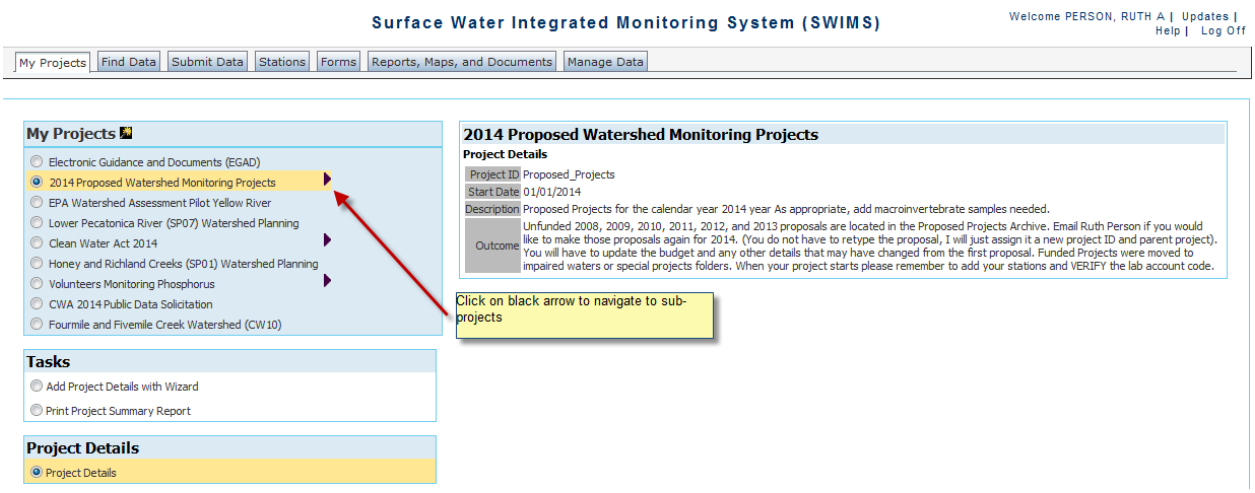
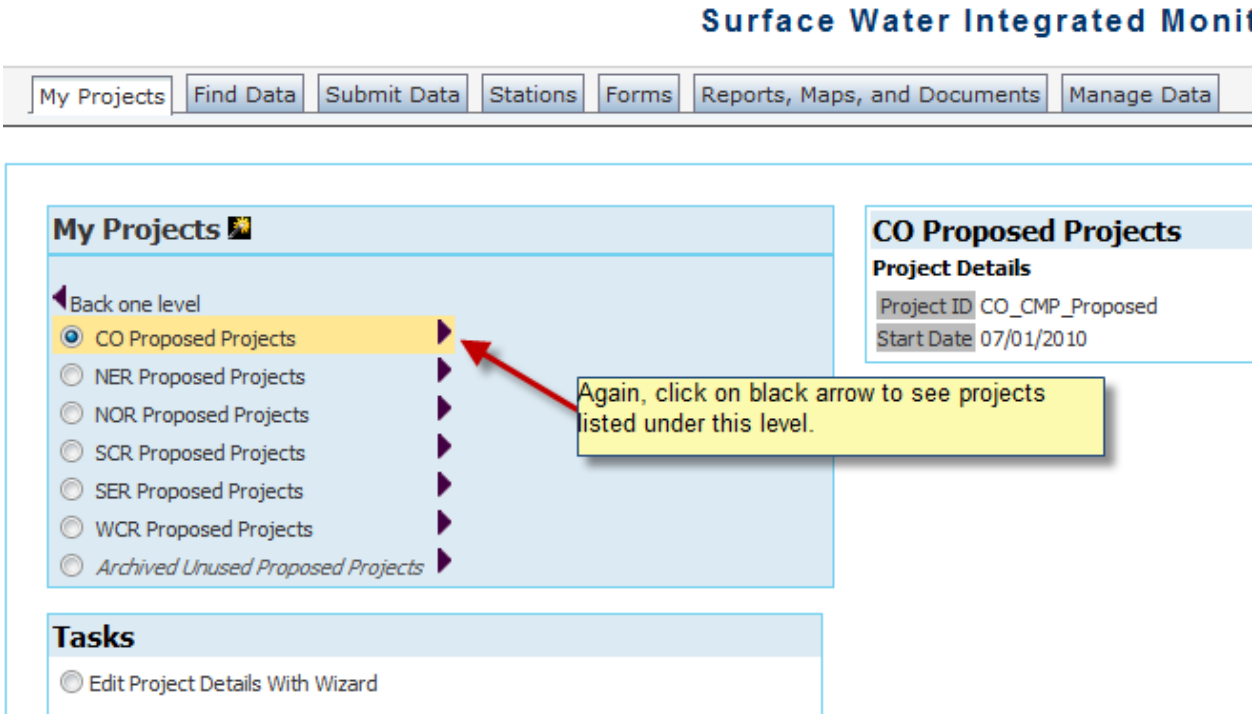
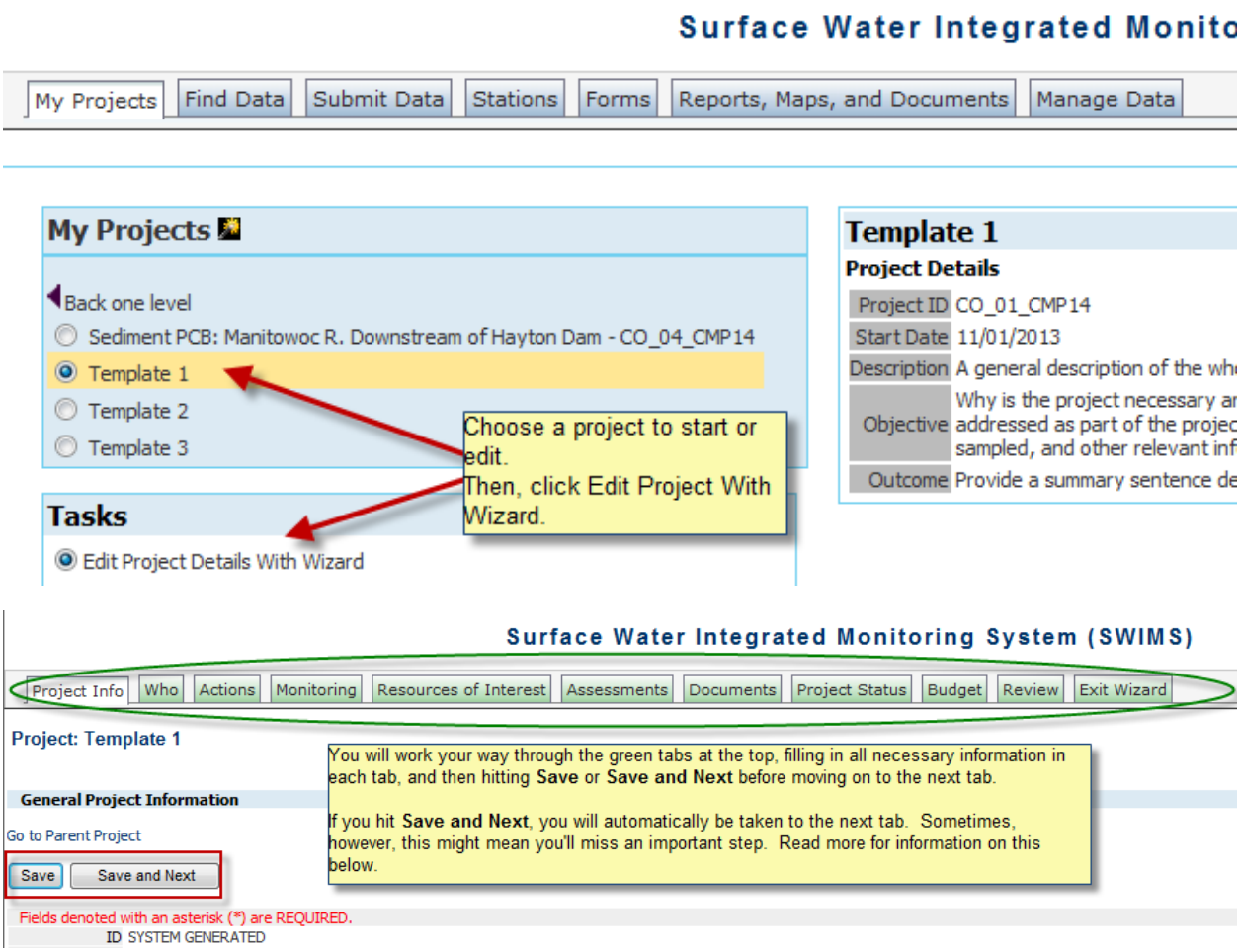
Last updated 9/12/2014

Project Wizard:

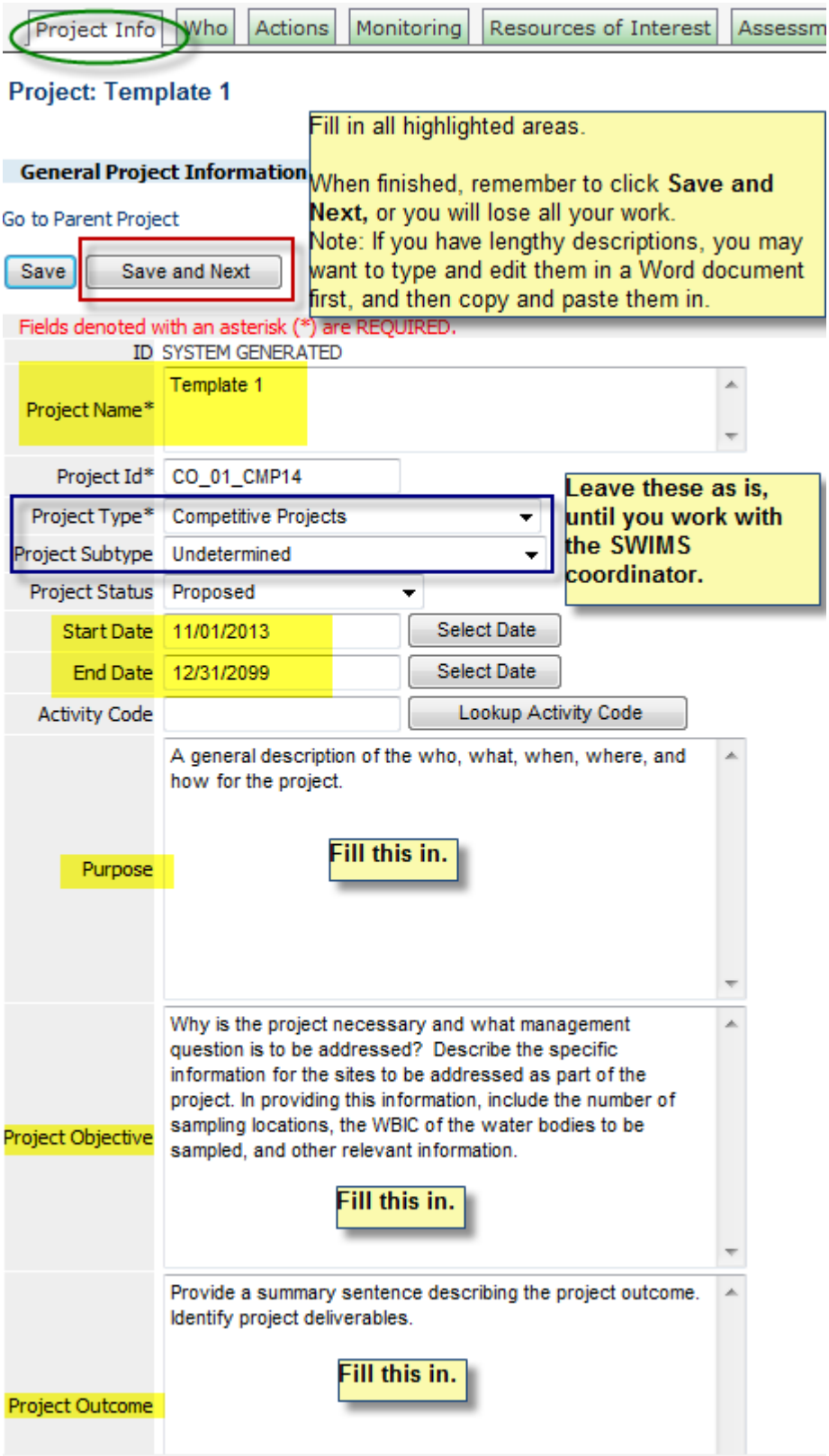
This is example follows the Local Needs proposed projects. Creating just one project with the project wizard may be simpler, requiring fewer steps.



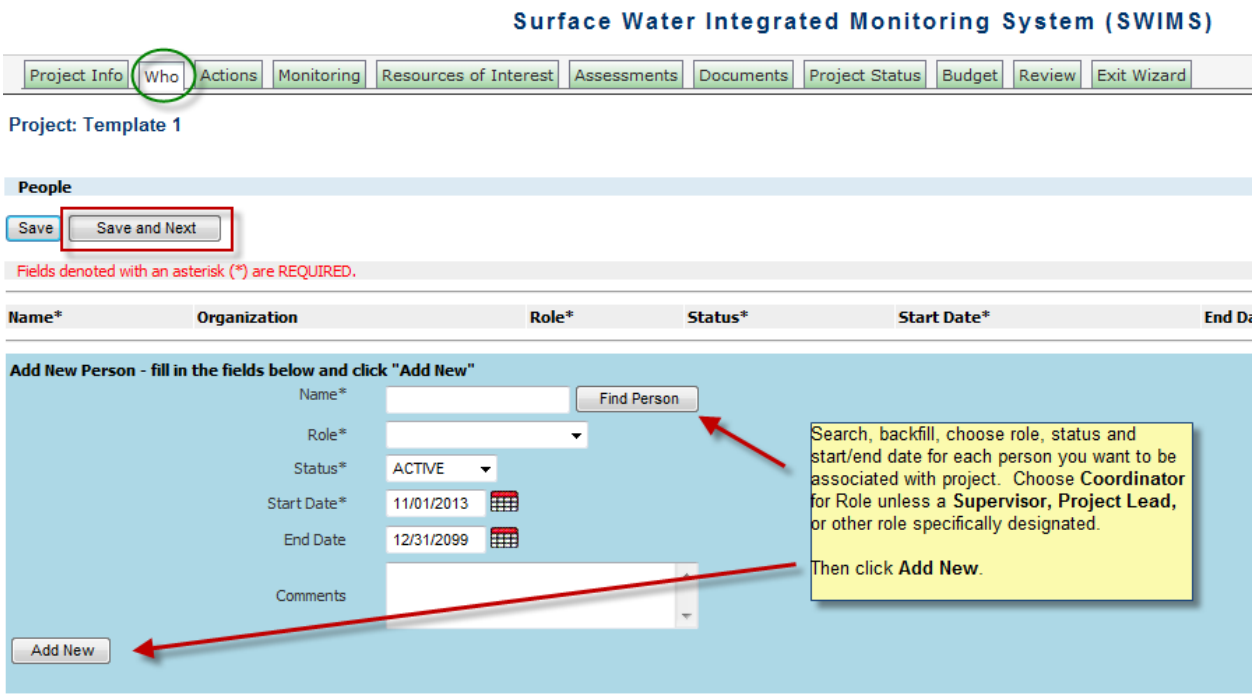


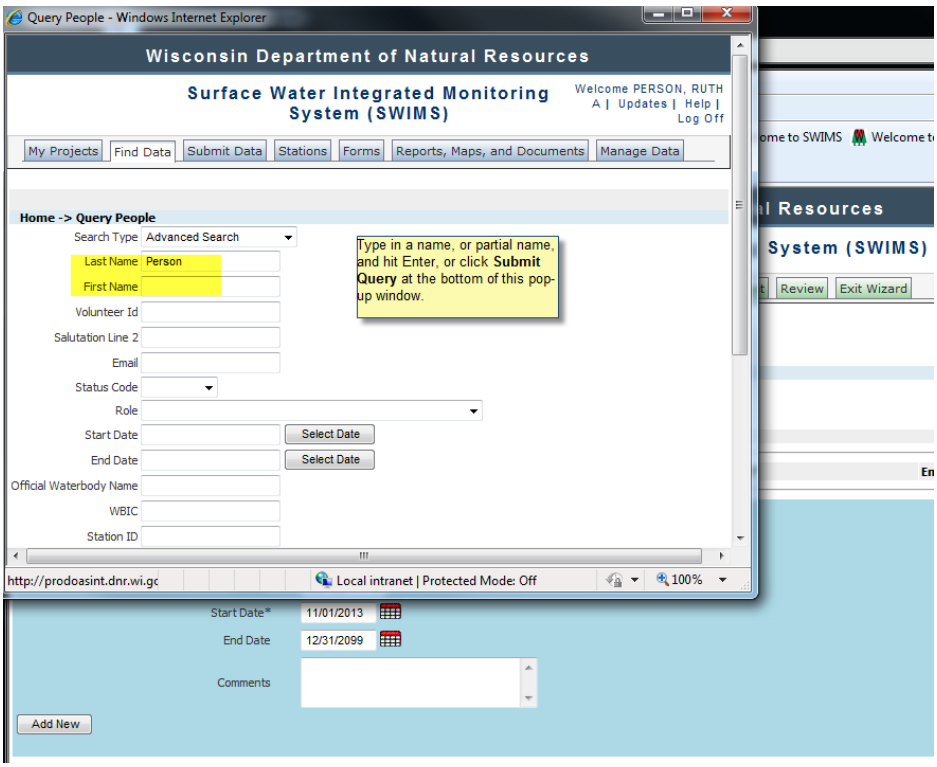

Surface Water Integrated Monito
My Projects
Find Data
Submit Data
Stations
Forms
Reports, Maps, and Documents
Manage Data
My Projects
Back one level
Sediment PCB: Manitowoc R. Downstream of Hayton Dam - CO_04_CMP14
Template 1
Template 2
Template 3
Choose a project to start or edit.
Then, click Edit Project With Wizard.
Tasks
Edit Project Details With Wizard
Template 1
Project Details
Project ID
CO_01_CMP14
Start Date
11/01/2013
Description
A general description of the wh
Objective
Why is the project necessary ar
addressed as part of the projec
sampled, and other relevant inf
Outcome
Provide a summary sentence de

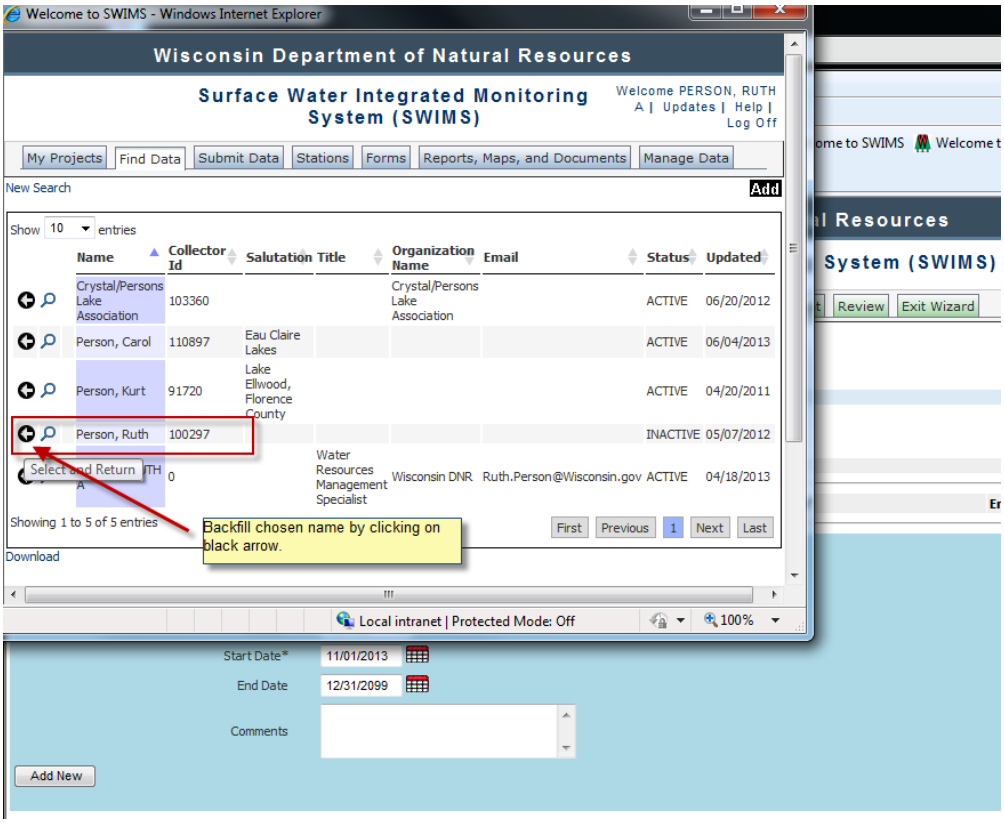
Surface Water Integrated Monitoring System (SWIMS)
Project Info
Who
Actions
Monitoring
Resources of Interest
Assessments
Documents
Project Status
Budget
Review
Exit Wizard
Project: Template 1
You will work your way through the green tabs at the top, filling in all necessary information in each tab, and then hitting Save or Save and Next before moving on to the next tab.
If you hit Save and Next, you will automatically be taken to the next tab. Sometimes, however, this might mean you'll miss an important step. Read more for information on this below.
General Project Information
Go to Parent Project
Save
Save and Next
Fields denoted with an asterisk (*) are REQUIRED.
ID SYSTEM GENERATED

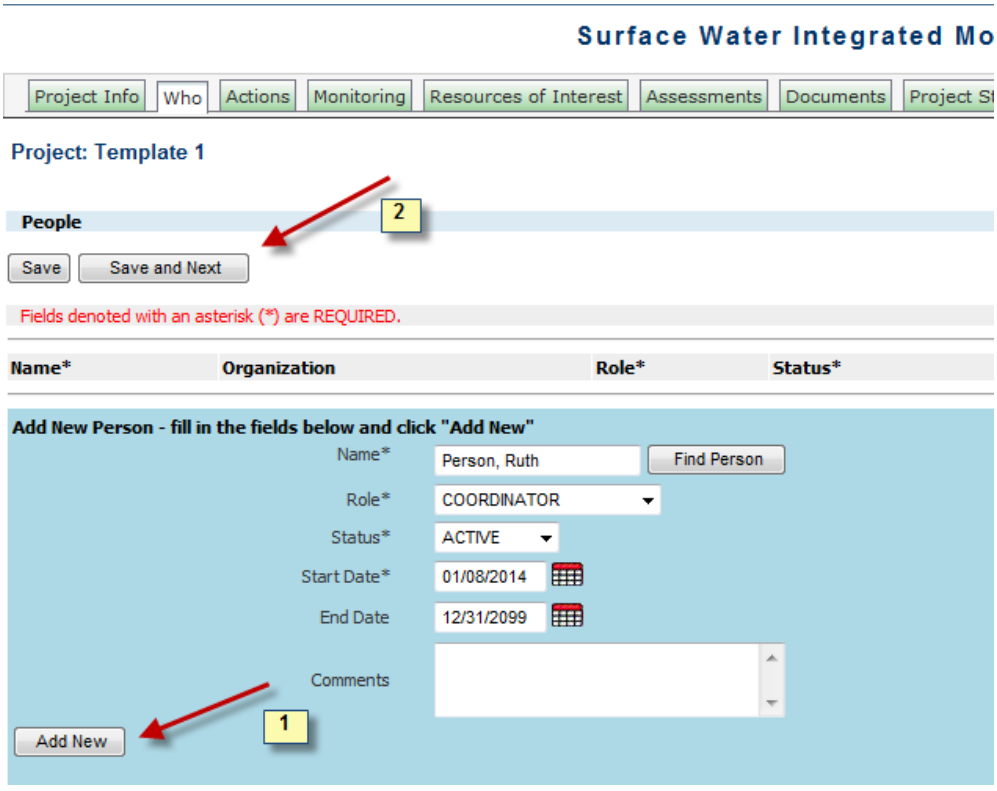

Project Info
Who
Actions
Monitoring
Resources of Interest
Assessm
Project: Template 1
Fill in all highlighted areas.
When finished, remember to click Save and Next, or you will lose all your work.
Note: If you have lengthy descriptions, you may want to type and edit them in a Word document first, and then copy and paste them in.
General Project Information
Go to Parent Project
Save
Save and Next
Fields denoted with an asterisk (*) are REQUIRED.
ID SYSTEM GENERATED
Project Name*
Template 1
Project Id*
CO_01_CMP14
Project Type*
Competitive Projects
Project Subtype
Undetermined
Leave these as is, until you work with the SWIMS coordinator.
Project Status
Proposed
Start Date
11/01/2013
Select Date
End Date
12/31/2099
Select Date
Activity Code
Lookup Activity Code
Purpose
A general description of the who, what, when, where, and how for the project.
Fill this in.
Project Objective
Why is the project necessary and what management question is to be addressed? Describe the specific information for the sites to be addressed as part of the project. In providing this information, include the number of sampling locations, the WBIC of the water bodies to be sampled, and other relevant information.
Fill this in.
Project Outcome
Provide a summary sentence describing the project outcome. Identify project deliverables.
Fill this in.

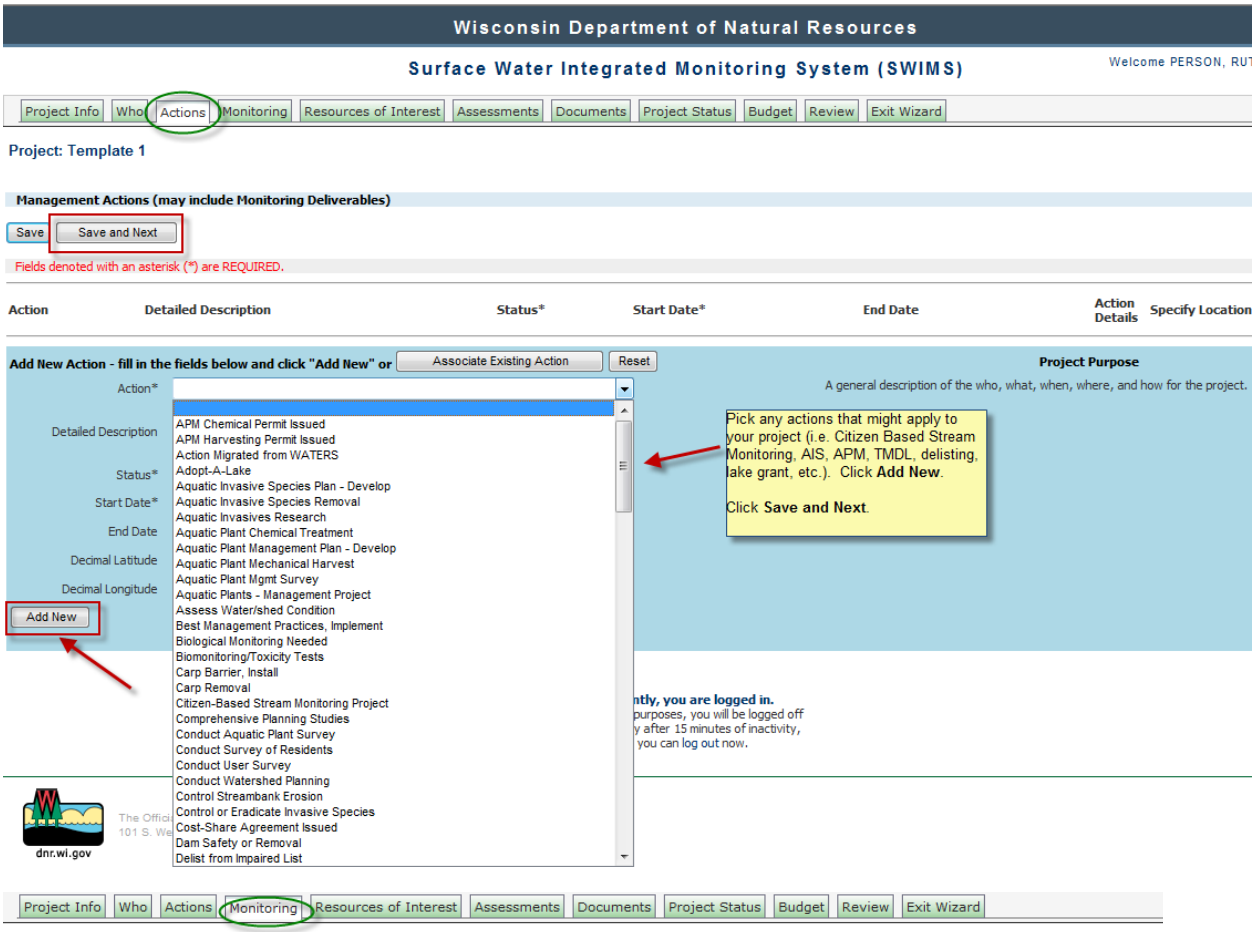
Study Design	
QA Measures	
Comments	Is this a New or Continuing project? **Fill this in.**
Public Description	IGNORE THIS BOX.

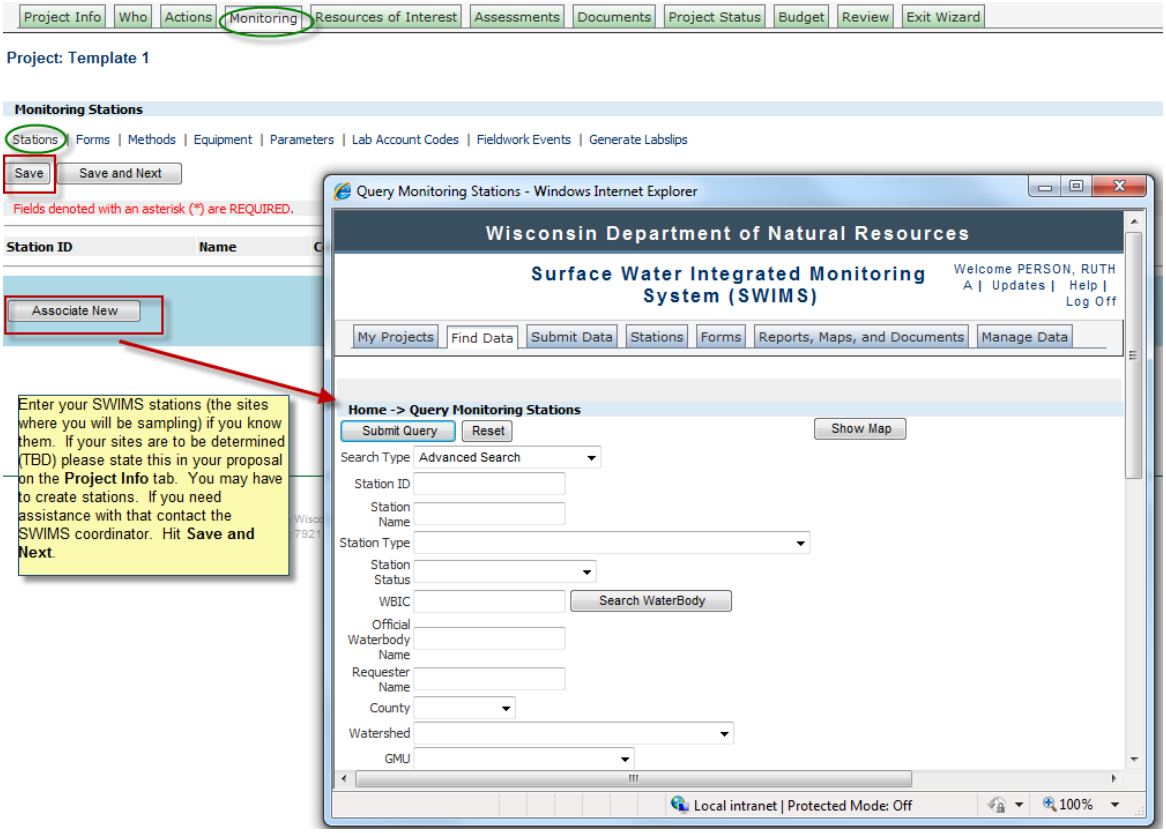

Surface Water Integrated Monitoring System (SWIMS)
Project Info
Who
Actions
Monitoring
Resources of Interest
Assessments
Documents
Project Status
Budget
Review
Exit Wizard
Project: Template 1
People
Save
Save and Next
Fields denoted with an asterisk (*) are REQUIRED.
Name*
Organization
Role*
Status*
Start Date*
End Da
Add New Person - fill in the fields below and click "Add New"
Name*
Find Person
Role*
Status*
ACTIVE
Start Date*
11/01/2013
End Date
12/31/2099
Comments
Add New
Search, backfill, choose role, status and start/end date for each person you want to be associated with project. Choose Coordinator for Role unless a Supervisor, Project Lead, or other role specifically designated.
Then click Add New.

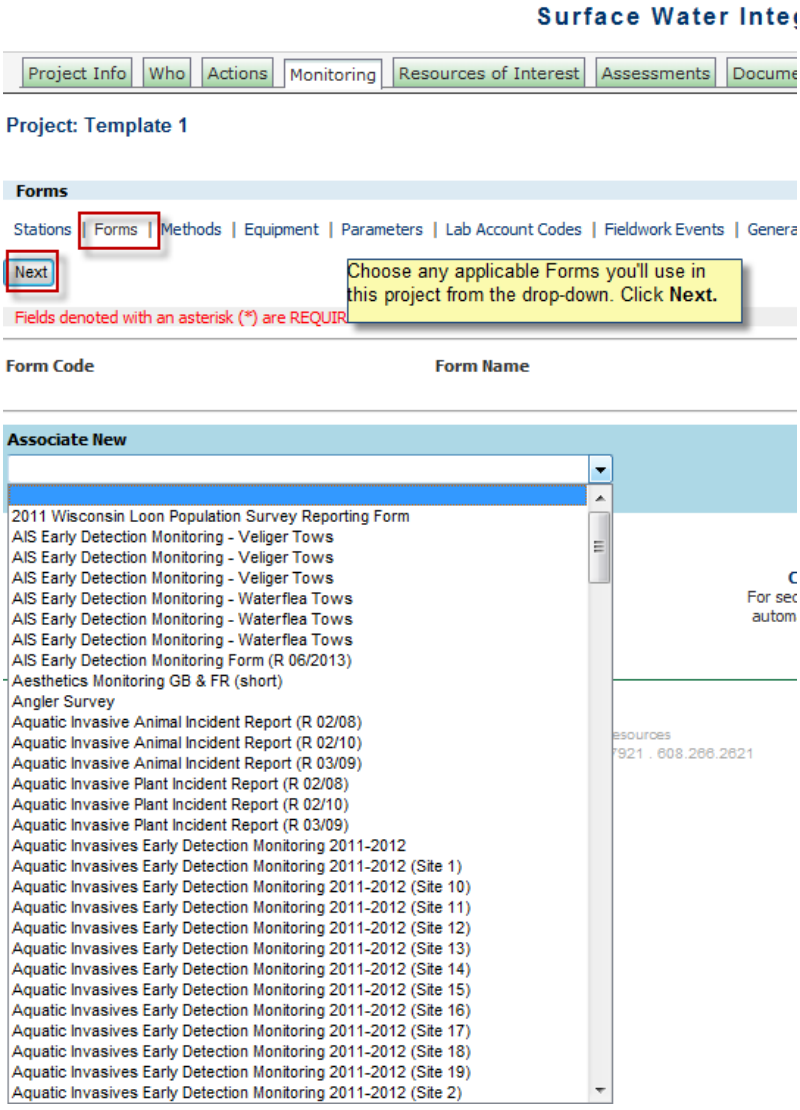

Query People - Windows Internet Explorer
Wisconsin Department of Natural Resources
Surface Water Integrated Monitoring System (SWIMS)
Welcome PERSON, RUTH
A | Updates | Help | Log Off
My Projects
Find Data
Submit Data
Stations
Forms
Reports, Maps, and Documents
Manage Data
Home -> Query People
Search Type
Advanced Search
Last Name
Person
First Name
Volunteer Id
Salutation Line 2
Email
Status Code
Role
Start Date
Select Date
End Date
Select Date
Official Waterbody Name
WBIC
Station ID
Type in a name, or partial name, and hit Enter, or click Submit Query at the bottom of this pop-up window.
http://prodoasint.dnr.wi.gc
Local intranet | Protected Mode: Off
100%
Start Date*
11/01/2013
End Date
12/31/2099
Comments
Add New

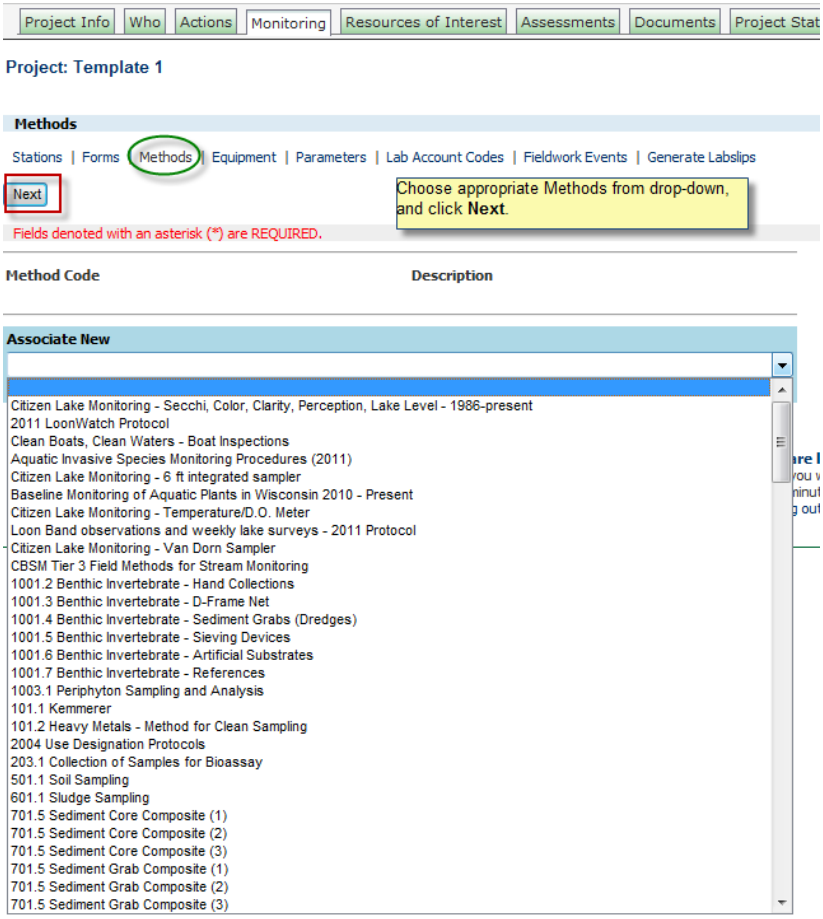

Welcome to SWIMS - Windows Internet Explorer
Wisconsin Department of Natural Resources
Surface Water Integrated Monitoring System (SWIMS)
Welcome PERSON, RUTH
A | Updates | Help | Log Off
My Projects
Find Data
Submit Data
Stations
Forms
Reports, Maps, and Documents
Manage Data
New Search
Add
Show 10 entries
Name
Collector Id
Salutation
Title
Organization Name
Email
Status
Updated
Crystal/Persons Lake Association 103360 Crystal/Persons Lake Association ACTIVE 06/20/2012
Person, Carol 110897 Eau Claire Lakes ACTIVE 06/04/2013
Person, Kurt 91720 Lake Ellwood, Florence County ACTIVE 04/20/2011
Person, Ruth 100297 INACTIVE 05/07/2012
Select and Return
0 Water Resources Management Specialist Wisconsin DNR Ruth.Person@Wisconsin.gov ACTIVE 04/18/2013
Showing 1 to 5 of 5 entries
First
Previous
1
Next
Last
Download
Backfill chosen name by clicking on black arrow.
Local intranet | Protected Mode: Off
100%
Start Date*
11/01/2013
End Date
12/31/2099
Comments
Add New

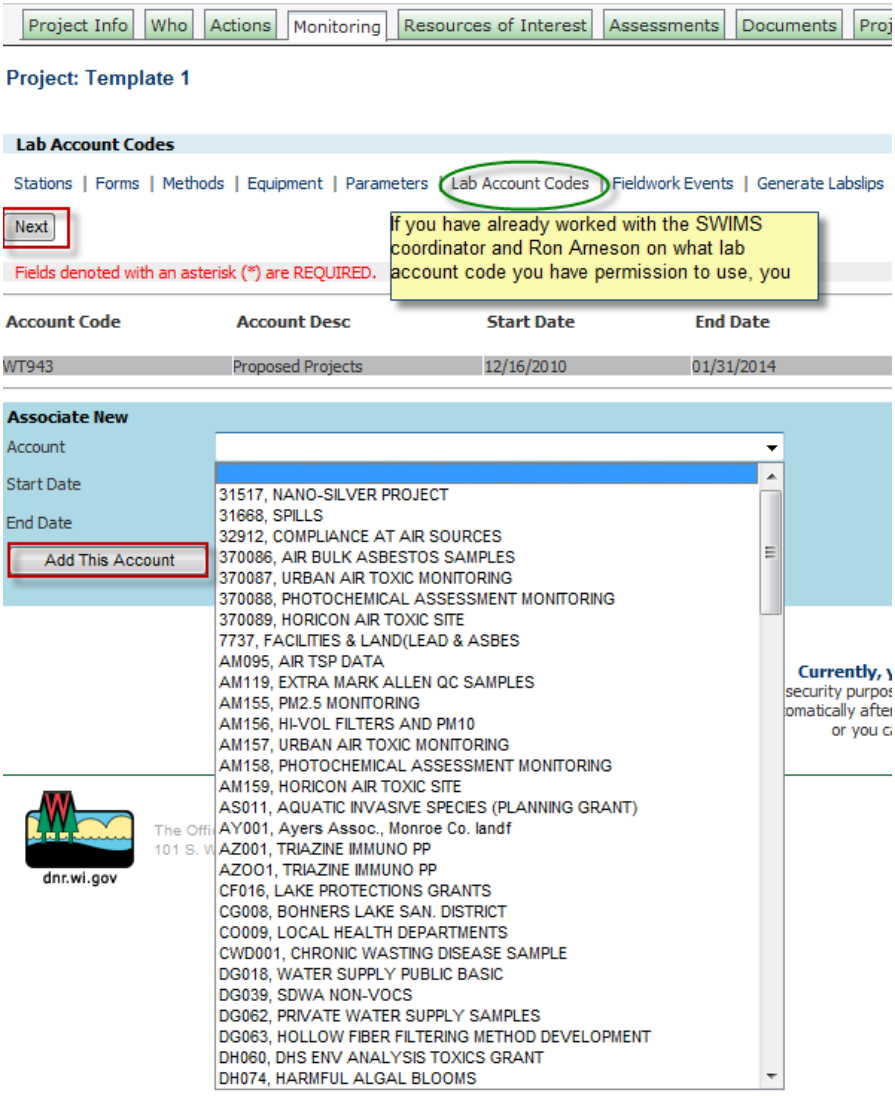

Surface Water Integrated Mo
Project Info
Who
Actions
Monitoring
Resources of Interest
Assessments
Documents
Project St
Project: Template 1
People
2
Save
Save and Next
Fields denoted with an asterisk (*) are REQUIRED.
Name*
Organization
Role*
Status*
Add New Person - fill in the fields below and click "Add New"
Name*
Person, Ruth
Find Person
Role*
COORDINATOR
Status*
ACTIVE
Start Date*
01/08/2014
End Date
12/31/2099
Comments
1
Add New


Wisconsin Department of Natural Resources
Surface Water Integrated Monitoring System (SWIMS)
Welcome PERSON, RUT
Project Info | Who | Actions | Monitoring | Resources of Interest | Assessments | Documents | Project Status | Budget | Review | Exit Wizard
Project: Template 1
Management Actions (may include Monitoring Deliverables)
Save | Save and Next
Fields denoted with an asterisk (*) are REQUIRED.
Action | Detailed Description | Status* | Start Date* | End Date | Action Details | Specify Location
Add New Action - fill in the fields below and click "Add New" or | Associate Existing Action | Reset
Action*
Detailed Description
Status*
Start Date*
End Date
Decimal Latitude
Decimal Longitude
Add New
APM Chemical Permit Issued
APM Harvesting Permit Issued
Action Migrated from WATERS
Adopt-A-Lake
Aquatic Invasive Species Plan - Develop
Aquatic Invasive Species Removal
Aquatic Invasives Research
Aquatic Plant Chemical Treatment
Aquatic Plant Management Plan - Develop
Aquatic Plant Mechanical Harvest
Aquatic Plant Mgmt Survey
Aquatic Plants - Management Project
Assess Water/shed Condition
Best Management Practices, Implement
Biological Monitoring Needed
Biomonitoring/Toxicity Tests
Carp Barrier, Install
Carp Removal
Citizen-Based Stream Monitoring Project
Comprehensive Planning Studies
Conduct Aquatic Plant Survey
Conduct Survey of Residents
Conduct User Survey
Conduct Watershed Planning
Control Streambank Erosion
Control or Eradicate Invasive Species
Cost-Share Agreement Issued
Dam Safety or Removal
Delist from Impaired List
Project Purpose
A general description of the who, what, when, where, and how for the project.
Pick any actions that might apply to your project (i.e. Citizen Based Stream Monitoring, AIS, APM, TMDL, delisting, lake grant, etc.). Click Add New.
Click Save and Next.
dnr.wi.gov


Project Info | Who | Actions | Monitoring | Resources of Interest | Assessments | Documents | Project Status | Budget | Review | Exit Wizard
Project: Template 1
Monitoring Stations
Stations | Forms | Methods | Equipment | Parameters | Lab Account Codes | Fieldwork Events | Generate Labslips
Save | Save and Next
Fields denoted with an asterisk (*) are REQUIRED.
Station ID | Name
Associate New
Enter your SWIMS stations (the sites where you will be sampling) if you know them. If your sites are to be determined (TBD) please state this in your proposal on the Project Info tab. You may have to create stations. If you need assistance with that contact the SWIMS coordinator. Hit Save and Next.
Query Monitoring Stations - Windows Internet Explorer
Wisconsin Department of Natural Resources
Surface Water Integrated Monitoring System (SWIMS)
Welcome PERSON, RUTH
A | Updates | Help | Log Off
My Projects | Find Data | Submit Data | Stations | Forms | Reports, Maps, and Documents | Manage Data
Home -> Query Monitoring Stations
Submit Query | Reset | Show Map
Search Type | Advanced Search
Station ID
Station Name
Station Type
Station Status
WBIC | Search WaterBody
Official Waterbody Name
Requester Name
County
Watershed
GMU
Local intranet | Protected Mode: Off
100%

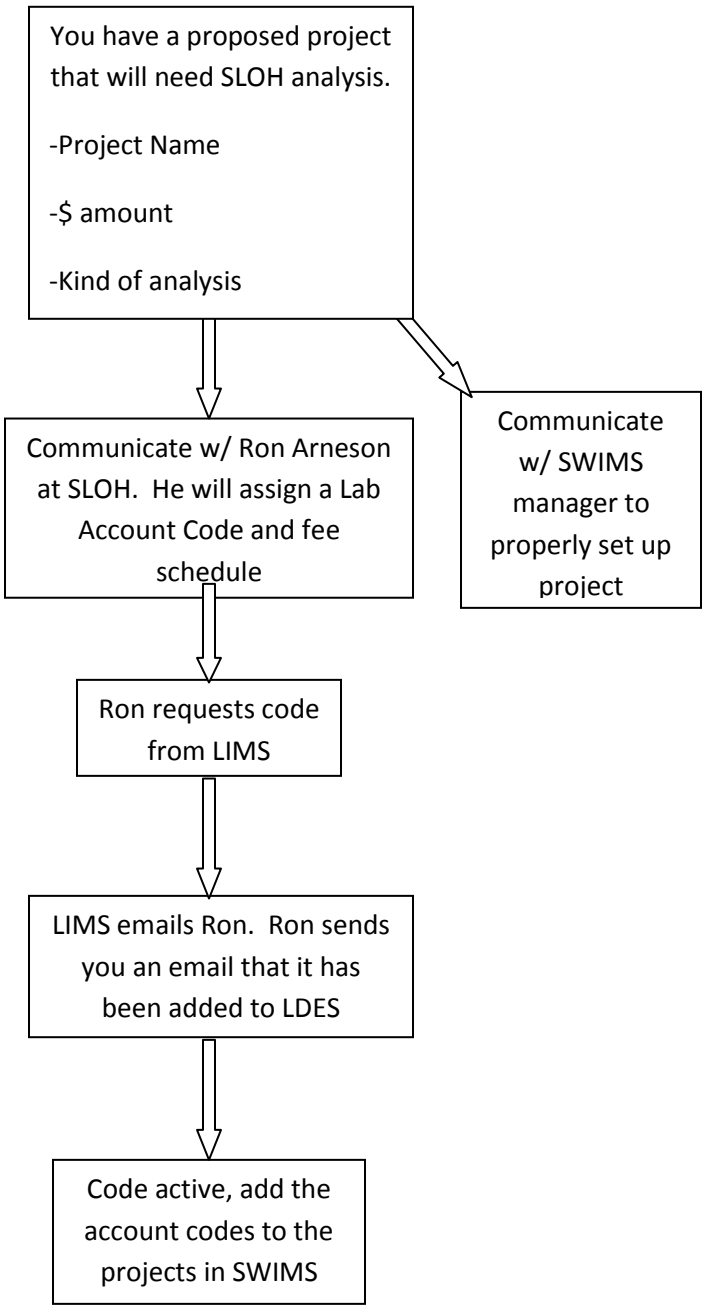

Surface Water Inte
Project Info
Who
Actions
Monitoring
Resources of Interest
Assessments
Docume
Project: Template 1
Forms
Stations | Forms | Methods | Equipment | Parameters | Lab Account Codes | Fieldwork Events | Genera
Next
Choose any applicable Forms you'll use in this project from the drop-down. Click Next.
Fields denoted with an asterisk (*) are REQUIR
Form Code
Form Name
Associate New
2011 Wisconsin Loon Population Survey Reporting Form
AIS Early Detection Monitoring - Veliger Tows
AIS Early Detection Monitoring - Veliger Tows
AIS Early Detection Monitoring - Veliger Tows
AIS Early Detection Monitoring - Waterflea Tows
AIS Early Detection Monitoring - Waterflea Tows
AIS Early Detection Monitoring - Waterflea Tows
AIS Early Detection Monitoring Form (R 06/2013)
Aesthetics Monitoring GB & FR (short)
Angler Survey
Aquatic Invasive Animal Incident Report (R 02/08)
Aquatic Invasive Animal Incident Report (R 02/10)
Aquatic Invasive Animal Incident Report (R 03/09)
Aquatic Invasive Plant Incident Report (R 02/08)
Aquatic Invasive Plant Incident Report (R 02/10)
Aquatic Invasive Plant Incident Report (R 03/09)
Aquatic Invasives Early Detection Monitoring 2011-2012
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 1)
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 10)
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 11)
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 12)
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 13)
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 14)
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 15)
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 16)
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 17)
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 18)
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 19)
Aquatic Invasives Early Detection Monitoring 2011-2012 (Site 2)


Project Info
Who
Actions
Monitoring
Resources of Interest
Assessments
Documents
Project Stat
Project: Template 1
Methods
Stations | Forms | Methods | Equipment | Parameters | Lab Account Codes | Fieldwork Events | Generate Labslips
Next
Choose appropriate Methods from drop-down, and click Next.
Fields denoted with an asterisk (*) are REQUIRED.
Method Code
Description
Associate New
Citizen Lake Monitoring - Secchi, Color, Clarity, Perception, Lake Level - 1986-present
2011 LoonWatch Protocol
Clean Boats, Clean Waters - Boat Inspections
Aquatic Invasive Species Monitoring Procedures (2011)
Citizen Lake Monitoring - 6 ft integrated sampler
Baseline Monitoring of Aquatic Plants in Wisconsin 2010 - Present
Citizen Lake Monitoring - Temperature/D.O. Meter
Loon Band observations and weekly lake surveys - 2011 Protocol
Citizen Lake Monitoring - Van Dorn Sampler
CBSM Tier 3 Field Methods for Stream Monitoring
1001.2 Benthic Invertebrate - Hand Collections
1001.3 Benthic Invertebrate - D-Frame Net
1001.4 Benthic Invertebrate - Sediment Grabs (Dredges)
1001.5 Benthic Invertebrate - Sieving Devices
1001.6 Benthic Invertebrate - Artificial Substrates
1001.7 Benthic Invertebrate - References
1003.1 Periphyton Sampling and Analysis
101.1 Kemmerer
101.2 Heavy Metals - Method for Clean Sampling
2004 Use Designation Protocols
203.1 Collection of Samples for Bioassay
501.1 Soil Sampling
601.1 Sludge Sampling
701.5 Sediment Core Composite (1)
701.5 Sediment Core Composite (2)
701.5 Sediment Core Composite (3)
701.5 Sediment Grab Composite (1)
701.5 Sediment Grab Composite (2)
701.5 Sediment Grab Composite (3)


Project Info
Who
Actions
Monitoring
Resources of Interest
Assessments
Documents
Project: Template 1
Lab Account Codes
Stations | Forms | Methods | Equipment | Parameters | Lab Account Codes | Fieldwork Events | Generate Labslips
Next
If you have already worked with the SWIMS coordinator and Ron Arneson on what lab account code you have permission to use, you
Fields denoted with an asterisk (*) are REQUIRED.
Account Code
Account Desc
Start Date
End Date
WT943
Proposed Projects
12/16/2010
01/31/2014
Associate New
Account
Start Date
End Date
Add This Account
31517, NANO-SILVER PROJECT
31668, SPILLS
32912, COMPLIANCE AT AIR SOURCES
370086, AIR BULK ASBESTOS SAMPLES
370087, URBAN AIR TOXIC MONITORING
370088, PHOTOCHEMICAL ASSESSMENT MONITORING
370089, HORICON AIR TOXIC SITE
7737, FACILITIES & LAND(LEAD & ASBES
AM095, AIR TSP DATA
AM119, EXTRA MARK ALLEN QC SAMPLES
AM155, PM2.5 MONITORING
AM156, HI-VOL FILTERS AND PM10
AM157, URBAN AIR TOXIC MONITORING
AM158, PHOTOCHEMICAL ASSESSMENT MONITORING
AM159, HORICON AIR TOXIC SITE
AS011, AQUATIC INVASIVE SPECIES (PLANNING GRANT)
AY001, Ayers Assoc., Monroe Co. landf
AZ001, TRIAZINE IMMUNO PP
AZO01, TRIAZINE IMMUNO PP
CF016, LAKE PROTECTIONS GRANTS
CG008, BOHNERS LAKE SAN. DISTRICT
CO009, LOCAL HEALTH DEPARTMENTS
CWD001, CHRONIC WASTING DISEASE SAMPLE
DG018, WATER SUPPLY PUBLIC BASIC
DG039, SDWA NON-VOCS
DG062, PRIVATE WATER SUPPLY SAMPLES
DG063, HOLLOW FIBER FILTERING METHOD DEVELOPMENT
DH060, DHS ENV ANALYSIS TOXICS GRANT
DH074, HARMFUL ALGAL BLOOMS
dnr.wi.gov

Taken from: \\central\storet_proj\SWIMS_Training\ProjectWizard\from W drive_Lab Account Code Procedures.doc

Getting lab account codes (to make labslips) for projects with State Lab of Hygiene analysis



Preferable Timeline

1-4 months ahead of time

Give Ron a minimum of 1 month window before you need it

Takes about a week

Takes about a week

Same day

Lab Account Procedure:

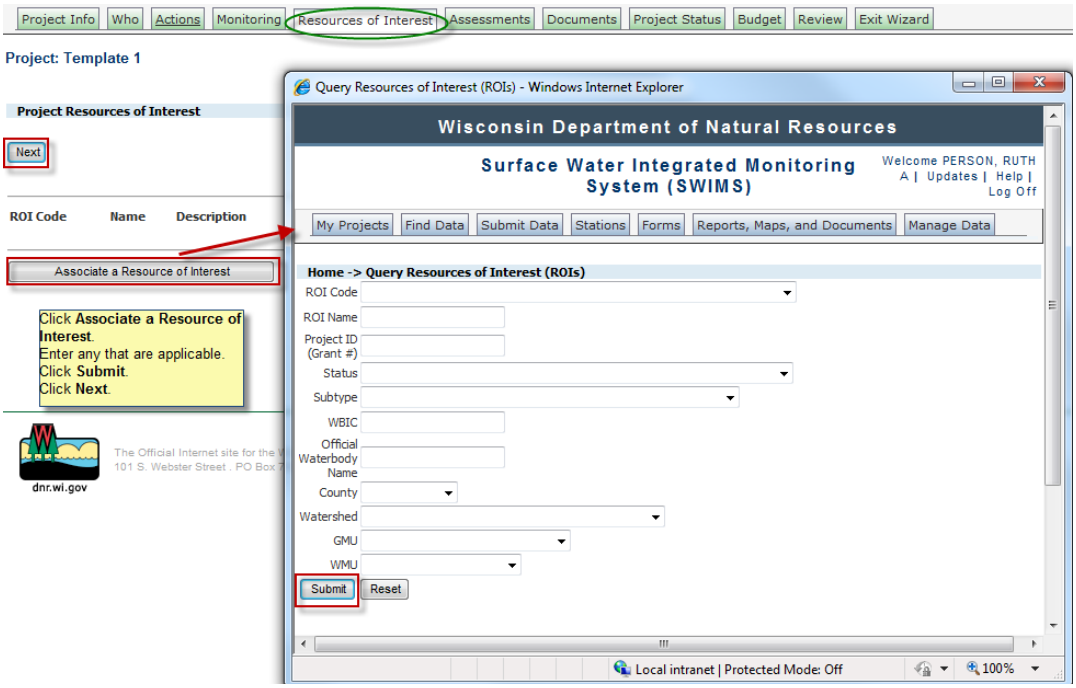
- Communicate with Ron Arneson early on, even before project approval if you know it is going to eventually be approved.
- Ron requests the account through LIMS.

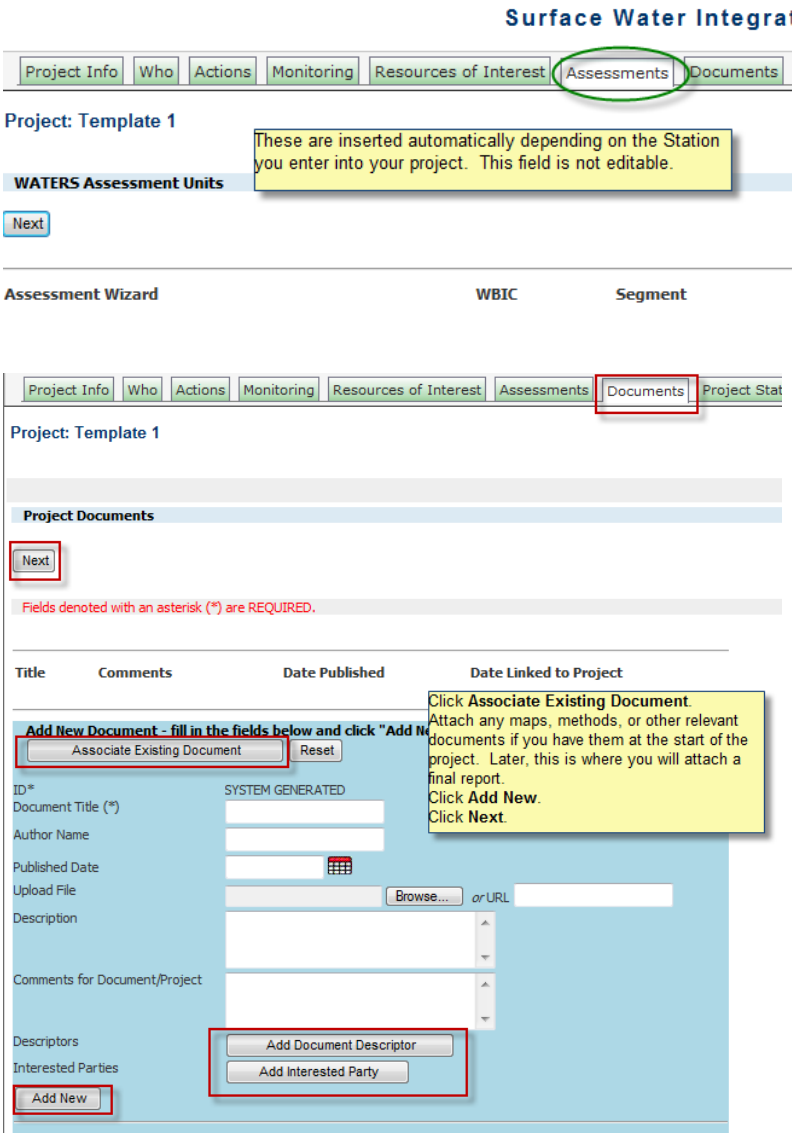
  "Lynn: Please setup a new account on LIMS for the following.

  Title: NC STRATIFIED SITES
  Department: Inorganic
  Total: BA0 $4000
  Fee Schedule: 1
  Account Code: WT146
  Data: No USGS
  Start Date: Now
  End Date: 12/31/2011"
- Ron sends us an email that it has been added to LDES
  "It has been added to LDES."
- Now add the new lab account codes to the projects in SWIMS
- If it is a 'rush' and labslips need to be generated very soon, email Brian Tinberg and have him refresh SWIMS

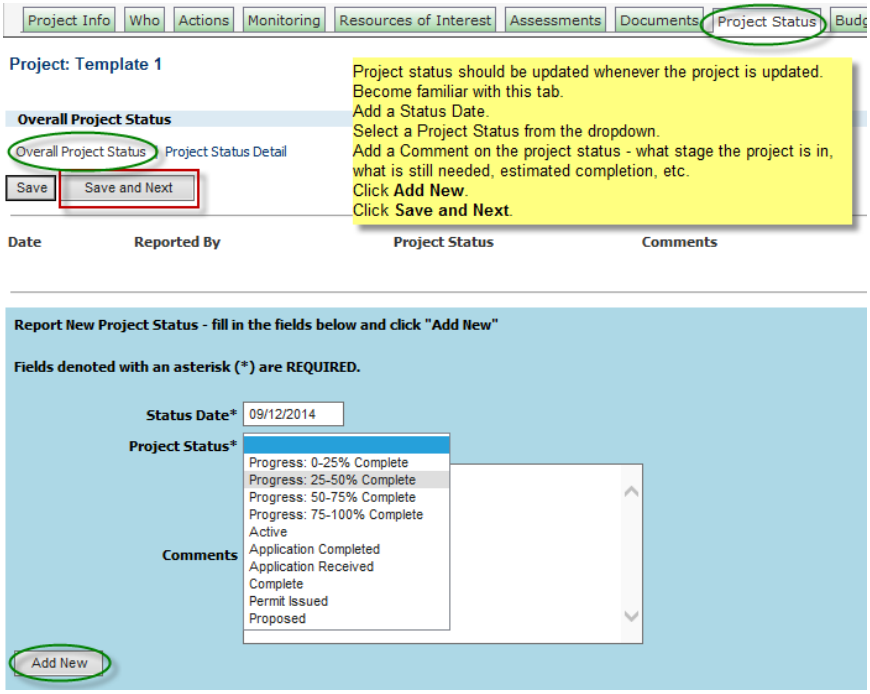
Hints:

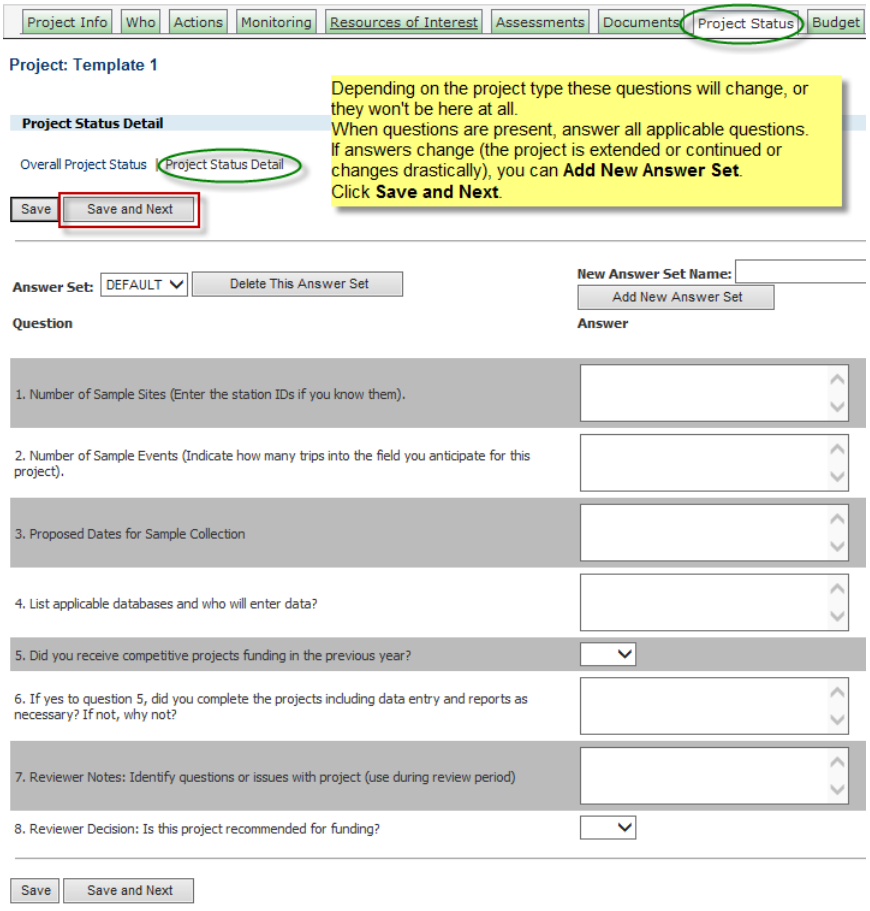
1. If you've generated scheduled labslips with the wrong lab account code or no lab account code, we just need to reprint them (NOT regenerate them!). Project Details → Labslips → Change code in each labslip and type 'Reprint' in Field ID so that the biologist knows to reprint those.

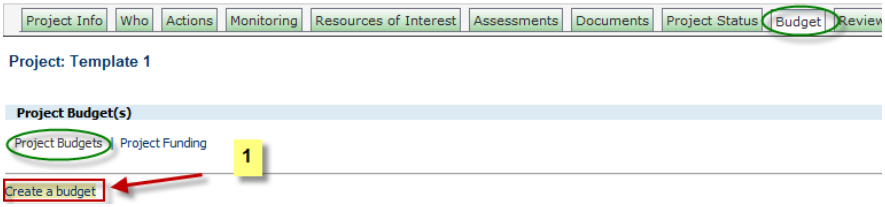


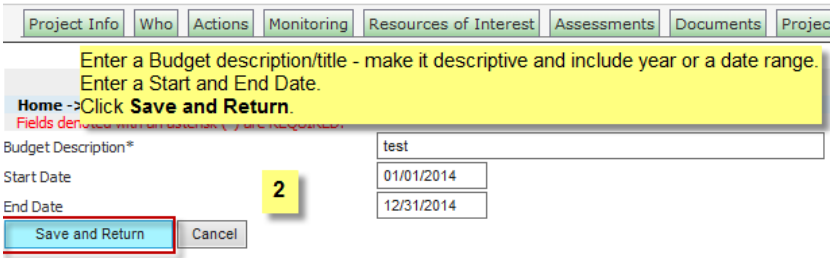

Surface Water Integrat
Project Info
Who
Actions
Monitoring
Resources of Interest
Assessments
Documents
Project: Template 1
These are inserted automatically depending on the Station you enter into your project. This field is not editable.
WATERS Assessment Units
Next
Assessment Wizard
WBIC
Segment
Project Info
Who
Actions
Monitoring
Resources of Interest
Assessments
Documents
Project Stat
Project: Template 1
Project Documents
Next
Fields denoted with an asterisk (*) are REQUIRED.
Title
Comments
Date Published
Date Linked to Project
Click Associate Existing Document.
Attach any maps, methods, or other relevant documents if you have them at the start of the project. Later, this is where you will attach a final report.
Click Add New.
Click Next.
Add New Document - fill in the fields below and click "Add N
Associate Existing Document
Reset
ID*
SYSTEM GENERATED
Document Title (*)
Author Name
Published Date
Upload File
Browse...
or URL
Description
Comments for Document/Project
Descriptors
Add Document Descriptor
Interested Parties
Add Interested Party
Add New

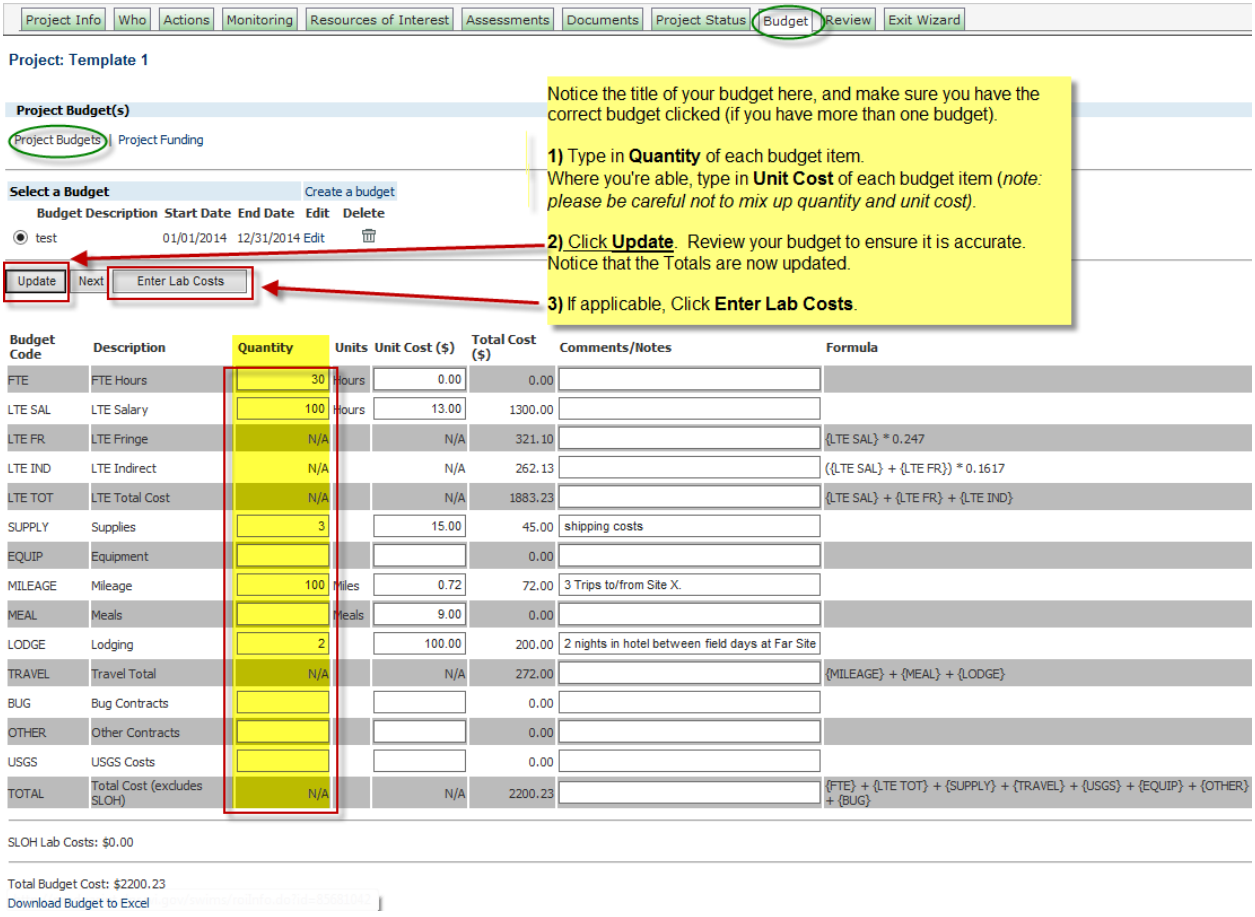
Use this each time you go into the project with updates (quarterly, proposal for continuing a project in a new fiscal year, etc.).

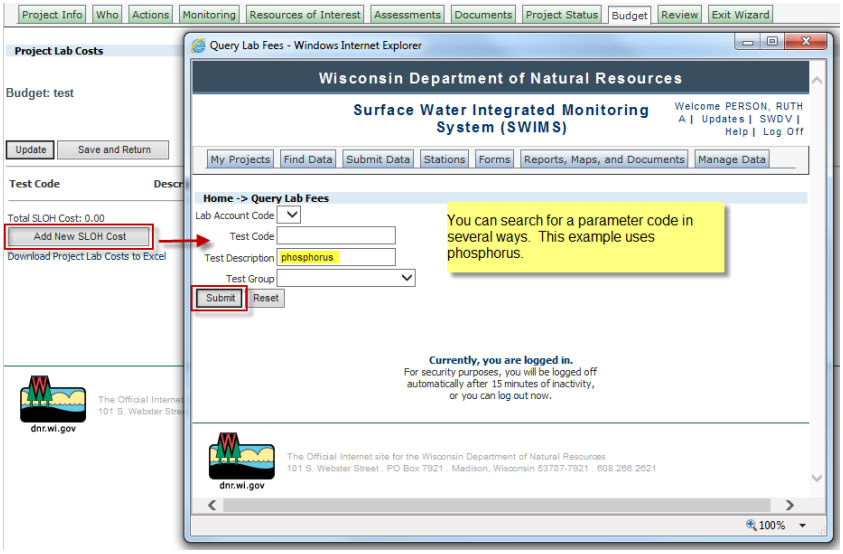





Project Info
Who
Actions
Monitoring
Resources of Interest
Assessments
Documents
Project Status
Budget
Review
Project: Template 1
Project Budget(s)
Project Budgets
Project Funding
1
Create a budget


Project Info
Who
Actions
Monitoring
Resources of Interest
Assessments
Documents
Projec
Enter a Budget description/title - make it descriptive and include year or a date range.
Enter a Start and End Date.
Click Save and Return.
Home ->
Budget Description*
test
Start Date
01/01/2014
End Date
12/31/2014
2
Save and Return
Cancel


Project Info
Who
Actions
Monitoring
Resources of Interest
Assessments
Documents
Project Status
Budget
Review
Exit Wizard
Project: Template 1
Project Budget(s)
Project Budgets
Project Funding
Select a Budget
Create a budget
Budget Description
Start Date
End Date
Edit
Delete
test
01/01/2014
12/31/2014
Edit
Update
Next
Enter Lab Costs
Notice the title of your budget here, and make sure you have the correct budget clicked (if you have more than one budget).
1) Type in Quantity of each budget item.
Where you're able, type in Unit Cost of each budget item (note: please be careful not to mix up quantity and unit cost).
2) Click Update. Review your budget to ensure it is accurate.
Notice that the Totals are now updated.
3) If applicable, Click Enter Lab Costs.
Budget Code
Description
Quantity
Units
Unit Cost ($)
Total Cost ($)
Comments/Notes
Formula
FTE
FTE Hours
30
Hours
0.00
0.00
LTE SAL
LTE Salary
100
Hours
13.00
1300.00
LTE FR
LTE Fringe
N/A
N/A
321.10
{LTE SAL} * 0.247
LTE IND
LTE Indirect
N/A
N/A
262.13
({LTE SAL} + {LTE FR}) * 0.1617
LTE TOT
LTE Total Cost
N/A
N/A
1883.23
{LTE SAL} + {LTE FR} + {LTE IND}
SUPPLY
Supplies
3
15.00
45.00
shipping costs
EQUIP
Equipment
0.00
MILEAGE
Mileage
100
Miles
0.72
72.00
3 Trips to/from Site X.
MEAL
Meals
Meals
9.00
0.00
LODGE
Lodging
2
100.00
200.00
2 nights in hotel between field days at Far Site
TRAVEL
Travel Total
N/A
N/A
272.00
{MILEAGE} + {MEAL} + {LODGE}
BUG
Bug Contracts
0.00
OTHER
Other Contracts
0.00
USGS
USGS Costs
0.00
TOTAL
Total Cost (excludes SLOH)
N/A
N/A
2200.23
{FTE} + {LTE TOT} + {SUPPLY} + {TRAVEL} + {USGS} + {EQUIP} + {OTHER} + {BUG}
SLOH Lab Costs: $0.00
Total Budget Cost: $2200.23
Download Budget to Excel


Project Info
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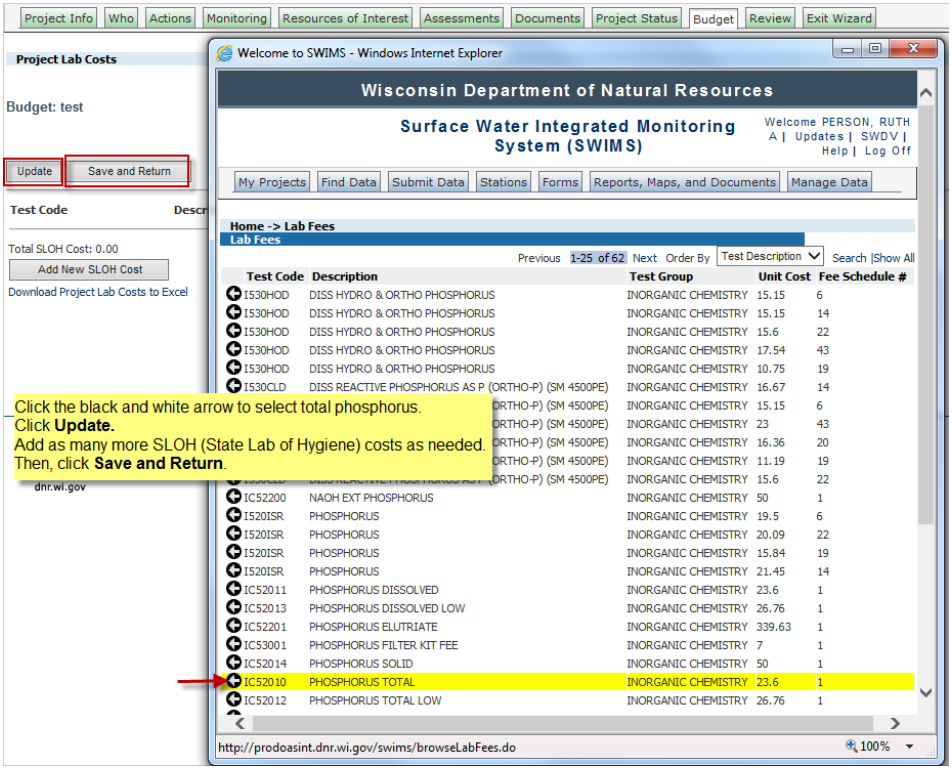
Resources of Interest
Assessments
Documents
Project Status
Budget
Review
Exit Wizard
Project Lab Costs
Budget: test
Update
Save and Return
Test Code
Total SLOH Cost: 0.00
Add New SLOH Cost
Download Project Lab Costs to Excel
Query Lab Fees - Windows Internet Explorer
Wisconsin Department of Natural Resources
Surface Water Integrated Monitoring System (SWIMS)
Welcome PERSON, RUTH A | Updates | SWDV | Help | Log Off
My Projects
Find Data
Submit Data
Stations
Forms
Reports, Maps, and Documents
Manage Data
Home -> Query Lab Fees
Lab Account Code
Test Code
Test Description
phosphorus
Test Group
Submit
Reset
You can search for a parameter code in several ways. This example uses phosphorus.
Currently, you are logged in.
For security purposes, you will be logged off automatically after 15 minutes of inactivity, or you can log out now.
The Official Internet site for the Wisconsin Department of Natural Resources
101 S. Webster Street . PO Box 7921 . Madison, Wisconsin 53707-7921 . 608.266.2621
dnr.wi.gov
100%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Welcome to SWIMS - Windows Internet Explorer
Wisconsin Department of Natural Resources
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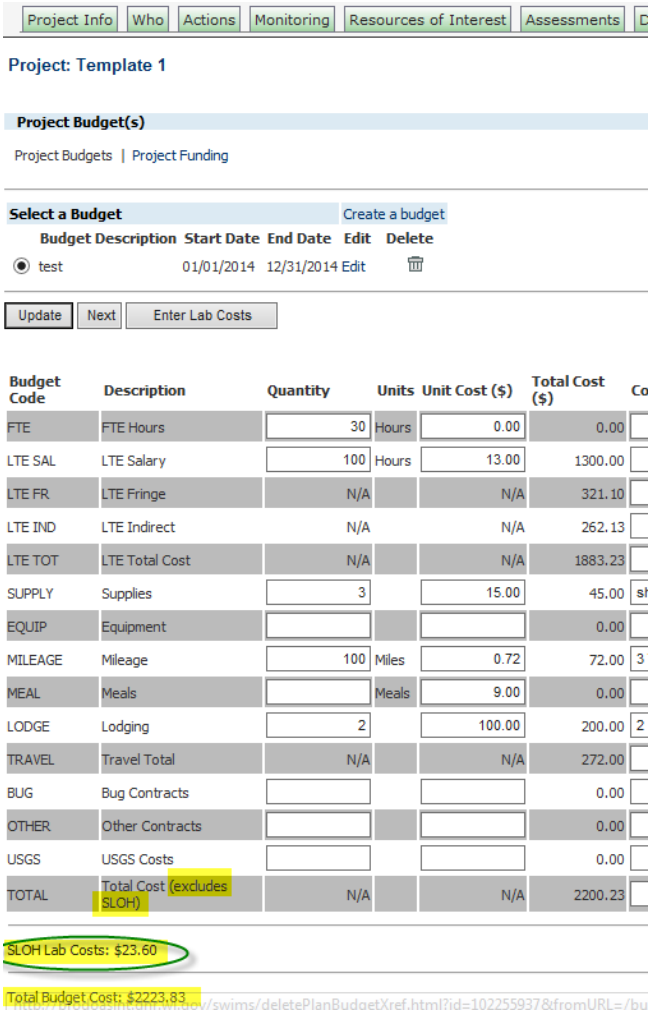
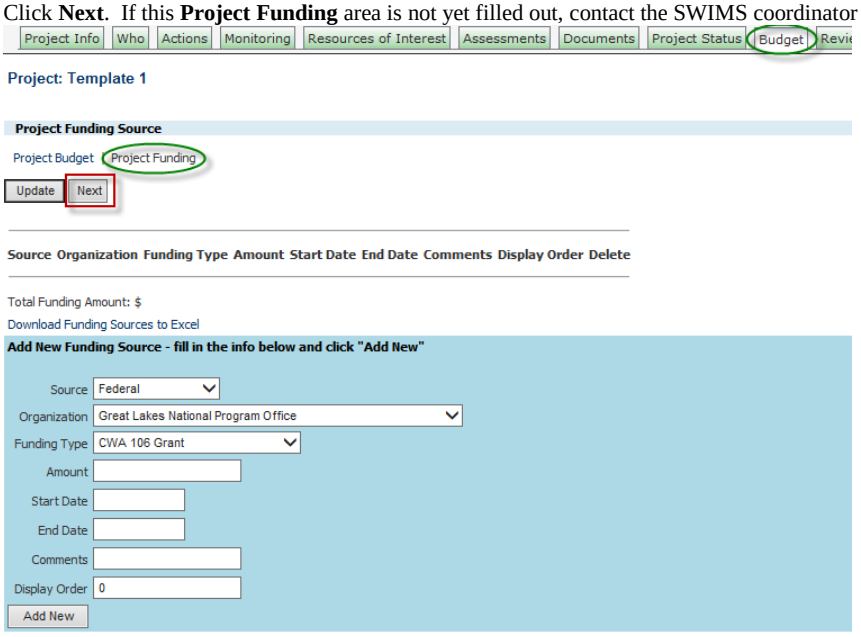
My Projects
Find Data
Submit Data
Stations
Forms
Reports, Maps, and Documents
Manage Data
Home -> Lab Fees
Lab Fees
Previous 1-25 of 62 Next Order By Test Description Search |Show All
Test Code
Description
Test Group
Unit Cost
Fee Schedule #
I530HOD DISS HYDRO & ORTHO PHOSPHORUS INORGANIC CHEMISTRY 15.15 6
I530HOD DISS HYDRO & ORTHO PHOSPHORUS INORGANIC CHEMISTRY 15.15 14
I530HOD DISS HYDRO & ORTHO PHOSPHORUS INORGANIC CHEMISTRY 15.6 22
I530HOD DISS HYDRO & ORTHO PHOSPHORUS INORGANIC CHEMISTRY 17.54 43
I530HOD DISS HYDRO & ORTHO PHOSPHORUS INORGANIC CHEMISTRY 10.75 19
I530CLD DISS REACTIVE PHOSPHORUS AS P (ORTHO-P) (SM 4500PE) INORGANIC CHEMISTRY 16.67 14
ORTHO-P) (SM 4500PE) INORGANIC CHEMISTRY 15.15 6
ORTHO-P) (SM 4500PE) INORGANIC CHEMISTRY 23 43
ORTHO-P) (SM 4500PE) INORGANIC CHEMISTRY 16.36 20
ORTHO-P) (SM 4500PE) INORGANIC CHEMISTRY 11.19 19
ORTHO-P) (SM 4500PE) INORGANIC CHEMISTRY 15.6 22
IC52200 NAOH EXT PHOSPHORUS INORGANIC CHEMISTRY 50 1
I520ISR PHOSPHORUS INORGANIC CHEMISTRY 19.5 6
I520ISR PHOSPHORUS INORGANIC CHEMISTRY 20.09 22
I520ISR PHOSPHORUS INORGANIC CHEMISTRY 15.84 19
I520ISR PHOSPHORUS INORGANIC CHEMISTRY 21.45 14
IC52011 PHOSPHORUS DISSOLVED INORGANIC CHEMISTRY 23.6 1
IC52013 PHOSPHORUS DISSOLVED LOW INORGANIC CHEMISTRY 26.76 1
IC52201 PHOSPHORUS ELUTRIATE INORGANIC CHEMISTRY 339.63 1
IC53001 PHOSPHORUS FILTER KIT FEE INORGANIC CHEMISTRY 7 1
IC52014 PHOSPHORUS SOLID INORGANIC CHEMISTRY 50 1
IC52010 PHOSPHORUS TOTAL INORGANIC CHEMISTRY 23.6 1
IC52012 PHOSPHORUS TOTAL LOW INORGANIC CHEMISTRY 26.76 1
Click the black and white arrow to select total phosphorus.
Click Update.
Add as many more SLOH (State Lab of Hygiene) costs as needed.
Then, click Save and Return.
http://prodoasint.dnr.wi.gov/swims/browseLabFees.do
100%
dnr.wi.gov

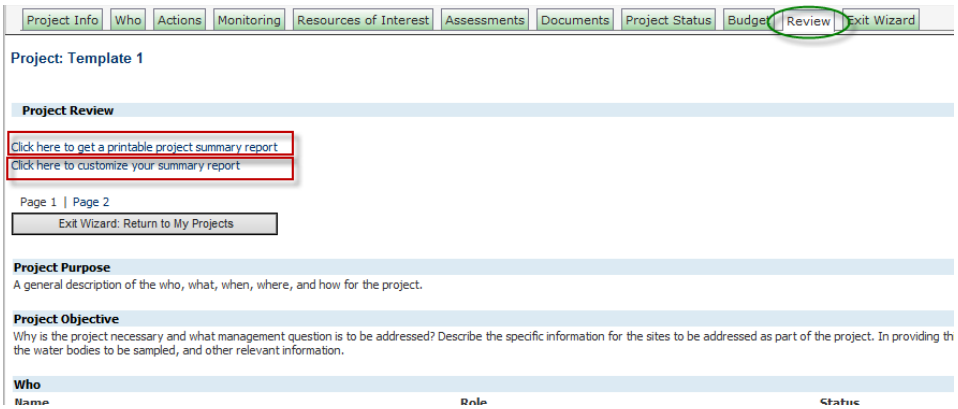
Notice the new SLOH amount shows up at the bottom of the budget, and in the new Total Budget Cost at the bottom of the page.



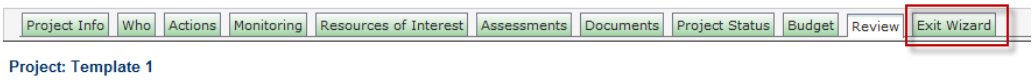
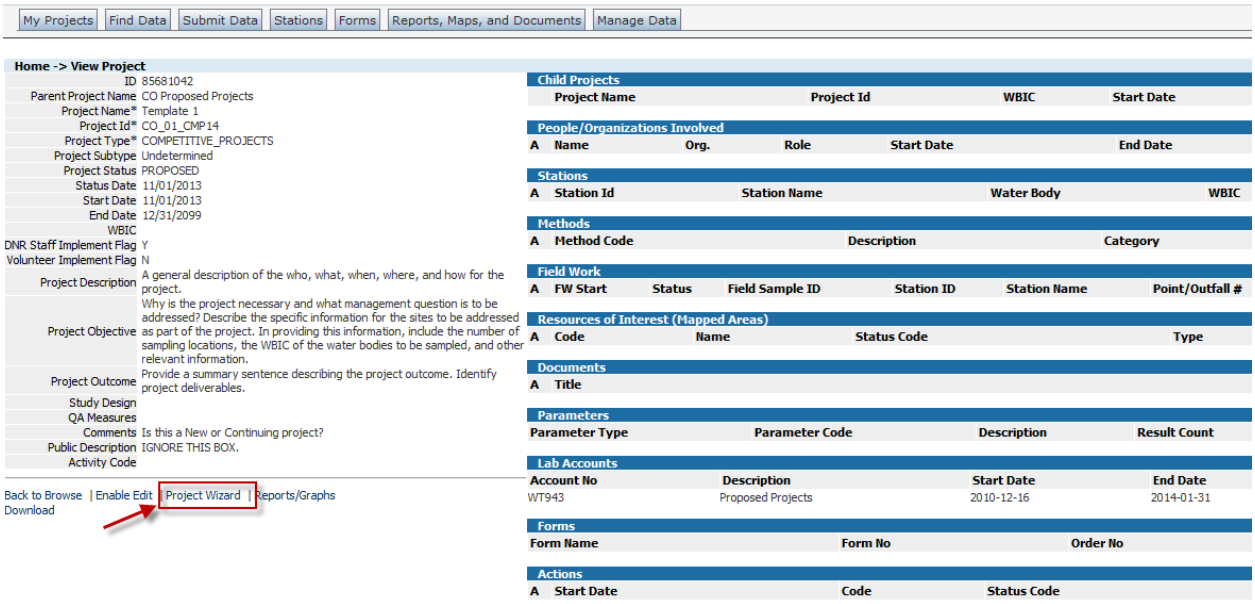
Click **Next**. If this **Project Funding** area is not yet filled out, contact the SWIMS coordinator for assistance. Click **Next**.



You may Review your entire project on this page. You may print a project summary report of the entire project, or click **Click here to customize your summary report** in order to pick and choose what you would like to include.



Click **Exit Wizard** at any time to exit the project wizard.



You will be taken to a screen like this. You may always return to the project wizard later by clicking **Project Wizard**.