

**Note:** In order to fill and save this form electronically, it must be opened using Adobe Reader or Acrobat software. Save a copy of the file, open Adobe Reader, select File > Open and browse for the file you saved.

State of Wisconsin  
 Department of Natural Resources  
 Boat Registration and Titling  
[dnr.wi.gov](http://dnr.wi.gov)

## Affidavit of Surviving Spouse or Domestic Partner

Form 9400-471 (R 04/21)

**Notice:** This form must be used by a surviving spouse or domestic partner to transfer ownership of a Wisconsin titled boat owned by a deceased spouse or partner. You may use this form to transfer title for up to 5 titled boats. s. 30.541 (3)(d)2. Wis., Stats. Personal information collected will be used for administrative purposes and may be provided to requestors to the extent required by Wisconsin Public Records law. ss. 19.31-19.39, Wis. Stats. This form does not eliminate the need for other required documents, applications, fees or signatures. All fields on this application must be completed, unless indicated otherwise. Read the instructions before completing this application. Failure to provide required information may cause significant delays in processing and may result in the denial of the application for registration and title.

A. Spouse or Domestic Partner Information			
Surviving Spouse or Domestic Partner Name (Last, First, Middle Initial)			
Mailing Address			
City		State	ZIP Code
Deceased Spouse or Domestic Partner Name (Last, First, Middle Initial)		Date of Death (mm-dd-yyyy)	
B. Titled Boat Information			
WI Registration Number <b>WS</b> _____ (####AA)	Hull Identification Number (taken directly from the boat)		Title Information
Make	Model	Year	<input type="radio"/> Title is attached - \$0.00 <input type="radio"/> Replacement title requested - \$5.00
WI Registration Number <b>WS</b> _____ (####AA)	Hull Identification Number (taken directly from the boat)		Title Information
Make	Model	Year	<input type="radio"/> Title is attached - \$0.00 <input type="radio"/> Replacement title requested - \$5.00
WI Registration Number <b>WS</b> _____ (####AA)	Hull Identification Number (taken directly from the boat)		Title Information
Make	Model	Year	<input type="radio"/> Title is attached - \$0.00 <input type="radio"/> Replacement title requested - \$5.00
WI Registration Number <b>WS</b> _____ (####AA)	Hull Identification Number (taken directly from the boat)		Title Information
Make	Model	Year	<input type="radio"/> Title is attached - \$0.00 <input type="radio"/> Replacement title requested - \$5.00
WI Registration Number <b>WS</b> _____ (####AA)	Hull Identification Number (taken directly from the boat)		Title Information
Make	Model	Year	<input type="radio"/> Title is attached - \$0.00 <input type="radio"/> Replacement title requested - \$5.00
C. Signature and Certification			
I certify that as the surviving spouse or domestic partner of the owner of record, I have the authority to transfer ownership of the boat described above pursuant to s. 30.541 (3)(d)2. Wis., Stats. I further certify that the information and statements made within this affidavit are true, accurate, and complete to the best of my knowledge. I understand that intentionally making a false statement on an application for title may be punished under s. 30.547, Wis. Stats., by a maximum fine of \$10,000 or imprisonment up to 6 years, or both. By signing this affidavit, I attest that I am unaware of any known or unknown person(s) who would contest this transfer of ownership and thereby indemnify the State of Wisconsin, Department of Natural Resources, or such person or legal entity suffering a damage judgment resulting from any illegalities of the transfer and title.			
Signature of Surviving Spouse or Domestic Partner			Date

STATE OF \_\_\_\_\_ )  
 \_\_\_\_\_ ) ss.  
 \_\_\_\_\_ County )

Subscribed and sworn to before me this date \_\_\_\_\_

\_\_\_\_\_  
 (Notary Public Signature)

Notary Public of \_\_\_\_\_ County  
 My commission (is permanent)  (expires \_\_\_\_\_).

# Affidavit of Surviving Spouse or Domestic Partner

Form 9400-471 (R 04/21)

## INSTRUCTIONS FOR FORM 9400- 471

## AFFIDAVIT OF SURVIVING SPOUSE AND DOMESTIC PARTNER

### GENERAL INSTRUCTIONS

**Purpose of Form.** Use Form 9400-471 if you are the surviving spouse or domestic partner of the owner of record and want to certify your authority to transfer title of a boat. You may use this form to transfer title for up to 5 titled boats. This form must be submitted to the department with a complete Wisconsin Boat Registration and Titling Application (Form 9400-193) for each boat that is being transferred.

**Form 9400-617.** Use the Release of Ownership Interest Request in addition to this form if the certificate of title is missing and you want to transfer the boat title to someone other than yourself.

**Signature.** This form must be signed in the presence of a notary public.

**Fee.** There is no fee for filing this form. If Wisconsin title is missing, a \$5 replacement title fee applies. Applicants who are required to submit the Release of Ownership Interest request (form 9400-617) only need to submit the \$5 replacement fee once.

### SPECIFIC INSTRUCTIONS

Read the instructions below to ensure that you provide all the required information. Failure to provide required information may cause significant delays in process and may result in the denial of the application for registration and title.

### DEFINITIONS

**Surviving Spouse.** A person who is related to the deceased boat owner by marriage.

**Surviving Domestic Partner.** A person who is related to the deceased boat owner by a domestic partnership.

**Owner of Record.** A person whose name appears on the certificate of title and/or the department's records. If there is more than one owner listed on the title, each and all owners are considered owners of record.

**Tenants in Common.** Co-owners who each have a distinct, separately transferable ownership interest on the boat. Their names are separated by the conjunction "and" on the certificate of title. To transfer ownership of the boat, the signatures of all co-owners is required.

### SECTION A – SURVIVING SPOUSE OR DOMESTIC PARTNER INFORMATION

Provide your name and mailing address and the name and date of death of the decedent.

### SECTION B - TITLED BOAT INFORMATION

- **Wisconsin Registration Number.** Wisconsin Registration Number. The registration number can be found on the registration certificate. Wisconsin registration numbers are formatted with WS, four numbers, and two letters (e.g.: WS 1234 AB).
- **Hull Identification Number (Hull ID/HIN):** The HIN (similar to a serial number) should be verified and taken from the boat. For boats with transoms, the HIN can usually be found on the starboard outboard side towards the top of transom, gunwale, or hull deck joint. HIN are required to meet US Coast Guard and State standards.
- **Make and Model:** The make/manufacturer and model name/number of the boat cannot be the same.
- **Title Information** Indicate if the Wisconsin Certificate of Title is being submitted with this form. If the certificate of title is missing, you must submit the \$5.00 replacement title fee. s.30.537 (4) (c), Wis. Stats. If there is a lien on the boat, the lien release document must be submitted with this form.
  - **Certificate of title attached.** You must sign the title. If you are transferring the title to someone other than yourself, write the name of the transferee in the assignment section on the back of the title. Co-owners who are tenants in common must sign the title. The original title must be submitted with this form, no photocopies are accepted.
  - **Replacement certificate of title requested, and title being transferred to yourself.** If the certificate of title is lost, stolen, mutilated, destroyed, or becomes illegible you may use this form to request a replacement title if you are transferring title to yourself. s.30.54 (1) Wis. Stats. If the current certificate of title is available but it is damaged or illegible, the certificate of title must be attached to this form.
  - **Replacement certificate of title requested, and title is being transferred to someone other than yourself.** You must complete and submit the Release of Ownership Interest Request (Form 9400-617) in addition to this form. Co-owners who are tenants in common must also complete this form.

### SECTION C – SIGNATURE AND CERTIFICATION

You must sign and date this form in the presence of a notary public.

### SUBMISSION OF FORM

The original notarized form must be submitted. This form must be submitted to the department in support of the application for a Wisconsin Boat Registration and Title (Form 9400-193).

### PROCESSING INFORMATION

**INITIAL PROCESSING.** Once the department received your affidavit, the department will review it for completeness. If the information is not complete, the department may reject your affidavit and the application for boat registration and title.

**REQUEST FOR MORE INFORMATION.** The department may request that you provide more information or evidence to support your affidavit.

**DECISION.** The department will review all documents submitted as part of the application for registration and title, this form included, and may approve, deny or request more information.

### AUTHORITIES

The information requested on this affidavit and the associated evidence of authority to transfer ownership is collected under s. 30.541 (3) (d)2., Wis. Stats.