

NCWMA 2020 Work Plan*				
Goal	Task and Location	Details and Contacts	Dates	
Administration	Memorandum of Understanding	Need a copy of all signatories.		
	Update NCWMA database	Annually update the contact list, grant applications and reports, and a summary of events. Email Dara Unglaube an	Updates completed in December 2020.	
	Create an Annual Report	Create a report with photos and a summary of activities throughout the year.	December 15, 2020	
	<b>Meetings and Conferences</b>			
	Schedule NCWMA <b>four</b> monthly meetings, and 2 steering committee meetings.	Post on NCWMA Website, Facebook and send an e-mail to partners at least a month before meeting	January 15, March 12, July 15, October 21 (potluck). Steering Committee: March 12 and October 21.	
		Schedule at least one month prior to meeting using feedback of partners.		
		Send out agenda to "Core" email list at least 4 days prior to the meeting.		
		Record notes, type up, and distribute within two weeks after the meeting. Send to e-mail list and post on website.		
		Organize a potluck and program for October Meeting.		
		March meeting: Send out work plan ahead of the meeting for the steering committee to approve.		
	Partner meetings	Attend all Bayfield County Land Conservation meetings and those of Iron, Ashland and Douglas Counties at least once per year.	Schedule with LWCDs.	
		Attend all Bayfield County AIS meetings.	Four per year	
	Conferences	Wisconsin CISMA Conference	April 22, Wausau	
		Upper Midwest Invasive Species Conference (UMISC): Presentation/poster. Field Trip Organizing Committee	Oct 12-14, Duluth	
<b>US Forest Service Great Lakes Restoration Initiative- Cooperative Weed Management Area Grant (UWFS-GLRI-CWMA)</b>				
Funding	USFS GLRI CWMA Grant Management	Apply for a new grant agreement. Eric North, Linda Parker, Nicole Pelier (USFS). Need Letters of Support in January. Develop a project for funding.	Due January 10. (Complete)	
		Maintain expense and budget records. Maintain matching funds.	Annual update due March 31st. (Submitted in Feb. 2020.)	
		Reimbursement requests: Annually in the first quarter.	Submitted in Feb. 2020	
<b>Weed Management Area-Private Forest Grant Program</b>				
WMA-PFG; WMA19-0002	Funds for treating knotweeds and garlic mustard (on private forested properties). Need to spend funds in the spring.	Final report and funds must be spent by July 1st. Partial reimbursement requested.		
WMA-PFG; WMA20-0002	Garlic mustard hand-pull events, control, inventory, data management (\$14,990). Spend funds throughout year.	Interim Report Due March 1. Submitted.		
WMA-PFG	Apply for additional funding.	Application due April 1.		
<b>Other Grants</b>				
DNR AIS Mini-grant	Knotweed Control- Bob Wakeman	Complete July 1, 2020		
Clough Island DNR Mini Grant	2019-2014: Organize buckthorn control events each fall. Report due with invoice.	Two events in the fall.		

\*Approved by vote of the Steering Committee on March 12, 2020

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Education and Prevention	<b>Publicity</b>		
	NCWMA updates to e mail list	Review of meetings, schedule of next meeting and upcoming events, links to important information, review of events.	Once per month
	Update NCWMA website	Update with events, meeting minutes, newsletters, and invasive species information.	Ongoing
	Facebook page	Post events, newsletters, information about invasive species.	4 updates per month
	Flickr page: photos		Update annually.
	Brochure	Consider updates/revisions.	2020
	Newsletter (semi-annual)	Emailed to NCWMA email list: Changed to twice per year in September 2018.	Spring-Summer (April), Fall-Winter (October)
	News Releases	Send out at least four news releases to local papers	Focus species, events such as hand-pulling and Invasive Species ID Days.
	<b>Booths or Activities at Festivals and Fairs</b>		
	Bayfield in Bloom	Booth	May 8, 2020
	Native Plant Sale, Bayfield in Bloom	Booth	May 30, 2020
	Douglas County Event	Booth at Brule River Family Fun Day or Lake Superior Days.	3rd Sunday of July (July 19, 2020)
	Junefest, Mercer	Booth	June 13, 2020
	County Fairs: Unmanned display	Display, materials, activity. Team up with BC AIS, Superior Rivers .	Set up in Exposition Building
	National Public Lands Day, NGLVC	Short presentation and field work at NGLVC. Susan Nelson (USFS) (715) 685-9983;	September 26, 2020
	Bayfield Apple Fest, Bayfield (Bayfield Co)	Bayfield Chamber; Bayfield AIS, Superior Rivers Watershed Association.	Oct 2-4, 2020
	Student Science Research Symposium	7th Grades of Washburn, Drummond, Hurley, Lady of the Lake Schools. Assist in organizing.	Oct 16, 2020, Organizational meetings.
	Invasive Species ID Days	NGLVC Friday 1-4 pm once per month. Speaker each month. Partners have displays about invasive species. Ramona assists with organizing and promoting with Facebook and news releases.	June 26, July 10, August 14, Sept 4. Will assist in promoting with news releases and Facebook posts.
	<b>Trainings and Workshops</b>		
	Herbicide Training	Lee Shambeau- Looking for field sites in Superior or Duluth.	July (proposed)
	Presentations to communities/commu	Ashland, Bayfield, Washburn, Mellen, Superior, Hurley and Montreal	Ongoing (Part of WMA-PFG)
	<b>Boat Wash</b>		
	Portable Decontamination Boat Wash	Create position description. Actively recruit at local colleges: UW Superior, Northland, Indianhead Technical College, GCC.	February
		Interview candidates.	April
		Dewinterize and winterize boat wash. Repair and upkeep as needed. Assist training LTEs.	May
		Supervise LTE Staff. Schedule invasive species treatment work as funding is available.	May to Sept

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Management and Control	<b>Garlic Mustard</b>		
	Mellen hand-pulling along the Bad River (Current treatment area)	Contact landowners; Invite volunteers; Send out news release (Weekly Record, Bottom Line, Ashland Daily) and flyers. Contacts. Colleen Matula; Travis Bartnick, Steve Garske; Sarah Johnson; Roger and Sue Jaeger	Contact landowners and volunteers in April. Handpulling for one week in May: May 11-15, 2020.
	Mellen (Upstream of current treatment area)	Promote awareness in Mellen- present at city council. Contact landowners. Work to survey areas with permission in early spring.	March-June
	Ashland hand pulling along Bay City Creek	City of Ashland property - Sara Hudson. WATERS group.	May: Set Date.
	Hurley hand-pulling along the Montreal River.	Contact landowners; Invite volunteers; Send out news release and flyers. Contacts: Colleen Matula ; Steve Garske; Heather Palmquist; Zach Wilson; Ian Shackelford.	Hand pulling in May: Multiple days: May 19, 21, 27.
	Iron County hand-pulling	City of Montreal. Contact landowners. Survey in April. Hand-pull where possible. Work with Zach Wilson.	May
	Washburn hand-pulling at WWTP	Washburn Public Works Director, Bob Anderson.	May: Set Date.
	Bayfield Compost hand-pulling	Small site. Contact City of Bayfield.	May and June: Set date.
	Superior hand-pulling on private property.	Contact landowners (two public and one private). Contacts: Darienne McNamara, Jane Anklam, Ashley VanderVoort.	May or Early June: May 29th
	Other Sites	Assist with work as needed. Make sure all known sites are hand-pulled or treated.	April-May
	<b>Knotweed</b>		
	Knotweed Data Management, Monitoring, and Treatment Planning	Update records. Prioritize sites by threat to natural areas. Contact landowners to update them on treatment plan.	March through June
		Visit sites treated in the previous year. Describe site and any negative impacts.	June through September
		Obtain pesticides appropriate for conditions and species.	Spring 2020
	The amount of knotweed control work depends on time and funding for seasonal staff/contracts.		
	Cutting and Herbicide Treatments	Bayfield County: Work with Andy Teal (Bayfield County AIS) and Colleen Matula.	Ten days (June-Sept)
		Iron County: Work with Zach Wilson and Colleen Matula.	Three days (June-Sept)
		Douglas County: Work with Colleen Matula and Jim Giffin.	Three days (June-Sept)
		Ashland County: Work with Scott Caven and MaryJo Gingras.	Two days (June-Sept)

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Management and Control	<b>Buckthorn/Honeysuckle</b>		
	Brule River State Forest	Survey for buckthorn on 6 acres for the DNR. Contact: Colleen Matula.	May (one day), Sept (Once day).
	Clough Island Buckthorn Events	Organize two community events in the fall. Contact: Dara Fillmore	July to October.
	Hurley School	Help Diane O'Krongly and her class treat buckthorn.	Spring 2020
	Eagle Bluff, Hurley	Community event- Honeysuckle treatment. Ottawa National Forest and City of Hurley.	TBD
	Washburn Lakefront Trail	Honeysuckle and Buckthorn treatment with Washburn School.	May 2020
	Prentice Park Buckthorn	Community event to treat buckthorn in Ashland. Contacts: Scott Caven and Sara Hudson	August (Proposed)
	<b>Other species</b>		
	Purple Loosestrife	Work with Ashland Co and Bayfield Co AIS. Dig up plants. Make educational display in NGLVC. Get beetles and add Beetles. Occasional upkeep. Field day to distribute plants.	April through July
	Teasel	Dig up plants in Port Wing. Assist as needed.	July (half day)
	Wild parsnip	Assist as needed. Zach Wilson does work on Highway 77.	June 10-11,2020
	Queen of the Meadow	Site near Herbster. Work with Amy Eliot	Assist as needed
	Yellow Iris	Assist as needed. Contact landowners of Friendly Valley Rd Site. Contact: Travis Bartnick, Andy Teal.	
Giant hogweed	Check on hogweed sites with Zach Wilson and Travis	June 8, 2020	
This Work Plan was approved by vote of the Steering Committee on March 12, 2020			