

From: [Groy, Jeff](#)
To: [Graham, Joseph R - DNR](#)
Cc: [Graham, Joseph R - DNR](#)
Subject: Re: Reminder NR 700 Semi-Annual Progress Reports, Munger Landing , BRRTS Case No. 02-16-580678
Date: Wednesday, March 16, 2022 9:04:08 AM

**CAUTION: This email originated from outside the organization.
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Good morning Joe,

Thank you for the reminder. We will provide the semi-annual progress report to you by the end of the week. We also will provide the semi-annual progress reports going forward.

Thanks,

Jeff

Jeffrey B. Groy
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Paramount Global Law Department
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Mailing Address:
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Work/Cell: [262-705-0579](tel:262-705-0579)
Jeff.Groy@ViacomCBS.com

From: Graham, Joseph R - DNR <Joseph.Graham@wisconsin.gov>
Sent: Tuesday, March 15, 2022 6:38:06 PM
To: Groy, Jeff <Jeff.Groy@viacomcbs.com>
Cc: Graham, Joseph R - DNR <Joseph.Graham@wisconsin.gov>
Subject: Reminder NR 700 Semi-Annual Progress Reports, Munger Landing , BRRTS Case No. 02-16-580678

External Email

Hello Jeff,

I want to provide a reminder about submitting semi-annual progress reports for Munger Landing, BRRTS Case No. 02-16-580678. Wisconsin Administrative Code § NR 700.11(1)(a) requires that a responsible party submit semi-annual reports to DNR until DNR grants case

closure. Attached is DNR publication RR-082 with more information on semi-annual progress reports. The reports should include a status summary of the work completed over six-month periods and additional work planned to complete the response action. Extensive reports are unnecessary; one paragraph should suffice. Attached is an example progress report from another site that DNR and EPA are working with to address sediment contamination through a Great Lakes Legacy Act project agreement.

DNR did not receive reports for the Munger Landing contaminated sediment site for the reporting periods ending June 30 and December 31 in 2021. DNR would typically send an automated email to the address on file, but we did not enter an email for a ViacomCBS contact into our systems. Thus you were not sent reminders for the semi-annual reports due by July 30 and December 30, 2021. We have now entered the email address above into our system.

The grace period to use the link to request a Report ID for the missing 2021 report(s) has expired. I am waiving the first required progress report for March 24 to June 30, 2021 since this was a partial reporting period. Can you please reply to this email with the status report for the July 1 to December 31, 2021 reporting period? You should receive an automated email at the email address above for the January 1 to June 30, 2022 reporting period.

Do not hesitate to contact me with questions.

Sincerely,

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Joe Graham

Contaminated Sediment Expert

Remediation & Redevelopment

Wisconsin Department of Natural Resources

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Remediation & Redevelopment Program **March 2021**

Guidance: NR 700 Semi-Annual Site Progress Report
Wis. Admin. Code § NR 700.11(1)(a)

Wisconsin Administrative Code (Wis. Admin. Code) § NR 700.11(1)(a) requires responsible parties (RPs) to submit semi-annual site progress reports to the Wisconsin Department of Natural Resources (DNR) until case closure is granted by the DNR. The reports summarize the completed work and additional work planned to adequately complete the response action at the site or facility. Consultants may submit these reports on behalf of RPs.

Semi-annual reports are required of persons who meet the definition of responsible party in Wis. Admin. Code § NR 700.03(51). Therefore, property owners, such as local governments that have an exemption under Wisconsin Statutes (Wis. Stat.) §§ 292.11(9)(e) or 292.23 and lenders that have an exemption under Wis. Stat. § 292.21 for specific properties, are not required to submit a semi-annual report under state law for those exempt properties.

Semi-annual reporting is required by RPs for all “open” sites in the Bureau of Remediation and Redevelopment Tracking System (BRRTS) database, including those sites the DNR formerly classified as “conditionally closed.” Sites formerly classified by the DNR as “conditionally closed” are sites that have not been granted case closure and, by definition, have remaining action(s) needed (e.g., removing investigative waste, properly abandoning monitoring wells). Semi-annual reporting for sites formerly classified as “conditionally closed” should indicate what steps are being taken to complete the remaining actions needed.

When completing the semi-annual report, the DNR recommends including a summary of the site status including a summary of the work completed, additional work planned, the proposed schedule for additional work and a description of any imminent threats related to the case and immediate actions taken within the reporting period.

Reporting periods are from January 1 to June 30 and July 1 to December 31 each year. Following the conclusion of each reporting period, the DNR will send an email with a unique report identification number to all consultants and responsible parties for open sites in BRRTS. The Report ID number uniquely identifies the activity and reporting period for which an RP is reporting and verifies that the person using the ID is authorized to submit the report. If an email is not received, a report identification number can be requested by submitting the [Report ID Request Form](#) (go to dnr.wi.gov/botw/NR700Request).

Reports are due no later than 30 days from the end of the reporting period.

Schedule for NR 700 Semi-Annual Reporting

Annual reporting periods	Report due date
January 1 to June 30	July 30
July 1 to December 31	January 30

If you have questions about the reporting process or requirements, please contact Tim Zeichert at (608) 219-2240 or Timothy.Zeichert@wisconsin.gov.



ENVIRONMENTAL CLEANUP & BROWNFIELDS REDEVELOPMENT NR700 REPORTING

SEMI-ANNUAL ACTIVITY PROGRESS REPORT

BRRTS No: 02-16-563449

Activity Name: HOWARDS BAY SEDIMENTS

Reporting Period: 7/1/2021 - 12/31/2021

Status: Remediation

Activity: Active Remediation

Comments: The Howards Bay Great Lakes Legacy Act project is currently in the remedial action phase. The project as currently envisioned will remediate sediments in Howards Bay. The US Army Corps of Engineers is overseeing remedial construction activities on behalf of USEPA with participation by WDNR, the City of Superior, and Fraser Shipyards. The WDNR, Fraser, and the City of Superior are collaborating as non-federal sponsors of the project. Fraser and WDNR are addressing how to close the BRRTS case as an outcome of the GLLA project, pending completion of remedial construction activities.

PECFA Eligible?: No

Submitted by: Lisa Tomlinson

Submitted on: 01/11/2022

Close