

Note: In order to fill and save this form electronically, it must be opened using Adobe Reader or Acrobat software. Save a copy of the file, open Adobe Reader, select File > Open and browse for the file you saved.

Return completed form to:

Department of Natural Resources
Water Use Section - DG/5
PO Box 7921, Madison, WI 53707-7921
dnr.wi.gov

**High Capacity Well & Surface Water
Withdrawal System Ownership Change**

Form 3300-266 (R 05/19)

Notice: Pursuant to Chapters 30 and 281 of the Wisconsin Statutes, and ss. NR 812.09(4), NR 856.21(1) Wis. Adm. Code, the new owner of a surface water withdrawal system shall use this form to apply for continued operation of a registered water supply system following a change of ownership. The new owner of a high capacity well shall use this form to notify the Department following a change of ownership. Unsigned and otherwise incomplete applications will not be approved. Personal information collected will be used for administrative purposes and may be made available to requesters to the extent required by Wisconsin's Open Records Laws, (ss. 19.32 - 19.39, Wis. Stats.).

New Owner Information

New Owner (Name of Person and Title)		Company	
Street Address	City	State	ZIP Code
Phone Number (include area code)	Email Address		

Former Property Owner Information

Former Owner (Name of Person and Title)		Company	
Street Address	City	State	ZIP Code
Phone Number (include area code)	Email Address		

Source Operator Information

Source operator if different than new owner (Name of Person and Title)		Company	
Street Address	City	State	ZIP Code
Phone Number (include area code)	Email Address		

Property Information

Provide the county and township of the property along with any of the following information as applicable. If you have more than one file, property number or permit number use a separate form for each number.

County	Town	High Capacity Well File No.	Water User Property No.
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Water Use Permit

For properties in the Great Lakes basin, the former property owner may have received a water use permit. If you plan to withdraw water at volumes that average 100,000 gallons per day or more in any 30-day period, please check the appropriate box below to transfer the permit. Additional steps and information may be required. For conditions of the current water use permit contact Water Use Staff at 608-266-2299. General information can be found at: <http://dnr.wi.gov/topic/wateruse/permits.html>.

Please select the appropriate box:

- This property has a General Permit and new owner requests transfer of the General Permit.
- This property has an Individual Permit and new owner requests a General Permit because new owner will not withdraw at least 1,000,000 gallons per day for 30 days in a row in any given year.
- This property has an Individual Permit and new owner requests an Individual Permit (plans to withdraw at least 1,000,000 gallons per day for 30 consecutive days).¹

¹If new owner requests an Individual Permit, please contact 608-266-2299 to obtain an individual water use permit application as Department approval is required for the transfer of an Individual Permit.

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Required Attachments

Attach one of the maps described in paragraph A. or B. below. Plot the existing source locations on the map. Identify the well locations on the map using their Wisconsin Unique Well Numbers or a High Capacity Well Numbers.

- A. Copy of a plat map with property boundaries clearly shown. If the property is contiguous with property that you own in another township, include a copy of that township map too, showing the property boundaries. If you are not identified on the plat map as the owner, list the date or dates that you purchased the property.
- B. Map of the property prepared by a licensed land surveyor and the property description as described by the surveyor.

Existing Source Information

Enter the following information for all sources associated with the change of ownership. If more than four sources, submit additional sheets.

	Source 1	Source 2	Source 3	Source 4
Source Name Assigned by Owner (e.g. North Well, etc.):				
Type of Source (e.g. Well, Surface Water, Pond, etc.):				
WI Unique Well Number or NA if no number:				
DNR High Capacity Well Number or N/A if none:				
Public Water System ⁴ ID Number, if Public (if not public, NONE):				
Potable or Non-Potable Use:				
Use of Source (Irrigation, Industrial, Residential, etc.):				
Approved Pumping Capacity in Gallons Per Minute (gpm):				
Well Loc: Quarter Quarter Section	¼ of	¼	¼ of	¼
or Government Lot Number				
Section or French Long Lot No.				
Township:	T	N	T	N
Range (Select E or W):	R	E	W	R
Latitude (Decimal Degrees)				
Longitude (Decimal Degrees)				
GPS Map Datum (WGS84, WTM91, etc.)				

Certification and Applicant Signatures

By signing this form, the applicant certifies that to the best of his or her knowledge, all existing well installations on the property comply with ch. NR 812, Wis. Adm. Code. The applicant also certifies that to the best of his or her knowledge, all information in the application is accurate and correct, and agrees to abide by all terms and conditions contained in existing Department approvals for the property.

Name (print)	Check Box <input type="radio"/> Owner <input type="radio"/> Agent of the Owner	
Signature of Applicant	Company	Date Signed

Mail signed form to the address in upper left-hand corner on the front of this form.

⁴ A Public water system is a system for the provision to the public of piped water for human consumption if such system has at least 15 service connections or regularly serves an average of at least 25 individuals daily at least 60 days per year. A public water system is either a community water system or a non-community water system. Such system includes: (a) Any collection, treatment, storage, and distribution facilities under control of the operator of such system and used primarily in connection with such system, and (b) Any collection or pretreatment storage facilities not under such control which are used primarily in connection with such system. (NR 812.07(80))