

January 25, 2016

Mr. Ryan Raab, Natural Resources Program Specialist
Budget Coordinator
Bureau of Watershed Management
Wisconsin Dept. of Natural Resources
P.O. Box 7921
Madison, WI 53707

RE: 2015 Work Program Contract Quarterly Report & Invoice (3rd & 4th Quarter)

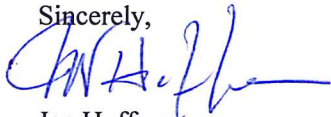
Dear Mr. Raab:

Pursuant to the 2015 contract for Water Quality Management planning, please find attached the quarterly progress report for the third and fourth quarters of 2015, (July-December). The enclosed invoice contains billing of the current contract in the amount of \$16,000.00. As requested, an electronic copy of this submission has been sent to lisa.helmuth@wisconsin.gov.

The total amount for the six months' expenses under the work program is \$42,196.86.

Please find enclosed ECWRPC Invoice Number 0000966-IN dated December 31, 2015. East Central, at this time, is requesting payment of the above referenced progress report. If you have any questions, please feel free to contact myself or Eric Fowle at (920) 751-4770.

Sincerely,



Joe Huffman
Sewer Service Area Planner

Cc: Eric Fowle, ECWRPC
Joe Huffman, ECWRPC
Pam Scheibe-Johnson, ECWRPC
Johanna Lathrop, WDNR, (via email & SWIMS)



East Central Wisconsin
Regional Planning Commission

ECWRPC

Calumet • Fond du Lac • Menominee • Outagamie
Shawano • Waupaca • Waushara • Winnebago
400 Ahnaip St. Suite 100 Menasha, WI 54952 (920) 751-4770

www.eastcentralrpc.org

FEIN# 39-1170145

INVOICE

PAGE: 1

INVOICE NUMBER : 0000966-IN

INVOICE DATE : 12/31/2015

SALES TAX CODE : NONTAX

RYAN RAAB
WI. DEPT. OF NATURAL RESOURCES
MONITORING & MGMT SECTION
BUREAU OF WATERSHED MGMT-WY/3
PO BOX 7921
MADISON, WI 53707

CUSTOMER NUMBER : 1200WDN

CUSTOMER PO : YEMA0000133

SHIP VIA :

TERMS : PAYABLE UPON RECEIPT

CODE	DESCRIPTION	UNIT	QUANTITY	PRICE	AMOUNT
PROJECT	PROJECT Water Quality Management Planning Assistance Services rendered July - December 2015	EA	1.00	16,000.00	16,000.00

Please reference invoice number with remittance.

Net Invoice: 16,000.00
Freight: 0.00
Sales Tax: 0.00

INVOICE TOTAL 16,000.00

**WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – JULY, 2015
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

The resolutions adopting the 2035 Eden and Oakfield Sewer Service Area were presented to the full Commission at their July, 2015 quarterly meeting. The Commission passed both resolutions. Efforts are now turned to getting final certification from the Wisconsin Department of natural Resources and the US EPA.

1210 Work Element – Technical Assistance

The Town of Winneconne, (Butte des Morts SSA), is listed below under the 1232 work item.

1230 Work Element – Sewer Service Area Planning

1231 Work Item – Overall Plan Promotion, Implementation & Administration

- Staff attended a meeting with the Town of Menasha to discuss and review sewer service area concepts and procedures. As the Town of Menasha contemplates the process of incorporation it became necessary to acknowledge the sewer service impacts to surrounding communities. This is particularly true for the Town of Clayton as they are aggressively pursuing sewer service to a potential development within the town. Amendment processes to the 2030 Grand Chute-Menasha West SSA, notwithstanding a major plan update, were discussed also. Should the Town of Menasha incorporate the potential for annexations also looms large. Waupaca Chain 'o' Lakes updated mapping posted to website.
- Updated mapping for the Oshkosh and Shawano-Shawano Lake SSA's were posted to the website.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- The development status update was performed for the 2030 Waupaca Chain 'o' Lakes SSA. This update identifies additional development since the previous update and essentially reclassifies vacant parcels to a developed status. These updates were performed using 2013-14 aerial photography. These updates also provide a good snapshot for developed areas and assists in determining plan update schedules.
- The development status update was performed for the 2030 Wautoma-Silver Lake SSA. This update identifies additional development since the previous update and essentially reclassifies vacant parcels to a developed status. These updates were performed using 2013-14 aerial photography. These updates also provide a good snapshot for developed areas and assists in determining plan update schedules.
- The development status update was performed for the 2030 Oshkosh SSA. This update identifies additional development since the previous update and essentially reclassifies vacant parcels to a developed status. These updates were performed using 2013-14 aerial photography. These updates also provide a good snapshot for developed areas and assists in determining plan update schedules.

- Staff met with the private consultants, (including telephone conversations), dealing with the Butte des Morts wastewater treatment issues. This meeting was held to advance the WWTP issues as it became obvious the treatment plant needs to expand in order to accommodate additional development. Based on this meeting East Central has agreed to provide GIS-based data which included existing and future land use updates, sewer service and planning area boundaries. These data sets will be used to determine future wastewater flows.
- Staff had a follow-up meeting and discussion with the City of Waupaca with regard to a sewer service area amendment to the 2030 Waupaca Chain 'o' lakes SSA plan. The City of Waupaca in conjunction with the Waupaca County Highway Commission is proposing a swap amendment to accommodate a new county garage facility.
- Staff updated and mapped recently DOA approved subdivision plats for the East Central region. This database is used in the sewer service area program as another metric for development trends within WDNR approved sewer service area plans.
- Staff prepared the 2nd quarter billing report for the WDNR as per the 2015 Water Quality management agreement.
- Staff reviewed and commented on 1 sewer extension project, (Green Lake Co.), and 1 subdivision plat, (Outagamie Co.).

1233 Work Item – Updates for Sewer Service Area Plans

- The final draft of the 2035 Eden Sewer Service Area Plan was presented to the Town of Eden for approval of the plan update. In addition, two resolutions were drafted to adopt the 2035 Eden and 2035 Oakfield SSA plan updates. These resolutions will be submitted to East Centrals' full Commission for adoption.

Other Sewer Service Area Related Activities

The action plan for the Town of Empire Drainage Study, (Lake De Neveu), began to materialize as more information and data was developed. East Central acquired LIDAR data from Fond du Lac County for use in creating a localized drainage area. This data was used to contrast against the consultant-based drainage area used by WisDOT for this project. In addition, a 30+ year land use trend was developed as well as a historical look at subdivision platting. Environmental conditions were evaluated to determine the extent to which stream buffers and wetland areas were lost. A series of mapping exhibits were also being developed to use in a PowerPoint presentation for the Town of Empire and the De Neveu Lake Association.

Expenditures for July, 2015 totaled \$5,888.75.

**WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – AUGUST, 2015
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

The summary of proceedings from the June 10, 2015 committee meeting were drafted, reviewed and finalized in advance of the Commission's October quarterly meeting. Staff also began to create the agenda for the regularly scheduled SECSFC to be held on September 9, 2015. Staff recommendations, project mapping and other supporting documentation were finalized for committee members. The committee will act on an amendment request submitted by the City of Waupaca being part of the 2030 Waupaca Chain 'o' Lakes SSA.

1210 Work Element – Technical Assistance

1212 Work Item – Town of Clayton Service Provision Analysis

- No activity to report

1230 Work Element – Sewer Service Area Planning

1231 Work Item – Overall Plan Promotion, Implementation & Administration

- Updated mapping for the Stockbridge & Grand Chute-Menasha West posted to website.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- The development status update was completed the 2030 Wautoma-Silver Lake SSA. This update identifies additional development since the previous update and essentially reclassifies vacant parcels to a developed status. These updates were performed using 2013-14 aerial photography. These updates also provide a good snapshot for developed areas and assists in determining plan update schedules. As with all of these updates new mapping will be posted to the Commission's webpage.
- Staff reviewed and commented on 3 sewer extension projects, (Heart of the Valley, Fond du Lac & Grand Chute-Menasha West SSA's), 1 private interceptor main, (Waushara Co.) and 2 subdivision plats , (Heart of the Valley SSA).
- The development status update was performed for the 2030 Shawano-Shawano Lake SSA. This update identifies additional development since the previous update and essentially reclassifies vacant parcels to a developed status. These updates were performed using 2013-14 aerial photography. These updates also provide a good snapshot for developed areas and assists in determining plan update schedules.
- Research efforts of Wisconsin Administrative Codes were conducted to answer questions on the proper use of the 'designated management agency status' for communities. This was brought about by the recent incorporation of the Village of Harrison.
- The Stockbridge Sewer Service Area environmental conditions were reviewed and updates to wetland areas were performed. New wetland buffers for these areas were also created.

- Staff processed the swap amendment request submitted by the City of Waupaca and Waupaca County. This information will be forwarded to the Sustainability/Efficient Community Services & Facilities Committee members prior to the September, 2015 meeting.

1233 Work Item – Updates for Sewer Service Area Plans

- Staff authored an article for the Commission's Summer, 2015 newsletter reporting primarily on current SSA activities and the overall promotion of sewer service area planning.
- The final draft of the 2035 Eden Sewer Service Area plan update was conducted which also included refinements to the final draft exhibits. This effort for the purpose of distributing the draft plan to appropriate review agencies.
- The existing land use for the 2035 Rosendale Sewer Service Area was completed in advance of meeting with the Village.
- The development status updates for the 2030 Grand Chute-Menasha West Sewer Service Area are complete. Attention is being turned to the other Fox Cities SSA's, (Appleton, HOV, Neenah-Menasha).

Other Sewer Service Area Related Activities

- Staff conducted final reviews and editing of *the 'Town of Empire Lake De Neveu Drainage Study & Action Plan'*. This action plan is scheduled to be distributed to the stakeholders involved, private organizations and government agencies.
- Staff continues to attend the monthly Manitowoc River Watershed Task Force meetings.

Expenditures for August, 2015 totaled \$6,075.66

WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – SEPTEMBER, 2015 EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

- The Sustainable/Efficient Community Services & Facilities Committee, (SECSFC), met in September, 2015 to act on the Waupaca Chain 'o' Lakes Sewer Service Area amendment submitted by the City and County of Waupaca. This amendment was approved under Policy I,A which allows a swap of acreage to accommodate the request.
- The summary of proceedings were completed for the September 9, 2015 SECSFC meeting. This document and materials related to the amendment were processed and submitted to the Wisconsin Department of Natural Resources.

1230 Work Element – Sewer Service Area Planning

1231 Work Item – Overall Plan Promotion, Implementation & Administration

- An updated map for the Stockbridge SSA was posted to the website. The updates to the service area included wetland verifications, stream and wetland buffers.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- Development status updates for the Omro Sewer Service Area were performed. Ongoing issues with the consolidation of the Omro Sanitary District #1 and the Algoma Sanitary District and the City of Omro continue. Contractual negotiations regarding sewer user charges remains to be an untenable situation. While legal actions have been avoided at this point it is anticipated the Wisconsin Public Service Commission may get involved.
- Staff reviewed and commented on one sanitary sewer extension, (GCMW SSA), two private interceptor mains, (V. Plainfield, GCMW SSA), one plat review, (HOV SSA).
- Staff reviewed the Community Facilities element of the proposed update to the Town of Fond du Lac's Comprehensive Land use Plan.

1233 Work Item – Updates for Sewer Service Area Plans

- Staff initiated and completed the existing land use for the Village of Rosendale. This preliminary dataset included the use of 2013 aerial photography interpretation with follow-up for onsite verification in questionable areas. Additionally, the environmental conditions, (wetlands, stream corridors and soils limitations), were reviewed and updated as required. Wetland and stream buffers were re-created where necessary. Preliminary population/household projections were evaluated based on Department of Administration projections. East Central's in-house population projections for the region have yet to be released or finalized at this point in time. In essence, a comparative analysis has yet to be made between the two projection datasets. Existing and future land use categories have been quantified for this plan update. A letter was drafted and sent to the Village President and the Director of Public Works to set up a meeting schedule for this update. Supporting materials including the current plan was also sent for reference.

- Staff was in contact with the private consultant, (MSA Professional), who is under contract with the Village of Rosendale to update their 2010 Wastewater Facilities Plan. As the timing of these two plan updates are somewhat in sync it is anticipated an effort to coordinate these planning activities will materialize.
- Additional data was collected for the 2030 Fond du Lac SSA plan update regarding preliminary growth areas for the proposed Outside User Group Update. These areas were mapped and GIS data developed for comparisons between the old and new scenarios. While approval of the proposed Outside User Group's plan has yet to be adopted it would appear there is not unanimous agreement among the surrounding townships. Other work regarding the 2030 Fond du Lac SSA update included the update of the City of Fond du lac corporate limits. Staff is also involved with the update of the Town of Fond du Lac's Comprehensive Land Use Plan. This timely update involves the townships' five sanitary districts which in turn affects the sewer service area update.
- The Forest Junction Sewer Service Area Plan update was a bit ahead of schedule in terms of existing conditions data, i.e. existing land/future use, zoning and environmentally sensitive areas. These data sets were derived from a technical assistance project conducted in 2014. Subsequently, a letter was drafted to the Town of Brillion to initiate the sewer service area plan update.
- Final edits to the draft exhibits as well as minor text editing for the 2035 Oakfield Sewer Service Area Plan update were performed. The draft publishing of this document will be distributed for review by appropriate agencies.

Other Sewer Service Area Related Activities

- A full accounting or inventory of completed comprehensive land use plans within the region was conducted. These plans, where sewer service area planning is concerned, are necessary for future amendments or updates. This information is also used by other planning staff in their respective work efforts.
- Staff continues to attend the monthly Manitowoc River Watershed Task Force meetings.

Expenditures for September, 2015 totaled \$8,454.86

WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – OCTOBER, 2015 EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

The preparation of the 3rd quarter Chairman's Report for presentation to the full Commission at their regularly scheduled meeting was completed.

1210 Work Element – Technical Assistance

- Staff received and began the review process for the Town of Clayton Sewer Feasibility Study. This study is part of the on-going effort by the Town of Clayton to acquire sanitary sewer service for areas within the town particularly along the Highway 10 corridor. The Town of Clayton, with some resistance, continues to engage in negotiations with surrounding service areas. This sewer study also recommends the re-configuration of the currently inactive Town of Clayton Sanitary District #1.

1230 Work Element – Sewer Service Area Planning

1231 Work Item – Overall Plan Promotion, Implementation & Administration

- Staff attended East Central's Transportation Committee meeting to give an overview of the '*Town of Empire Lake De Neveu Drainage Study & Action Plan, July, 2015*'. This plan has aspects of transportation infrastructure elements as well as sewer service area implications.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- A meeting was scheduled and held to discuss a potential sewer service area amendment for the 2030 Neenah-Menasha Sewer Service Area. This meeting was attended by the private consultant to the Waverly sanitary District and the Town/Village of Harrison. This discussion determined the appropriate amendment policies to use to accomplish the goals of the Waverly Sanitary District and the Town/Village of Harrison. The potential amendment would involve 200+ acres utilizing Policy I,D which allows the expansion of the service area due to accelerated growth. This scenario must demonstrate that the community outperformed growth and population forecasts for the 2030 Neenah-Menasha Sewer Service Area.
- Work began to research the development progression within the 2030 Neenah-Menasha SSA. Land use comparisons will be made for the years 2006, (the basis of the 2030 Neenah-Menasha SSA update), 2010, (Census year) and 2013-14, (post 2010 Census). In addition, East Central staff has developed interim or preliminary 2010-2040 population forecasts. In this effort, the Waverly Sanitary District boundaries were verified, as well as, the newly incorporated Village of Harrison corporate limits. The incorporation of the Town of Harrison has complicated the jurisdictional landscape in that part of the service area. The fundamental criterion for the accelerated growth amendment is the analysis must be performed for the entire service area. In other words, the Neenah-Menasha

SSA as a whole must have outperformed the growth and population projections. This labor intensive process consumed most of the month of October. The amendment request was tentatively scheduled for next regularly scheduled SECSFC meeting on December 10, 2015.

- The environmental status update was performed for the 2030 Omro SSA. Verification of the wetland areas were determined and updated where necessary. The stream and wetland areas were re-buffered based on these updates.
- The 2030 Waupaca Chain 'o' Lakes SSA swap amendment, (approved in September by the SECSFC), was submitted to the Wisconsin Department of Natural Resources.
- Staff reviewed one sewer extension project, (Oshkosh SSA), two private interceptor mains, (Neenah-Menasha, Appleton SSA).

1233 Work Item – Updates for Sewer Service Area Plans

- Sanitary district boundaries for the Town of Fond du Lac were incorporated for use in the Town of Fond du Lac Comprehensive Land Use Plan update. Several active sanitary districts are located within the Town of Fond du Lac.
- Minor refinements were made to the preliminary growth areas set forth in the draft Outside Sewer Group agreement. Staff continues to monitor this situation as it unfolds.
- Final formatting and edits were made to the 2035 Oakfield Sewer Service Area Plan update and has been scheduled for publication. This update will be submitted to appropriate review agencies before years end.

Other Sewer Service Area Related Activities

The final mapping products were developed and submitted to the Lake Michigan Academy and the Manitowoc River Watershed Task Force. Staff also attended the October Manitowoc River Watershed Task Force meeting. The link to sewer service area planning is the City of Brillion. The City of Brillion has been significantly impacted by flooding, in part, by the degradation of the watershed. Flooding in the city has had severe impacts on clearwater infiltration into the sanitary sewer collection system.

Expenditures for October, 2015 totaled \$9,933.94

WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – NOVEMBER, 2015 EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

- The scheduled SECSFC for December 10, 2015 was cancelled. The lone action item on the agenda involved the proposed amendment policy I,D (Accelerated Growth), for the 2030 Neenah-Menasha Sewer Service Area, (Village of Harrison, Waverly Sanitary District). It became clear this amendment policy proved to be untenable in this situation. The next scheduled SECSFC meeting was set for January 13, 2016. It was anticipated the project consultant for the Village of Harrison and Waverly Sanitary District would re-submit the 2030 Neenah-Menasha SSA under different amendment policies.

1210 Work Element – Technical Assistance

1212 Work Item – Town of Clayton Service Provision Analysis

- The review of the Town of Clayton Sewer Feasibility Study was completed. The preliminary or proposed sewer infrastructure and potential treatment options were included in this review. The treatment options identified in this study also included newer technology. To date GIS data developed include existing/future land use, environmentally sensitive areas, a proposed modification for the Clayton Sanitary District #1 and neighboring sewer service areas, (Larsen-Winchester, Neenah-Menasha, Grand Chute-Menasha West), identifying large diameter interceptor sewer locations.

1230 Work Element – Sewer Service Area Planning

1231 Work Item – Overall Plan Promotion, Implementation & Administration

- No activities to report.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- Staff prepared a sewer main map for the City of Shawano for use in a presentation for the City of Shawano Planning Department. This data included sewer mains eight inches in diameter and larger. In a related effort, staff prepared a graphic depiction of the Shawano Lake Sanitary District #1 boundaries. This mapping also showed the relationship between the corporate limit area between the City of Shawano and the sanitary district. Both projects were requested by the respective communities.
- Staff reviewed and commented on 3 sewer extension projects, (Heart of the Valley, Neenah-Menasha & Grand Chute-Menasha West SSA's), 1 private interceptor main, (Neenah-Menasha SSA) and 1 subdivision plat, (Grand Chute-Menasha West SSA). One comprehensive land use plan amendment was recorded, (Town of Matteson, Waupaca County).
- Approval notices were drafted and sent to the agencies involved with the recently approved swap amendment for the 2030 Waupaca Chain 'o' Lakes Sewer Service Area. The new areas established are now eligible for public

sewers to be extended. The 2030 Waupaca Chain 'o' Lakes SSA map has been updated and re-posted to the commission's webpage.

- The majority of November was dedicated to the completion of the existing land use for the years 2005, 2010 and 2013-14 and the comparative analysis for use in the proposed accelerated growth amendment for the 2030 Neenah-Menasha SSA. Coupled with this analysis was the Village of Harrison's submittal of the proposed sewer infrastructure needed to serve the new, (proposed), areas. As required by East Central, the applicant must demonstrate the need for such a large expansion. Other aspects for consideration include wastewater flows from proposed and existing development, high value infrastructure such as lift stations and large diameter sewer mains, consistency with current comprehensive land use planning, environmentally sensitive areas not accounted for in the current SSA plan and an inventory of existing or potential private on-site system failures. Subsequently, staff met to discuss the results of this analysis and coupled with the population comparisons decided the use of the accelerated growth amendment policy would be inappropriate. Efforts were then directed toward setting a meeting date with the project consultants to discuss East Central's evaluation and to recommend alternative solutions.

1233 Work Item – Updates for Sewer Service Area Plans

- The 2035 Oakfield Sewer Service Area Plan update document was finalized in its draft form and submitted to the Wisconsin Department of Natural Resources.
- The recently approved 2035 Eden Sewer Service Area Plan, (WDNR September, 2015), went through final text editing and was scheduled for final publication.

Other Sewer Service Area Related Activities

- The Manitowoc River Watershed Task Force committee, for all intents and purposes, has completed their mission and will release its final recommendations in January, 2016 titled Final Report: Upper Manitowoc River Watershed Task Force. It is anticipated East Central will continue to provide on-going support.

Expenditures for November, 2015 totaled \$8,050.68

WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – DECEMBER, 2015 EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

- The agenda was set for the January 13, 2016 SECSFC meeting. An action item for the 2030 Neenah-Menasha SSA was included. The committee will hear and deliberate on a proposed amendment application submitted by the Waverly Sanitary District and the Village of Harrison. The proposed amendment will invoke two amendment policies, (I,A Swap of Acreage, I,B Existing Development). The swap amendment totals approximately 240 acres while the existing development amendment involves 112 acres.

1230 Work Element – Sewer Service Area Planning

1231 Work Item – Overall Plan Promotion, Implementation & Administration

- No activities to report.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- Development status updates for the Winneconne Sewer Service Area were performed. In light of the Butte des Morts SSA wastewater treatment plant issues this interim development update may play a role for alternative solutions for the Butte des Morts SSA. Alternative solutions included sending wastewater to the Winneconne wastewater treatment plant. Updated mapping based on this work effort is anticipated to be posted to East Central's website in January, 2016.
- The development status updates to the Larsen-Winchester have been completed and updated mapping will be posted to East Central's website in January, 2016.
- East Central reconvened a meeting with the private consultants for the Waverly Sanitary District/Village of Harrison regarding their amendment request to amend the 2030 Neenah-Menasha SSA using the accelerated growth amendment policy, (Policy I,D). Staff reviewed the results of the comparative analysis regarding land use development trends from 2005 – 2013. In addition, population trends and forecasts were also shared with the applicant. East Central informed the applicant the criteria for an accelerated growth amendment had not been met. Based on this decision staff recommended the applicant employ the swap amendment, (I,A) and the existing development policy, (I,B). The existing development amendment involves an established subdivision, (Zirbel), and totals approximately 112 acres. The previously submitted future sewer infrastructure design for these areas has not changed and staff feels this information to be valid support documentation. Subsequent to this meeting a formal application was made to amend the 2030 Neenah-Menasha SSA based on these discussions. Staff began about the business to provide the necessary materials for committee members.
- Assistance was provided to a realtor to determine the extent of existing sewer mains in a particular location within the 2030 Grand Chute-Menasha West SSA. A rather large land sale was involved in this request.

1233 Work Item – Updates for Sewer Service Area Plans

- The 2030 Fond du Lac Sewer Service Area plan update remains on hold as the Outside User Group's technical and executive committees are resolving a few minor details. Financial and future billing concerns regarding the Town of Calumet appear to be on a path to resolution; however, East Central has not been privy to those discussions. As cited earlier in the progress reports, staff has been working with the Town of Fond du Lac in their comprehensive land use planning. This effort will, in the short term, give insight to the Town's future development scenarios and will be useful in determining future sewer development. It is important to note there are five active sanitary districts within the Town of Fond du Lac. There is also the possibility there could be an extension of the current OSG agreement until 2020. Should this occur East Central may consider moving forward with the plan update or, alternatively, continue in its hold pattern.
- The Rosendale and Forest Junction SSA plan updates are on track to be completed this calendar year, 2016. Initial contacts with these rural communities has been slow, however, responses eventually materialized in late 2015. Both communities are small in nature and these updates should move along quickly.

Expenditures for December, 2015 totaled \$3,792.97.

Quarter: 01 Jul – 30 Sep 2015



Time Report >
Joe Huffman

Hours Tracked
495.00



Billable Hours
495.00 Billable
0.00 Non-Billable

Billable Amount
N/A

Uninvoiced Amount
N/A

Projects

Name	Clients	Hours	Billable Hours
[1205-015] 1205-015: Community Facilities Committee Coordination & Administration	XEast Central WI Regional Planning Commission	25.50	25.50 (100%)
[1220-015] 1220-015: Regional Comprehensive Plan Coordination & Implementation	XEast Central WI Regional Planning Commission	6.50	6.50 (100%)
[1231-015] 1231-015: Sewer Service Area Plan Promotion, Implementation, & Administration	DNR	2.50	2.50 (100%)
[1232-015] 1232-015: Sewer Service Area Plan Continuing Management	DNR	229.00	229.00 (100%)
[1233-015] 1233-015: Sewer Service Area Plan Updates	DNR	70.00	70.00 (100%)
[1615-015] 1615-015: T. Empire Drainage Study	XEast Central WI Regional Planning Commission	68.00	68.00 (100%)
[5200-015] 5200-015: Staff Development	XEast Central WI Regional Planning Commission	12.00	12.00 (100%)
[5901-015] 5901-015: Holiday	XEast Central WI Regional Planning Commission	15.00	15.00 (100%)
[5902-015] 5902-015: Sick Time	XEast Central WI Regional Planning Commission	8.50	8.50 (100%)
[5903-015] 5903-015: Vacation Time	XEast Central WI Regional Planning Commission	58.00	58.00 (100%)

Quarter: 01 Oct – 31 Dec 2015



Time Report >
Joe Huffman

Hours Tracked
495.00



Billable Hours
495.00 Billable
0.00 Non-Billable

Billable Amount
N/A

Uninvoiced Amount
N/A

Projects

Name	Clients	Hours	Billable Hours
[1205-015] 1205-015: Community Facilities Committee Coordination & Administration	XEast Central WI Regional Planning Commission	7.50	7.50 (100%)
[1231-015] 1231-015: Sewer Service Area Plan Promotion, Implementation, & Administration	DNR	39.00	39.00 (100%)
[1232-015] 1232-015: Sewer Service Area Plan Continuing Management	DNR	272.50	272.50 (100%)
[1233-015] 1233-015: Sewer Service Area Plan Updates	DNR	11.50	11.50 (100%)
[1312-015] 1312-015: FC/Osh Fox Cities/Oshkosh LRTLUP	WALT_FCO Wisconsin Department of Transportation	56.50	56.50 (100%)
[1612-015] 1612-015: Calumet Co. - Manitowoc River Watershed - Green Infrastructure Plan	XEast Central WI Regional Planning Commission	7.00	7.00 (100%)
[5200-015] 5200-015: Staff Development	XEast Central WI Regional Planning Commission	4.50	4.50 (100%)
[5901-015] 5901-015: Holiday	XEast Central WI Regional Planning Commission	30.00	30.00 (100%)
[5902-015] 5902-015: Sick Time	XEast Central WI Regional Planning Commission	15.00	15.00 (100%)
[5903-015] 5903-015: Vacation Time	XEast Central WI Regional Planning Commission	51.50	51.50 (100%)