as follows:

Project Management

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Staff Coordination	100	\$ 240.00
2. Project Management	100	\$ 40.00

Report Preparation

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Weekly Report	100	\$ 225.00

Site Visit

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Gas & Leachate Monitoring	100	\$ 375.00

Subcontractors' Invoices

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Cellular One	100	\$ 52.94

Ms. Margaret Graefe
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Equipment Usage

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Gas Meter	100	\$ 187.50

Miscellaneous

<u>Scope Item</u>	<u>% Activity Complete</u>	<u>Budget Expended</u>
1. Clerical	100	\$ 18.75
3. Mileage	----	\$ 50.05
Amount Due		\$ 1,189.24

We believe that this documentation helps to clarify our activities at the landfill site. Please call us, if you have any questions regarding this submittal.

Sincerely,

K. SINGH & ASSOCIATES, INC.

Pratap N. Singh
Pratap N. Singh, Ph.D., P.E.
Project Manager

cc: Ms. Marie Stewart / WDNR, Madison

Encl:
Invoice No. 2096-11-93 dated December 6, 1993

K. SINGH**&****ASSOCIATES,****INC.**

1135 Legion Drive,

Elm Grove,

Wisconsin 53122,

(414) - 821 - 1171

FAX (414) - 821 - 1174

Name WDNR - Southeastern District
 Street Richards Street Annex-4041 North Richards Street Date December 17, 1993
 City / State / ZIP Milwaukee WI 53212 Project # 2096
 Attention Ms. Margaret Graefe Invoice No. 2096-11-93

DESCRIPTION : Engineering Services
 JOB : Delafield Landfill
 AUTHORIZATION : Per your verbal authorization of August 12, 1993
 PERIOD COVERED : November 1-30, 1993

Date	Details	Designation	Hour/ Qty./ Mins.	Cost/Hr. Cost/Meal Cost/Min.	Total
Project Management					
11/08/93	Staff coordination	Principal Engineer (PS)	.5	\$80.00	\$40.00
11/10/93	Staff coordination	Principal Engineer (PS)	.5	\$80.00	\$40.00
11/16/93	Staff coordination	Principal Engineer (PS)	1	\$80.00	\$80.00
11/22/93	Staff coordination	Principal Engineer (PS)	.5	\$80.00	\$40.00
11/23/93	Staff coordination	Principal Engineer (PS)	.5	\$80.00	\$40.00
<u>Subtotal for Project Management</u>					<u>\$240.00</u>
Report Preparation					
11/03/93	Weekly status report	Project Scientist (RS)	1.5	\$50.00	\$75.00
11/11/93	Weekly status report	Project Scientist (RS)	1.5	\$50.00	\$75.00
11/19/93	Weekly status report	Project Scientist (RS)	1.5	\$50.00	\$75.00
<u>Subtotal for Report Preparation</u>					<u>\$225.00</u>
Site Visit					
11/03/93	Gas & leachate monitoring	Project Scientist (RS)	2.5	\$50.00	\$125.00
11/11/93	Leachate & gas monitoring	Project Scientist (RS)	2.5	\$50.00	\$125.00
11/19/93	Leachate & gas monitoring	Project Scientist (RS)	2.5	\$50.00	\$125.00
11/30/93	Project management	Principal Engineer (PS)	.5	\$80.00	\$40.00
<u>Subtotal for Site Visit</u>					<u>\$415.00</u>
Clerical					
11/08/93	Miscellaneous clerical	Administrative Assistant (JF)	.5	\$25.00	\$12.50
11/11/93	Miscellaneous clerical	Administrative Assistant (JF)	.25	\$25.00	\$6.25
<u>Subtotal for Clerical</u>					<u>\$18.75</u>
Subcontractor's Invoices					
11/22/93	Cellular One #00026203-040 Current charges		1.1	\$48.13	\$52.94
<u>Subtotal for Subcontractor's Invoices</u>					<u>\$52.94</u>

PAYMENT DUE UPON RECEIPT

Date	Details	Designation	Hour/ Qty./ Mins.	Cost/Hr. Cost/Meal Cost/Min.	Total
Equipment Usage					
11/03/93	Gas meter		2.5	\$25.00	\$62.50
11/11/93	Gas meter		2.5	\$25.00	\$62.50
11/19/93	Gas meter		2.5	\$25.00	\$62.50
<u>Subtotal for Equipment Usage</u>					<u>\$187.50</u>
Mileage					
11/03/93		Project Scientist (RS)	34	\$0.35	\$11.90
11/11/93		Project Scientist (RS)	35	\$0.35	\$12.25
11/19/93		Project Scientist (RS)	34	\$0.35	\$11.90
11/30/93		Principal Engineer (PS)	40	\$0.35	\$14.00
<u>Subtotal for Mileage</u>					<u>\$50.05</u>

AMOUNT DUE \$1189.24


 Kamala Singh
 President

PAYMENT DUE UPON RECEIPT

State of Wisconsin
 DEPARTMENT OF NATURAL RESOURCES
 Box 7921
 Madison, Wisconsin 53707

INVOICE FOR PROFESSIONAL SERVICES

PROJECT Sanitary Transfer and Landfill O&M, REQUEST NO. _____
Delafield Site PROJECT NO. SW472
 LOCATION Delafield, Waukesha Co., Wisconsin CONTRACT NO. 3618

	Total Fee Due To Date	Previously Submitted	Payment Due This Invoice
If "lump sum" contract: Original Contract Sum _____ Change Orders (List Separately) _____ _____ Total Contract To Date _____	1,189.24		1,189.24
If "hourly basis" contract: Maximum contract-amount <u>\$296,285.00 stipulated</u> Change Orders (List Separately) _____ (Attach itemized listing)			
Other Charges to contract: Additional Services: (Attach itemized listing) _____ Reimbursable Expenses (Attach itemized listing) _____			
TOTALS	1,189.24		1,189.24

THIS IS TO CERTIFY THAT The Firm named herein is entitled to a payment of \$ 1,189.24

K. Singh & Associates
 Firm Name

Margaret M. Shaefer 1/10/94
 Project Manager Approval Date

1135 Legion Dr., Elm Grove, Wisconsin 53122
 Address

by Pratap N. Singh 12/17/93
 Firm Representative Date

 Program Coordinator Approval Date