

Eligibility Screening Checklist

Instructions: Complete this checklist before applying for grant funding under s. 281.665, Wis. Stats., and ch. NR 199, Wis. Adm. Code. The Checklist will help you to determine whether or not your project is eligible for funding under the Municipal Flood Control Grant program.

1. Complete questions 1 through 3 of "Section 1: Project Screening Information." Proceed to question 4 only if the project passes the eligibility criteria established in questions 1 through 3.
2. If you decide to submit an application for funding, include this completed Eligibility Screening Checklist with other required application materials.

Applicant Name	Project Title
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Section 1: Project Screening Information - Select yes or no for each question

- Yes No 1. Does the project increase runoff or raise flood elevations upstream or downstream?
- Yes No 2. Does the project channelize a waterbody?
- Yes No 3. Does the project line a waterbody with impervious materials?

If YES to 1, 2 or 3 above, the project is ineligible for Municipal Flood Control funding. Stop here.

- Yes No 4. Does the project provide flood protection to the 100-year flood elevation or greater?
- Yes No 5. If NO to #4, can the project be modified to provide that level of protection?
- Yes No 6. Does the project include historic structures or archaeological sites?
- Yes No 7. If YES to #6, does the project protect these structures or sites?
- Yes No 8. Is the applicant in good standing in the National Flood Insurance program?
- Yes No 9. Does the project protect the natural and beneficial function of aquatic and riparian environments?
- Yes No 10. Is this project consistent with land use, watershed and other resource management plans?
If NO, explain in your submittal.
- Yes No 11. Does the project provide adequate opportunity for public access and use of the waterbody?
- Yes No 12. If NO to #11, are there compelling health or safety concerns related to public access?
- Yes No 13. Has the applicant held public meetings and conducted other outreach efforts related to this project?
- Yes No 14. Is there public opposition to this project? If YES, describe the type and nature of the opposition in your submittal.
- Yes No 15. Will the applicant follow Best Management Practices in all phases of the project?

Section 2: Eligible Project Type:

Please select the application's eligible project type. **Only ONE eligible project type per application.** The eligible projects are listed in the priority order according to Wis. Admin. Code NR 199.05(1). Project types 1 through 4 are determined by structure location within floodplain district boundaries on a Flood Insurance Rate Map (FIRM). Please reference this map when determining your acquisition project type.

	Project Type	Description
<input type="radio"/>	1	Property acquisition and removal of structures which due to zoning restrictions cannot be rebuilt (structure located directly in floodway, dam shadow or Zone A)
<input type="radio"/>	2	Property acquisition and removal of structures in the 100 year floodplain (structure located in flood fringe)
<input type="radio"/>	3	Property acquisition and removal of repetitive loss or substantially damaged structure (outside the floodplain but meets the definition of "Repetitive Loss Structure" in NR199.03(17) and/or "Substantial Damage" in NR199.03(20))
<input type="radio"/>	4	Property acquisition and removal of flood damaged structures (any flood damaged structure outside floodplain)
<input type="radio"/>	5	Floodproofing and flood elevation project in the 100 year floodplain that will remain in the 100 year floodplain
<input type="radio"/>	6	Riparian Restoration project on a watercourse: (1) dam or artificial obstruction removal; (2) fish & native plant habitat restoration; (3) erosion control and streambank restoration
<input type="radio"/>	7	Acquisition of vacant land for flood water control/storage or flood water flowage easement
<input type="radio"/>	8	Flood control detention pond
<input type="radio"/>	9	Flood studies and flood mapping projects

Section 3: Eligible Cost Estimate

The costs listed in this section must be incurred during the grant period in order to be eligible for reimbursement or to count as local match. If project includes acquisition and removal of more than one property, please submit a detailed property budget breakdown with your application.

Acquisition & Development Project Costs – as described in NR 199	Description	Total Cost
1. DNR determined fair market value of property		
2. Cost of appraisals		
3. Land surveys		
4. Displaced person relocation payments (rental tenants only)		
5. Title Evidence		
6. Recording Fees		
7. Historical and cultural assessments required by DNR		
8. Environmental inspections		
9. Structure removal cost		
10. Construction of flood control structure		
11. Riparian restoration of flood control project		
12. Engineering or planning fees for project (inc. previously incurred)		
13. Structural floodproofing and elevation cost		
14. Flood Mapping		
Total		

Grant percentage requested (Maximum 50% of total costs) _____ %
 Are you requesting Local Assistance funds for this project? Yes No

Section 4: Grant Request Summary

Acquisition and Development Grant Request Summary

1. Land Acquisition: DNR determined fair market value of property	\$
2. Land Acquisition: Associates Fees	\$
3. Construction	\$
4. Mapping	\$
Sub Total \$ _____	
Maximum Award 50 % \$ _____	
Adjusted Grant Request - if requesting less than Maximum \$ _____	

Local Assistance Grant Request Summary

5. Local Assistance	\$
Sub Total \$ _____	
50% \$ _____	

Municipal Flood Control Grant Application

Form 8700-291 (R 10/21)

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Section 5: Match Detail

Program Name*	Funds Requested*	Date Requested*	Funds Received	Date Received	Is Match secured*
					<input type="radio"/> Yes <input type="radio"/> No
					<input type="radio"/> Yes <input type="radio"/> No
					<input type="radio"/> Yes <input type="radio"/> No
					<input type="radio"/> Yes <input type="radio"/> No

Project State Senate District Number _____

State Assembly District Number _____

Section 6: Project Information

Project Title _____

Project Location Description Summary, e.g., names of streets, number of blocks, lots or parcels of land _____

Legal Description: Provide Public Land Survey Coordinates

County	Range	<input type="radio"/> E <input type="radio"/> W	Township	N	Section	¼	¼ ¼	FEMA Floodplain Map Panel Number
Flood Elevation / Ground Elevation Information _____								

[Add an additional Public Land Survey ==>>](#)

Section 7: Applicant Information

Applicant Name (ex: City of...)				County	
Authorized Representative Name			Title		
Authorized Representative Email			Phone Number (include area code)		
Contact Last Name	First	MI	Contact Title		
Contact Phone Number (include area code)			Contact Email		
Street Address			City	State	ZIP Code
			WI		
Type of Eligible Applicant: <input type="radio"/> City <input type="radio"/> Town <input type="radio"/> Village <input type="radio"/> Indian Tribe <input type="radio"/> Metropolitan Sewerage District as defined in ch. NR 200, Wis. Adm. Code					
Consulting Firm or Contractor, if applicable			Consulting Contact Last Name		MI
			First		
Phone Number (include area code)			Email Address		
Street Address			City	State	ZIP Code

Section 8: Application Checklist

See Municipal Flood Control Grant Program Application Guide for detailed information and requirements.

- Application Form 8700-291
- Applicant Project Evaluation Sheet
- Authorizing Resolution
- Detailed Project Description / Property Management Plan
- Map Showing Property Lines, Municipal Boundaries and Existing Conditions
- Environmental Hazards Assessment DNR Form 1800-001 (one per property)
- Flood Insurance Rate Map (FIRM) showing structure location(s) and Floodplain District Boundaries (<https://msc.fema.gov/portal/home>)
- Property Appraisal – one per property (**NOTE:** property valued over \$200,000 requires box checked for variance below. Two appraisals are required only if the property is valued over \$350,000)
- Detailed Budget Breakdown (applicable only if acquisition project includes multiple properties)

Section 9: Certification

Select as applicable:

- This application requests funding for a single acquisition project that will cost over \$200,000 but less than \$350,000, and I am requesting a variance from s. NR 199.10(1)(e), Wis. Adm. Code, so that only one appraisal is needed. Before ordering the appraisal, I consulted the DNR Appraisal Reviewer. I understand that all individual projects over \$350,000 will need two appraisals.
- This project has received or is being considered for Federal Emergency Management Agency (FEMA) funding and I am requesting a variance request from s. NR 199.10(1)(c), Wis. Adm. Code, so that the FEMA certified appraisal can be used for Municipal Flood Control Grant Purposes.

I certify to the best of my knowledge and belief, information provided in this application is true and complete.

Name of Authorized Representative (print or type)	Signature of Authorized Representative	Date Signed