

From: Abigail Small <ASMALL@ramboll.com>
Sent: Wednesday, November 30, 2022 4:22 PM
To: Staci L Goetz; Werner, Leah; Krueger, Sarah E - DNR;
kirsten.myles@tetrattech.com; Nichole.Boyea@tetrattech.com; Dombrowski,
Frank J; Luke, Glenn R; Dave MacDougall; Julie A Zimdars; Dan Vachon
Cc: Sheppard, Scott; Robert Evans
Subject: Former Green Bay MGP Early Removal Action Pre-Construction Meeting
Minutes
Attachments: Green Bay MGP Pre-Construction Mtg 11-28-22 Meeting Minutes.pdf

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safe.**

Hi All –

Please see attached for minutes from the 11/28/22 Former Green Bay MGP Early Removal Action Pre-Construction Call.

Please let me know if you have any questions or concerns.

Kind Regards,

Abby Small, PE
Managing Consultant

D 763-400-9957
M 608-438-8658
asmall@ramboll.com

Classification: Confidential

MEETING AGENDA

Project name **Green Bay Former MGP Early Removal Action**
 Project no. **1940101253**
 Subject **Pre-Construction Kick-off Meeting**
 Meeting date **November 28, 2022**
 Time **10:00-12:00**
 Location **MS Teams**
 Meeting no. **00**
 Called by **Staci Goetz**
 Participants **Leah Werner, USEPA**
 Sarah Krueger, WDNR
 Kirsten Myles, Tetrattech (Project Manager)
 Nichole Boyea, Tetrattech (Field Team Lead)
 Frank Dombrowski, WEC Energy Group
 Glenn Luke, WEC Energy Group
 Scott Sheppard, WEC Energy Group
 Dan Vachon, Ramboll
 Julie Zimdars, Ramboll
 Staci Goetz, Ramboll
 Abby Small, Ramboll
 Dave MacDougall, Geo-Solutions
 Robert Evans, Geo-Solutions

Date November 28, 2022

1 Project Introductions, Roles, and Responsibilities (All)

- Owner – WEC Energy Group
 - Include both Frank and Glenn on all correspondence
 - Scott Sheppard serves as liaison to the City
- Regulatory Agencies/oversight – USEPA, WDNR, Tetrattech
 - Leah plans to be on-site every 3-4 weeks during excavation activities and more frequently during sediment work.
 - Sarah is local so will be onsite periodically, but will provide advance notice.
 - Tetrattech (Nichole, field lead) will be onsite 2-4 days per week.
- Engineer - Ramboll
- Remedial Contractor – Geo-solutions
- Subcontractors - Subs List review
- City of Green Bay involvement – will be coordinated by Scott Sheppard

Ramboll
 234 W. Florida Street
 Fifth Floor
 Milwaukee, WI 53204
 USA

T 414-837-3607
 F 414-837-3608
<https://ramboll.com>

2 Health & Safety (Ramboll)

- Safety Moment – Cold exposure
- Site Health & Safety
 - Remedial Contractor Site-specific Health and Safety Plan
 - Public Safety, trucking/routes, tailgate secured
 - Daily tailgate meetings, sign-in sheets for visitors, Certificate records stored on-site

3 Project Contacts Directory (All)

- Project contact list with updates attached to meeting minutes.

4 Public and Community Relations/Interactions (WEC)

- WPSC hotline #, WEC- Scott Sheppard's role
 - All Media to go through WPSC media hotline number; trifold information will be generated, laminated fenceline signs will be posted.
 - **Action Item** – WEC to create signs and trifolds
 - USEPA and WDNR do not anticipate including logos on signs or trifolds.
 - **Action Item** - Leah (USEPA) to confirm that USEPA logo and contact info not included on signage.
 - Verified appropriate hotline number is 414-221-4444. A different number for questions/contacts from the public will be on the info sheets and fence posters
- All media contacts referred to WEC media line
 - **Action Item** – Ramboll to provide proposed trucking route to the city through Scott Sheppard for communication with City.

5 Preconstruction/Initial Task Set-up Items (All)

- Project Schedule Overview (GSI)
 - See attached 3-week look ahead and overall project schedule.
 - No construction activity planned from 12/23-1/1
 - GSI to send out schedule out weekly; Will be provided to all stakeholders as part of the weekly construction meeting minutes.
 - Overall schedule currently anticipates completing excavation by end of May 2023 and completing restoration by end of July 2023.
- Personnel on site/roles and responsibilities
- Mobilization Efforts and General Coordination
 - Job trailers
 - Parking Areas
- Power Drop/breaker locations and Light Pole Deactivation (Pieper work)
- Annex Building Electrical Re-route Coordination/planning window/exc. SW corner completion date
 - Ramboll, GSI and WPSC to meet on 11/29/22 to discuss schedule of reroute.
- Water Hook-up
 - **Action Item** – Ramboll to reach out to Jerry Buresh to confirm if water and heat is available in Butler Building.
- Site Access and Security/fencing
 - Signs – Informational and Access/riverwalk closed
 - USEPA and WDNR do not anticipate including logos on signs or trifolds.
- Submittal Procedure and Engineer Review – Initial submittals
- Weekly Construction Update Meetings
 - **Action Item** – Weekly meetings will be held Tuesdays at 1 pm to begin on 12/13; Ramboll to send out recurring invitation.
- Issued for Construction Drawing Set to be issued week of 11/28.

- Air Monitoring Stations Setup and Background Air Monitoring Needs
 - Security (GSI), Electrical (Pieper), Air Monitoring (Ramboll/Millhouse Engineering)
 - Background monitoring timeframe and duration
- Waste profiles review and landfill requirements for manifests
 - 2/3 of material to be disposed of at GFL Landfill and 1/3 of material to be disposed of at WM Landfill.
- Imported backfill source inspection & testing

6 Construction Overview and Management (All)

- Mobilization, timeframe
 - Exclusion zone demarcation, PPE needed, site/work zone access, no food etc
- Perimeter Air Monitoring
 - Timeframe to begin
- Fugitive Emission Controls
 - Rusmar foam unit needs/heated drum storage
 - **Action Item** – Ramboll to reach out to Jerry Buresh to determine if heat is available in Butler Building.
- Site Preparation, timeframe
 - Erosion Controls
 - Management Pads
 - Monitoring Well Abandonment
 - Water treatment Plant set-up/components
 - Phase II ESA work on former DOB parcel may be occurring in December.
- Utility Abandonment and Demolition Sequencing
- Upland Excavation Work Overview
 - Begin, timeframe
 - Phased Work Approach
 - Trucking Route and Landfill Disposal
 - Using both GFL and Waste Management
 - Dewatering and Water Management, Sampling per GBMSD permit
 - **Action Item** – WPSC to provide Ramboll with Letter of Authorization to sign waste manifests on behalf of WPSC
 - Excavation Base and Sidewall Verification Sampling
 - Shoring sequencing
 - Vibration and Settlement Monitoring
 - Backfill & Sampling (backup source[s])
 - Demarcation layer
- Sediment Work Overview
 - Results of Bathymetric Survey
 - Sediment Dredging and Rip-Rip Investigation
 - Sediment Area Backfilling
 - **Action Item** – Ramboll and WPSC to provide memo to USEPA/WDNR describing alternate means and methods for sediment removal given deeper than expected water and newly discovered utilities.
- Restoration – items/concerns to bring up now

7 Project Deliverables

- GSI to provide:
 - Daily Construction Reports and quantities tracking
 - Daily Safety Information
 - Waste Manifests
 - Surveys and Excavation documentation – GPS-equipped excavator, use of drone topo survey/imagery
 - Clean Fill Documentation
- Ramboll/WPSC to provide USEPA with weekly updates including quantities tracking and sampling results along with weekly construction meeting minutes. A Sharefile repository will be created for timely document delivery.

8 Open Discussion

Project:	Green Bay Former MGP
Project No:	22-136
Date:	12/05/22

3-Week Schedule



Tasks	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	
	12/5	12/6	12/7	12/8	12/9	12/10	12/11	12/12	12/13	12/14	12/15	12/16	12/17	12/18	12/19	12/20	12/21	12/22	12/23	12/24	12/25	
General Mob / Temp Facilities	Office	Office																				
Utility Locator																						
Soft Dig Utility Locating																						
Erosion & Sediment Controls																						
Temporary Fence																						
Pre-Construction Survey																						
Remove Riverwalk Lights																						
Test Pits for Reuse Fill																						
WTP Containment																						
WTP Mob & Setup																						
Tree Removal																						
Zone 1 & 2 - Sidewalk & Curb																						
Zone 1 - Asphalt & Curb																						
Investigate Annex Roof Drains & Storm																						
GSP Base Station Setup																						

Personnel	Week 12/5	Week 12/12	Week 12/19
Robert Evans, Superintendent	Full time		
Luke Hills, Engineer	Need for January 2nd		
HSO (TBD)	Need for January 2nd		
Operator,	Site Prep	Site Prep	Site Prep
Operator,	Site Prep	Site Prep	Site Prep
Operator,			
Operator,			
Operator,			
Operator,			
Operator,			
Laborer,	Site Prep	Site Prep	Site Prep
Laborer,	Support	Support	Support
Laborer,			
Operators (total)	2	2	2
Laborers (total)	2	2	2

Equipment	Mob	Demob
Office Trailers	12/06/22	
Con-Ex boxes	12/07/22	
Loader, IT18	12/02/22	
Excavator, CS130	12/06/22	
Excavator, Mini	12/05/22	
Light Plants (2)	12/07/22	
Loader JD644	January	
Street Sweeper	12/06/22	
Shelter Logic TFS	January	
Water Treatment	12/12/22	
Compressor 185 cfm	01/02/23	
Compactor, Walk 24"	01/16/23	

Subcontractors	Services	Mob Date	Demob Date
Bloodhound	Utility Location	12/6	12/7
National Construction Rentals	Temp Fence	12/6	
Vinton Construction	Soft Dig	12/8	12/9
Yesterday Trees	Tree Removal	12/12	12/16
TerraTec Engineers	Survey	12/12	
Hubbart Electric	Electrical	12/7	
DACCO	Office Trailers?	12/6	
Vibra-Tech	Structural Surveys	?	

PROJECT CONTACTS LIST

Revised: November 29, 2022

WPSC - WEC Energy Group Former Green Bay Manufactured Gas Plant Early Action Removal Remedial Construction		
Owner:	WEC Energy Group 333 W. Everett Street, A231 Milwaukee, WI 53203 WPSC Service Center 2850 S. Ashland Ave, Green Bay Corporate Media Hotline (414) 221-4444	Frank Dombrowski, Project Manager (Upland/OU1) Office: (414) 221-2156 Cell: (414) 587-4467 Frank.Dombrowski@wecenergygroup.com
		Glenn Luke, Project Manager (Sediment/OU2) Office: (414) 221-2577 Cell: (414) 732-5819 glenn.luke@wecenergygroup.com
		Dawn DeJardin, Alliance Coordinator, Supply Chain Office: (920) 433-5787 Cell: (920) 655-2107 Dawn.DeJardin@wecenergygroup.com
		Scott Sheppard, Local/Government Affairs Office: (920) 380-3376 Cell: (920) 475-5044 scott.sheppard@wecenergygroup.com
Regulatory Agencies	U. S. Environmental Protection Agency	Leah Werner, Remedial Project Manager Office: (312) 886-0552 werner.leah@epa.gov
	Wisconsin Department of Natural Resources	Sarah Krueger, Project Manager Office: (920) 510-8277 Sarah.Krueger@wisconsin.gov
USEPA Technical Consultant	Tetrattech	Kirsten Myles, Project Manager Cell: (630) 864-1484 kirsten.myles@tetrattech.com
		Nichole Boyea, Field Team Lead Cell: (262) 501-2905 nichole.boyea@tetrattech.com
Engineer	Ramboll Americas Engineering Solutions (Ramboll) 234 West Florida Street, Fifth Floor Milwaukee, WI 53204	Julie Zimdars, Engineer of Record Office: (414) 837-3564 Cell: (262) 719-4507 julie.zimdars@ramboll.com
		Staci Goetz, Project Manager Cell: (414) 335-3563 staci.goetz@ramboll.com
		Dan Vachon, Construction Manager Cell: (920) 619-4877 dan.vachon@ramboll.com
		Abby Small, Project Engineer Office: 763-400-9957 Cell: (608)438-8658 asmall@ramboll.com

Remedial Contractor	Geo-Solutions 1250 Fifth Avenue New Kensington, PA 15068	David MacDougall, Project Manager Cell: (518) 365-3189 dmacdougall@geo-solutions.com
		Robert Evans, Superintendent Cell: 910-833-4858 revans@geo-solutions.com
		Luke Hils, Project Engineer Cell: 412-999-3319 lhils@geo-solutions.com
		H&S Officer, To Be Determined
Waste Disposal	GFL Environmental, Hickory Meadows Landfill W3105 Schneider Road, Hilbert, WI 54129 Phone: 920.853.8553	Grant Gorges, Branch Administrative Assistant Office: (920) 853-8553 ggorges@gflenv.com
	Waste Management Ridgeview RDF 6207 Hempton Lake Rd, Whitelaw, WI 54247	Joel Meyer, Sr. Industrial Account Manager Cell: 414.949.1289 jmeyer5@wm.com
Analytical Laboratory (Air)	Eurofins TestAmerica	Kathryn Kelly Phone: 802-923-1021 kathryn.kelly@eurofinset.com
Analytical Laboratory (Sediment, Soil, Water)	Pace Analytical 1241 Bellevue St, STE 9 Green Bay, WI 54302 Phone: 920.469.2436	Brian Basten, Client Services Manager Office: (920) 321-9411 Cell: (920) 621-7219 brian.basten@pacelabs.com
Electrician	Pieper Electric, Inc. 825 Ontario Rd Green Bay, WI 54311	Matthew Nelson, Department Supervisor Mobile: (262) 527-4435 Matthew.Nelson@pieperpower.com
Geotechnical Testing Subcontractor	Bay Area Testing & Consulting, LLC 3125 Birch Road, Suite B Suamico, WI 54173	Jacob P. Franzmeier, Owner/Geotechnical Engineer Office: (920) 660-5246 jake@bayareateesting.com
Drilling Subcontractor	On-Site Environmental Services, Inc PO Box 280 Sun Prairie, WI 53590	Kim Kapugi, Owner Office: (608) 837-8992 onsiteenv@gmail.com
Air Monitoring Subcontractor	Millhouse Engineering	Dave Sawicki, Vice President Office: (312) 987-0061 dsawicki@milhouseinc.com
UAV Subcontractor	Ruekert & Mielke W233 N2080 Ridgeview Parkway Waukesha, WI 53188	Daniel Schwartz, Lead Engineer Office: 262-953-3007 Mobile: 262-665-2534 DSchwartz@ruekert-mielke.com

Green Bay Metropolitan Sewerage District	NEW Water 2231 N. Quincy St., Green Bay, WI 54302	Sara Georgel, Pretreatment Program Coordinator Office: (920) 438-1079 Mobile: (920) 510-4208 sgeorgel@newwater.us
City of Green Bay	Parks, Recreation & Forestry 100 N Jefferson Street Room 510 Green Bay, WI 54301 Office: (920) 448-3365	Kaurie Mihm, Park Planner Office: 920.448.3382 Kaurie.Mihm@greenbaywi.gov
	Public Works/Engineering 100 N Jefferson Street Room 300 Green Bay, WI 54301 Office: 920-448-3100	Brian Pelot, City Forester Brian.Pelot@greenbaywi.gov
	Community and Economic Development (Building Permits) 100 N Jefferson Street Room 608 Green Bay, WI 54301 Office: 920-448-3300	James Brunette, Assistant Director of Public Works james.brunette@greenbaywi.gov
		Matt Heckenlaible, Former Utility Manager Office: 920.448.3112 Matt.Heckenlaible@greenbaywi.gov
		Kelli Mincheski, Erosion Control Specialist Main Office: 920-448-3100 Kelli.Mincheski@greenbaywi.gov
Pete O'Connor, Site Plan Administrator/Building Inspector Office: 920.448.3295 Pete.O'Connor@greenbaywi.gov		

**PRELIMINARY PROGRESS SCHEDULE
GREEN BAY MGP REMEDIATION
GEO-SOLUTIONS, INC.**

