

COOK COMPOSITES AND POLYMERS

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January 30, 1997

Ms. Colleen Hellenbrand
Administrative Assistance
Hazardous Waste Management Section
Bureau of Solid and Hazardous Waste Management
Wisconsin Department of Natural Resources
101 South Webster Street
P.O. Box 7921
Madison, WI 53707

RECEIVED
FEB 04 1997
BUREAU OF SOLID
HAZARDOUS WASTE MANAGEMENT

RE: Financial Responsibility - Corrective Action
Cook Composites and Polymers Co.
WID980615439

Dear Ms. Hellenbrand:

Pursuant to your letter of December 5, 1996, please be informed that Cook Composites and Polymers Co. (CCP) is submitting the revised financial responsibility for corrective action for the existing hazardous waste incinerator located at 340 Railroad Street, Saukville, Wisconsin. EPA ID# WID980615439

The revised corrective action cost estimate is \$96,500.00 for 1997.

The revised corrective action cost estimate decrease was due to the approval of the Corrective Measures Study by Mr. Timothy S. Mulholland, PhD, Waste Management Engineer, Wisconsin Department of Natural Resources.

If you have any questions regarding this matter, please feel free to contact me at (816) 391-6025.

Sincerely,
Cook Composites and Polymers Co.

Craig R. Bostwick

Craig R. Bostwick
Director Environmental Regulatory Safety

Enclosures

cc: Mark Gordon\Tim Mulholland - WDNR
Gary Masse - CCP
Don Berkstresser - CCP



**CCP
SAUKVILLE, WISCONSIN
WCC PROJECT NO. 6E09062A**

TASK 1: 1997 GROUNDWATER MONITORING AND REPORTING

This presents the Scope of Services to be performed by WCC for Cook Composites and Polymers (CCP), at the Saukville, Wisconsin, facility. The groundwater monitoring at the facility is in compliance with Corrective Action Order of Consent (Docket VW 88 R 002) dated October 19, 1987. Activities to be performed during 1997 include the following:

- Conducting groundwater sampling activities and laboratory analyses
- Preparation of groundwater monitoring reports
- Management of the sample data base

Each of these activities is described below.

Groundwater Sampling and Analyses

Field Monitoring

- Conduct groundwater sampling at the sampling locations listed in the final Modification to the Plan of Operation Approval dated December 30, 1991. Collect quarterly groundwater samples within 15 days of January, April, July, and October 15, 1997. The procedures to be followed, along with appropriate QA/QC measures, are based on Wisconsin Department of Natural Resources (WDNR) Groundwater Sampling Procedures Guidelines (Publ-WR-153, 1987).
- Conduct sampling and analysis of confirmed Appendix IX constituents at W30, W47, W28, W21A, W43, W24A, and W6A during the annual sampling event.
- Include the following specific tasks in the sampling program:
 - Notify appropriate staff from CCP, the Village of Saukville, and the Treatment Works personnel in writing at least 1 week in advance of the scheduled sampling event.
 - Measure groundwater elevations in all monitoring wells.
 - Remove a minimum of four well volumes where practical to remove stagnant water.
 - Collect and filter groundwater samples immediately after purging.

- Perform field observations - odor, color, and turbidity.
 - Perform field measurements - pH, specific conductance, and temperature.
 - Preserve and ice samples.
 - Transport samples to Hazelton Environmental Services (HES) Laboratories in Madison, Wisconsin.
- Maintain sample logs, meter calibration logs, well inspection logs proper chain-of-custody protocol, and general field logs of all field activities.
 - Notify Gerald Dickmann of the Village Water Supply by letter with sample results from the previous quarter.

Assumptions

- Forward all outputs to CCP for distribution to the proper State and Village officials.

Sample Analysis

Scope of Services

HES Laboratories will be performing the analytical work for the groundwater remediation according to the procedures described in the Laboratory QAPjP (RMT, 1991). CLP-like deliverables will be produced for the sampling results. The sampling results will be downloaded into the computer data base for sample management as described under sample and data base management.

Groundwater Monitoring Reports

Scope of Services

A total of four quarterly groundwater reports and one annual groundwater report will be prepared to document the 1997 groundwater monitoring activities. The content of these reports is described in the Revised Project Plans (RMT, 1991).

Sample and Data Base Management

Scope of Services

Sample management activities include bottle preparations, sample tracking and documentation, and preparation of laboratory work orders.

Field data will be summarized and entered into the data base for preparation of the quarterly TAD and VOC reports. TAD and VOC reports will be prepared electronically according to the WDNR format.

HES Laboratories will download (electronically transfer) the groundwater analytical results to the CCP groundwater data base. This data base is also used to maintain field information such as water levels. Data validation will be performed by an WCC chemist from the field quality assurance/quality control samples (field blanks, duplicates, and trip blanks). Summary tables and figures for the groundwater reports will be prepared from the validated sample data base.

Deliverables

The deliverables from the Scope of Services consists of the following:

- Four quarterly groundwater reports
- One annual groundwater report
- Four letters to Gerald Dickmann (Village of Saukville) under CCP letterhead transmittals.
- Four diskettes containing TAD and VOC reports (provided to the WDNR) under CCP letterhead transmittal

Cost Estimate **\$ 96,500 for 1997**

Schedule

The January, April, July, and October sampling events will be performed around the first or second week of each month. The Village of Saukville Water Supply Department and POTW will be notified 1 week before the beginning of each sampling event. Validated sampling results are typically expected 6 weeks after receipt of the final sample shipment from the site.

TAD and VOC reports will be transferred to the WDNR by March 31, June 30, September 30, and December 31 for the four quarters of 1997.

The four quarterly groundwater reports will be delivered to Craig Bostwick by March, June, September, and December 1997. The annual groundwater report will be delivered to Craig Bostwick by March 31, 1998.