State of Wisconsin
Department of Natural Resources

Substance Release Notification Form
Form 4400-91 (Rev. 10-03, e-form) Page 1 of 2

24-Hour Emergency Hotline Number: 1-800-943-0003

04-71-543557

Date & Military Time Of Incident: 11092004 0930AM	**Date & Military Time Reported:** 11092004 1011AM	**Spill File #** NER11092004_01 **BRRTS #**
Person Reporting: MARCIA HMIELEWSKI	**Representing:** SCA TISSUE	**Phone #** ( )920-725-7030X2262 **Fax #** ( )
Responsible Party (RP) / Spiller: SCA TISSUE	**RP Decision Based On:**	**Phone #** ( ) **Fax #** ( )
RP Address: 190 THIRD ST		**City** MENASHA **State** WI **Zip Code** 54952
RP Contact Name & Title: MARCIA HMIELEWSKI - PROCESS ENGINEER		**Phone #** ( ) **Fax #** ( )
Substance Involved: ww by-pass PAPER MACHINE WASTE WATER	**Amount & Units Released:** 2500 ~~700~~ GALLONS	**Amount & Units Recovered:** ~~1000~~ 1800

☐ **Solid** ☐ **Semisolid** ☒ **Liquid** ☐ **Gas** **Color:** **Odor:**

Exact Location Of Incident: (including street name, bldg. #, mileage, etc.)
OUTFALL 005 FROM PAPER MILL AT ABOVE ADDRESS - 190 Third ST
OVERFLOWING SUMP PIT

Facility Name / Property Owner: SCA Tissue

☒ **City** ☐ **Village** ☐ **Township** MENASHA	**County** WINNEBAGO	**Latitude/Longitude**
DNR Region: NER	**1/4 1/4 Sec T N R** ☐ **E** ☐ **W**	**Weather Conditions:** SUNNY 40'S, Strong south wind

Cause Of Incident: During off loading
SUMP PUMP FAILED, HMIELEWSKI FIGURED THE PUMP HAD NOT BEEN WORKING FOR 10 MINUTES FOR THE AMOUNT OF PAPER WASTE THAT OVERFLOWED THE PIT AND WENT INTO LITTLE LAKE BUTTE DES MORTS.

Spilled Substance Impact To: (check **X** all that apply)
- ☐ Air ☐ Potential
- ☐ Concrete/Asphalt ☐ Potential
- ☐ Contained/Recovered
- ☐ Groundwater ☐ Potential
- ☐ Private Well ☐ Potential
- ☐ Sanitary Sewer ☐ Potential
- ☐ Soil ☐ Potential
- ☐ Storm Sewer ☐ Potential
- ☒ Surface Water ☒ Potential
- Name: LAKE BUTTE DE MORTE 700gallons
- ☐ Other:

Spill Cause/Site:
- ☐ Ag Coop/Food Factory
- ☐ Airport Facility ☐ Railroad Facility
- ☐ Construction, Excavation, Wrecking, Quarry, Mine
- ☐ Gas/Service Station/Garage/Auto Dealer/Repair Shop
- ☐ Hydraulic Line Break
- ☒ Industrial Facility ☒ Paper Mill ☐ Chemical Co.
- ☐ Pipeline/Terminal/Tank Farm/Oil Jobber/Wholesaler
- ☐ Private Property (home/farm)
- ☐ Public Property (city, state, church, school, etc.)
- ☐ Transportation Accident, Fuel Tank Spill
- ☐ Transportation Accident, Load Spill
- ☐ Utility Co. Power Generating/Transfer Facility
- ☐ Other:

Action Taken By Spiller:
- ☐ Cleanup Method:
  - ☐ Absorbent
  - ☐ Excavation
  - ☐
- ☐ Containment
- ☒ Contractor Hired
- Name: In house
- ☐ Monitor
- ☐ No Action Needed
- ☐ No Action Taken
- ☐ Waste Destination:
- ☒ Other: PUMPED OUT THE SUMP PIT

Injuries? ☐ Yes ☒ No If **yes** how many? **Has An Evacuation Occurred?** ☐ Yes ☒ No **Potential?** ☐ Yes ☒ No

Are There Any Resource Damages? ☐ Yes ☐ No ☒ Potential **What Kind?** whitish liquid paper waste went into LLBDM

Other Agencies Notified: (check first column, if notified; check both columns, if on the scene)

☐ ☐ Fire Department	☒ ☒ Local DNR	☐ ☐ EPA
☐ ☐ Local Law Enforcement	☐ ☐ Div. Emerg. Mgt.	☐ ☐ Nat'l Resp Ctr 800-442-8802
☐ ☐ LEPC or Local Emer. Mgt.	☐ ☐ Coast Guard	☐ ☐ Chemtrec 800-424-9300
☐ ☐ Level A/Level B Team	☐ ☐ DHFS 608-258-0099	☐ ☐ Other:

Incident Commander: MARCIA HMIELEWSKI
Phone # ( )

Prepared By: ANN BAUER	**Phone #** 6082665214	**Date:** 11092004	**Rpt'd To DATCP?** ☐ Yes ☒ No **Date:** **Transferred to DATCP** ☐ Yes ☒ No **Date:**
Person Notified: AMIE EGSTAD	**Phone #** MOBILE	**Date:** 11092004 **Time:** 1014	**Spill Packet Sent?** ☐ Yes ☒ No **Date:** **To:**
Investigated By: Amie Egstad	**Sign:**	**Date:** 11/09/04	**Transferred to ERP** ☐ Yes ☒ No **Date:** **Case #**
Spill Coordinator Signoff:		**Date:** 12-30-04	**NFA Letter Sent?** ☐ Yes ☐ No **Date:** **Incident Closed?** ☒ Yes ☐ No **Date:** 11-15-04

☒ **See Additional Comments On Reverse** (Please, print page 2 of 2)

Date and Military Time Of Incident:	Responsible Party:

Additional Comments :

11-10-04 Message for
11-11-04 Message from Marsha. No clean-up possible
11-12-04 Left Voice Mail to Send in NFA Doc

Case Activity Report: ☐ Yes ☐ No CAR#: (Please, attach copy of all CAR and other documentation)

Enforcement Action: ☐ Yes ☐ No (Explain Below)

WI DNR
RECEIVED
NOV 15 2004
NER WASTE/RR

SCA

11/11/04

James Savinski, P. E.
Wastewater Engineer
WDNR-Oshkosh
625 E. County Road Y, Ste. 700
Oshkosh, WI 54901-9731

Dear James Savinski, P. E.:
Subject: Unscheduled Bypass of P4 Sump Pit Overflow from Treatment Plant #2

This letter serves as written notification for the unscheduled bypass of wastewater that we reported to the Department of Natural Resources (WDNR) on the morning of November 9, 2004 via the 24-Hour Spill Notification Hotline and your phone voicemail. We are reporting this under section 4.2.2 of our WPDES Permit No. WI-0037389-07-0. The unscheduled bypass occurred at our SCA Tissue North America, LLC-Menasha Paper Mill located at 190 Third Street in Menasha, WI.

At approximately 9:30 a.m. on Tuesday, November 9, 2004, an outside contractor (H2O Under Pressure) was dumping 2500 gallons of Paper Machine 2's vacuum pit wastewater at the P4 yard area sump pit. In this catch basin pit, there is a sump pump that is designed to pump excess levels in that pit to our P4 clarifier. However, during the dumping of the wastewater, the sump pump failed and the wastewater exited out the top overflow pipeline that hooks up to our storm sewer (Outfall 005). We estimated that 700 gallons of this wastewater reached Outfall 005. The other 1800 gallons was still in the catch basin after the dumping. H2O Under Pressure did come back to pump out the remaining 1800 gallons that was still in the catch basin. The 1800 gallons was dumped at an alternative site that flowed to our treatment plant.

One of our employees had noticed the discharge out of our Outfall 005 during the dumping. They called on our company radio and we discontinued dumping immediately. The wastewater that entered the lake mixed with the lake water quickly only leaving residual effects for 10-15 minutes. We did a TSS test on the wastewater and found it to contain 798 ppm. At 700 gallons discharged to the lake, the TSS would result in 4.7#'s of solids discharged. The BOD content is currently in the 5-day waiting period.

We are sorry for having to report an unscheduled bypass but we did complete an internal investigation for the process release and we are investigating a few items to eliminate this from happening in the future. We will be investigating alternative areas at our facility to dump excess wastewater from clean outs. We also will be looking at options for level monitoring in the sump pit basin of P4.

If you have any more questions or issues concerning this spill report, please don't hesitate to call me at (920) 725-7030, ext. 2348.

Sincerely,

Paul Johnson

Paul Johnson
Environmental Manager

SCA TISSUE NORTH AMERICA
P. O. Box 2400
1451 McMahon Drive
Neenah, WI 54956

Mike Dillon
Mike Bogenschutz
Tom Mettlach
Marcia Hmielewski
Jill Hiroskey
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