

Notice: Information requested on this form is required by the Department for approval of the installation of individual closed loop heat exchange boreholes, pursuant to chs. 280 and 281, Wis. Stats and ch. NR 812, Wis. Adm. Code. Use of this form is required by s. 812.09(2), Wis. Adm. Code. The Department cannot process your application unless you provide the information requested. Personal information will be used for program administration and may be made available to requesters to the extent required by Wisconsin's Open Records laws (ss. 19.32-19.39, Wis. Stats.) and requirements.

Property Owner / Lessee Information

Last Name	First	MI	Business or Organization (if applicable)	Email	Telephone Number (Include area code)
Street Address			City	State	ZIP Code
Address of the Boreholes (if different)			City		ZIP Code

System Design

I request approval to install:		Residential	<input type="checkbox"/>	Drilling Method
<input type="checkbox"/> Closed Loop vertical system of 8 boreholes or less.		Commercial	<input type="checkbox"/>	
or		Industrial	<input type="checkbox"/>	
<input type="checkbox"/> Closed loop vertical system of more than 10 boreholes. Attach plans and specifications.		Other	<input type="checkbox"/>	
Number of Boreholes	Depth of Boreholes Ft.	Diameter of Boreholes In.		

System Location - TRS

1/4 / 1/4 / 1/4	Section	Township	Range	<input type="checkbox"/> E <input type="checkbox"/> W	County
N					<input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of _____

System Location – Lat/Long (Decimal Degrees)

Latitude	Longitude
_____	_____

Geothermal/Plumbing Contractor/ HVAC Contractor

Last Name	First Name	MI	Telephone Number (include area code)
Firm Name			
Street Address		City	State ZIP Code

Driller & Drilling Firm

Last Name	First Name	MI	Telephone Number (include area code)
Firm Name			
Street Address		City	State ZIP Code

Comments (*driving directions, special installation issues, etc.)

System Materials

Component	Detailed Information	Date of NSF 60/61 or Wis. DNR Approval
Business/Individual performing Fusion Welding of plastic pipe		
Borehole seal material		
Brand of Heat Exchange Fluid		
Misc. Components		

Closed Loop Heat Exchange Well Application

Form 3300-255 (R 10/2024)

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Site Drawing

- Attach Engineered site plan and borehole detail drawing and/or additional project information, which may be useful in describing your situation.

OR

- Sketch the property and location of the wells. Include the scale of the drawing and direction and distances.

(North)

SITE DRAWING

Applicant Certification

- DNR personnel may inspect this property to verify information provided and to determine comparable protection options. You may be contacted by phone for an appointment, or if more information is needed.
- NO CONSTRUCTION SHALL BEGIN UNTIL THE OWNER OR CONTRACTOR HAS RECEIVED A WRITTEN APPROVAL DOCUMENT.
- Written notification will be provided of approval or denial within 65 business days of receipt of this application, as provided by s. NR 812.09, Wis. Adm. Code.

I agree to comply with the design specifications of the system and conditions of the Department of Natural Resources approval. I also agree to report any conditions that occur which would adversely impact health or the environment.

Signature of: ☐ Owner ☐ Owner's Agent

Date Signed (mm/dd/yyyy)

Print Name

Email

Telephone

EMAIL THIS APPLICATION TO: DNRWellVariance@Wisconsin.gov

If unable to email, mail to:

DNR DG/5

PO BOX 7921

Madison WI 53707-7921