

Fish Inventory Report

Notice: Use of this form is required by the Department of Natural Resources for inventory reporting of 11 fish species listed on the front of the form pursuant to s. 29.503(5)(br) and s. 29.519(5m), Wis. Stats. Failure to submit this form may result in civil or criminal penalties and/or the suspension or revocation of your wholesale fish dealer or commercial fishing license as provided in s. 29.971(1)(b) and s. 29.971(12), Wis. Stats.

Instructions

Applicability to Great Lakes Commercial Fishers: s. 29.519(5m), Wis. Stats. Inventory. Each **commercial fishing licensee** shall prepare an annual inventory of 11 fish species listed on the front of the form owned by the licensee or in the licensee's possession or control at the time that the inventory is prepared, including such fish maintained in cold storage facilities. The inventory shall be furnished to the department within 15 days after the inventory is completed. The inventory shall be recorded on a form available from the department and shall include the weight of the fish in pounds or kilograms, the species of the fish, the condition of the fish, and the address of the location of the fish.

Applicability to Wholesale Fish Dealers: s. 29.503(5)(br), Wis. Stats. Inventory. Each **wholesale fish dealer** shall prepare an annual inventory of 11 fish species listed on the front of the form owned by the wholesale fish dealer or in the dealer's possession or control at the time that the inventory is prepared, including such fish maintained in cold storage facilities. The inventory shall be furnished to the department within 15 days after the inventory is completed. The inventory shall be recorded on a form available from the department and shall include the weight of the fish in pounds or kilograms, the species of the fish, the condition of the fish, and the address of the location of the fish.

Applicability to Shovelnose Sturgeon Permit Holders: Under s. 29.503 (1)(e) each Shovelnose Sturgeon Permit holder is considered a wholesale fish dealer if he/she buys, barter, obtains, sells, solicits, or processes any fish species found in Wisconsin in any manner for himself or herself or any other person for sale to anyone other than a consumer. Under s. 29.503 (5)(br) each wholesale fish dealer is required to report their annual inventory of sturgeon.

LICENSE YOU ARE REPORTING UNDER: Check the box for the license you are reporting under.

INVENTORY DATE: Report the date when the physical inventory was completed.

INVENTORY TAKEN: Check the box indicating if the inventory was taken prior to any transactions for that day or after all transactions for that day.

FUTURE INVENTORIES: If this is your initial inventory OR you wish to change your inventory date for next year, write the month and day you want to use for next year's inventory date.

BUSINESS OR STORAGE FACILITY WHERE FISH ARE LOCATED: Report the **Name of Business or Storage Facility, Street Address, City, State/Province, and Zip Code** of the physical location of the fish. Complete and submit a separate form for each physical location at which fish are stored, possessed or under the control of the licensee or wholesale fish dealer business.

SPECIES: Enter the appropriate species name for each species in your possession or under your control. A separate line is required for each species. Use only the names listed on the form. You may report additional species if you so choose. If you have none of the species listed, check the box.

CONDITION: Report the appropriate condition for each species code listed. A separate line is required for each species and condition. For example, if you have yellow perch that are dressed/fresh and you have yellow perch that are fillet/frozen, you need to enter those on two separate lines.

WEIGHT AND UNIT OF MEASURE: Report the weight of each species/condition combination and circle the appropriate unit of measure (lbs or kgs).

LICENSEE SIGNATURE AND PRINTED NAME: The licensee shall sign the report. If the license is issued to a business rather than an individual, the licensed business shall authorize someone to sign and submit the report on behalf of the business. **ALSO PRINT** the name of the person signing.

DATE: Provide the date the report was signed.

SUBMISSION OF FORM: The completed and signed/dated form shall be delivered within 15 days of completing the inventory to:

WI DNR
Aquatic Species in Trade Enforcement Administrator
2984 Shawano Avenue
Green Bay, WI 54313