

Note: In order to fill and save this form electronically, it must be opened using Adobe Reader or Acrobat software. Save a copy of the file, open Adobe Reader, select File > Open and browse for the file you saved.

Mail to: Wisconsin Department of Natural Resources
Attn: Permit Transfers - CS/1
PO Box 7924
Madison, WI 53707

Deceased Customer Preference Approval Transfer Request

Form 9400-592 (R 04/2024)

Notice: Use of this form is required by the Department of Natural Resources (DNR) for any application filed pursuant to ss. 29.024(3) and 29.180, Wis. Stats. Completion of this form is required to participate in the program. False representation of facts may result in prosecution, penalty and revocation of license. Information provided may be used to determine identity of the applicant, eligibility for approvals, participation in natural resources surveys, enforcement purposes and may be used for secondary purposes. The DNR may provide this information to requesters as required by Wisconsin's Public Records law [ss. 19.31-19.39, Wis. Stats.].

*To obtain a DNR customer number contact 1-888-936-7463. A social security number is REQUIRED when applying for a license according to Chapter 29, Wis. Stats., but may not be disclosed to anyone except the Department of Workforce Development or Department of Revenue.

Section 1: TRANSFEROR (Deceased Customer Information)

Last Name	First	MI	DNR Customer Number (REQUIRED)*	Date of Death (MM/DD/YYYY)
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Authorization

Check all approvals and/or preference that you would like to transfer to the youth.

	Spring Turkey	Bobcat	Fisher	Upriver Sturgeon Spearing	Bear	Sharp-Tailed Grouse	Wolf	Elk
Awarded Approvals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Preference Points	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I hereby certify that I am a surviving spouse, personal representative, guardian, or trustee and have been authorized to transfer the above decedent's approvals or preference points.

Designee's Signature X	Date Signed X	Printed Name
Phone Number	Email	

Section 2: TRANSFEREE (Minor must be under 18 years of age and eligible to receive transfer approvals/preference)

Last Name	First	MI	DNR Customer Number (REQUIRED)*
Mailing Address	City	State	ZIP Code
Daytime Phone Number (include area code)	Email Address		

I hereby certify that all the above statements are true and correct on this application and that I am under 18 years of age and eligible to receive a permit or preference point transfer. Improperly completed applications may become void.

Signature of Transferee X	Date Signed X
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Withhold personal identifiers collected on this form from disclosure on any list of 10 or more individuals that the DNR is requested to provide to another person [s. 23.45, Wis. Stats.].

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Information and Instructions

- Decedent permit/preference transfers are only granted to Minors for permits issued under the random or preference selected drawing.
- Payment or consideration may NOT be received for the transfer of approvals/preference.
- There are no transaction fees for transfers and all transfers are final.

DNR Customer ID Number: The DNR Customer ID number for both the Transferor (decedent) and Transferee are **REQUIRED** on the application to identify the customer records. The Transferor (decedent) will already have a Customer ID number. Please contact 1-888-936-7463, if the DNR Customer ID number is unknown or if the Transferee has not yet acquired one.

Designee/Transferor (person wishing to transfer the approval(s)/preference): The designee of the decedent shall fill in section one (1) of this application and provide it to the Transferee to complete.

- The designee shall be the decedent's surviving spouse, personal representative, guardian, or trustee and have been authorized to transfer the deceased preference points or approvals.
- Pre-purchased licenses must be submitted with the transfer application. Qualified refund requests will be issued for the original license purchase.
- Tags already issued to the Transferor (e.g., bobcat, wolf, etc.) must be submitted with the transfer application.

Transferee (person receiving the transferred approval): shall fill in section two (2) of this application and submit it to the department for review with any required listed documents.

- Transferee will retain all preference points that he/she has previously accumulated.
- There is no limit to the number of times a Minor may receive a permit/preference transfer under this authority. Transferees are limited to one permit (awarded or transferred) per year.
- Transferee must be eligible to use the approval and must not be subject to any suspension or revocation that prevents the exercise of DNR privileges.
- Transferee will be notified by the DNR of application review completion. After completion, the transferee shall pay the license fees at time of license purchase.
- **Safety Education Requirements:** Transferees born on or after January 1, 1973, who do not wish to hunt under the Mentor Hunting Rules, must have a valid state-issued hunter education certification or be exempt.
 - o Transferees under the age 12 AND applicants who have not completed a state certified hunter education course are required to hunt under the Mentor Hunting Rules. (Visit dnr.wi.gov search "Mentor Hunting").
 - o Trapper Education: Transferees who intent to trap in the State of Wisconsin must complete a Wisconsin trapper education course or be exempt. (Visit dnr.wi.gov search "Trapper ed").

Application Deadlines:

- Applications to transfer preference points of the decedent must be submitted within one year of date of death.
- Applications to transfer awarded approvals of the decedent must be submitted prior to the first day of the season in which the approval is valid.

Eligibility & Qualifications

Minors: A minor is defined as a person less than 18 years of age. Transferees for preference point and permit transfers must be under the age of 18 at time of application submission. **Upriver Sturgeon spearing:** Transferees must be at least age 12 at the beginning of the spearing season or turn 12 years old during the spearing season to qualify for a permit transfer.

Submit (All of the following that apply)

- This completed application.
- Any issued tags (e.g., bobcat, wolf, etc.) for the transfer or any pre-purchased licenses.

Mail all materials to:

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