

**Instructions:** Bold fields must be completed.

| Location Name | WWI Code | SWIMS Station ID | County | Date | Start time | End time | Collector(s) | Contact info |
|---------------|----------|------------------|--------|------|------------|----------|--------------|--------------|
|               |          |                  |        |      |            |          |              |              |

**Step 1:** Circle species that you looked for - review the laminated picture field guide, NR 40 wetland list

(<http://dnr.wi.gov/topic/Invasives/species.asp?filterBy=Wetland&filterVal=Y&catVal=PlantsReg#RegSelect>), and *A Field Guide to Wisconsin Streams* (see footnote).

|                       |                  |                   |                    |                |                     |             |
|-----------------------|------------------|-------------------|--------------------|----------------|---------------------|-------------|
| <b>Target species</b> | Yellow flag iris | Japanese knotweed | Japanese hops      | Hybrid cattail | Other _____         | Other _____ |
|                       | Flowering rush   | Glyceria maxima   | Purple loosestrife | Phragmites     | Narrow-leaf cattail | Other _____ |

**STEP 2: Record** the sample site, habitat, and land use. If possible, record latitude and longitude (in decimal degrees). If AIS are observed, record species name, area, and density. If possible, collect up to 5 specimens of each AIS and take photos. Include internal and external labels on jars/voucher newspaper with **species code, waterbody or wetland name/location, SWIMS station ID or WBIC or lat/long, collector's name, and date**. If needed, preserve specimens with adequate ethanol and identify ethanol type on label.

| Site* | Habitat Type† | Location Type‡ | Latitude | Longitude | Species 1 name, area <sup>§</sup> , density | Species 2 name, area <sup>§</sup> , density | Species 3 name, area <sup>§</sup> , density | Sample(s) collected (list/NA)? | Photo(s) collected? (list/NA)? | No AIS observed | Comments |
|-------|---------------|----------------|----------|-----------|---|---|---|--------------------------------|--------------------------------|-----------------|----------|
|       |               |                |          |           |   |   |   |                                |                                |                 |          |
|       |               |                |          |           |   |   |   |                                |                                |                 |          |
|       |               |                |          |           |   |   |   |                                |                                |                 |          |
|       |               |                |          |           |   |   |   |                                |                                |                 |          |
|       |               |                |          |           |   |   |   |                                |                                |                 |          |
|       |               |                |          |           |   |   |   |                                |                                |                 |          |

\*A – access, T – target, I - incidental

†Open water, marsh, meadow, open bog, scrub/shrub, spruce/tamarack forest, cedar swamp, deciduous forest, or upland (see detailed habitat descriptions in protocol)

‡lake/pond edge, stream edge, roadside, wooded area, ditch, field other \_\_\_\_\_

§Area estimates: only one plant (.0001 ac), my living room (12'x16' or .004 ac); a baseball diamond (90' X 90' or 0.2 ac); or a football field (300'x 160' or 1.1acre)] If linear use appropriate conversion of miles to acres (# of miles X 3.62 (if only on one side of the stream/road divide by 2).

||Density ratings: 1 - a few individuals (1-25), 2 - many small, scattered populations (25 – 500), 3 - dense population (> 500).

**Step 3: Please indicate how closely you looked for invasive species.**

**Very**
                         
  **Somewhat**
                         
  **Not at all**
                         
 Describe: \_\_\_\_\_

**STEP 4:** Regional verifier examination specimen(s) and photographs and provide identification results. Submit to next verifier. Create ROI and attach documents.

| Species | Abundance* | Specimen (Y/N) | Photo Name | Date sent | Comments | <i>This section is completed by the verifier(s)</i> |      |         |             |      |         |
|---------|------------|----------------|------------|-----------|----------|---|------|---------|-------------|------|---------|
|         |            |                |            |           |          | Verifier #1   | Date | Species | Verifier #2 | Date | Species |
|         |            |                |            |           |          |   |      |         |             |      |         |
|         |            |                |            |           |          |   |      |         |             |      |         |
|         |            |                |            |           |          |   |      |         |             |      |         |
|         |            |                |            |           |          |   |      |         |             |      |         |

\*Widespread, scattered, or sparse.

**STEP 5:** For new aquatic invasive species populations, collect photographs and samples. Provide photos, preserved specimens, and copies of the datasheet to the regional DNR verifier. Name photos with the SPSCODE\_YYYYMMDD\_WBIC or STATIONID or LAT LONG\_ COLLECTOR.

**STEP 6:** Data was entered into SWIMS on \_\_\_\_\_ by \_\_\_\_\_

Once data is entered, send scans of data sheets to central office ([Maureen.Ferry@Wisconsin.gov](mailto:Maureen.Ferry@Wisconsin.gov)).

**STEP 7:** Data was proofed on \_\_\_\_\_ by \_\_\_\_\_

**Notes:**