



## OFFICE OF PLANNING AND ZONING

August 22, 2018

Lisa Helmuth, Water Resources Management Specialist Bureau of Water Quality Wisconsin Department of Natural Resources P.O. Box 7921 Madison, WI 53707-7921

RE:

Type I Amendment to the Wisconsin Rapids Sewer Service Area (SSA) - Water Quality

Management (WQM) Plan

Location: Village of Biron, Wood County, WI (\$36/35/25, T23N, R6E)

Dear Ms. Helmuth,

At their August 21, 2018 meeting, the Wood County Board of Supervisors <u>approved</u> the above referenced amendment. The amendment was requested by the Village of Biron. The request proposes the addition of 8.58 acres to the SSA and removes an area of equal size. The primary purpose for the amendment is to add ½ mile of Huffman Road right-of-way to the SSA so sanitary sewer can be extended from the Biron Business Park north to the future Bridgewater Development and neighboring areas. Additionally, three other parcels with existing residences are proposed to be added to the SSA that were overlooked in a past SSA boundary amendment. All lands to be removed from the SSA are considered environmentally sensitive areas (ESA's) and have low potential for future development.

Pursuant to the WI Rapids SSA/WQM Plan – 2030 the following amendment procedures have been completed/followed:

Type I SSA Amendment Procedures					
Type I 33A Antenu	Completed	Details			
1. Petition filed with P&Z	Yes	Village of Biron (June 5 <sup>th</sup> )			
Petition forwarded to WDNR for review and comment	Yes	(June 7 <sup>th</sup> )			
3. Petition forwarded to City of Wisconsin Rapids for review and comment	Yes	(June 7 <sup>th</sup> )			
4. Petition forwarded to impacted municipalities	Yes	Village of Biron (June 19 <sup>th</sup> )			
5. Petition/Public Hearing Notice forwarded to affected property owners	Yes	(June 28 <sup>th</sup> )			
6. Public Hearing	Yes	Village of Biron (July 9 <sup>th</sup> )			
7. Village of Biron Board of Trustees review and comment	Yes	(July 9 <sup>th</sup> ) - Approved			
8. City of Wisconsin Rapids review and comment	Yes	Reviewed at (July 11 <sup>th</sup> ) Wastewater Treatment Commission			
9. CEED Committee review and recommendation	Yes	(August 15 <sup>th</sup> ) - Approved			
10. County Board review and recommendation	Yes	(August 21 <sup>st</sup> ) - Approved			
11. Forwarded to WDNR for final review/decision	Yes	(August 22 <sup>nd</sup> )			

(1 of 2)





### OFFICE OF PLANNING AND ZONING

(2 of 2)

All amendment documents and required approvals are hereby being transmitted to the Wisconsin Department of Natural Resources for review and subsequent approval. As the review agency for the WI Rapids SSA/WQM Plan, I forward a recommendation to approve the Village of Biron's amendment request.

Your prompt attention to this matter is greatly appreciated. If you have any further questions or desire additional information, feel free to contact me at (715) 421-8568 or adekleyn@co.wood.wi.us.

Sincerely,

Adam R. DeKleyn County Planner

Wood County Department of Planning and Zoning

ENC: Wood County Board of Supervisors Resolution

Map detailing proposed SSA amendment areas (additions/removals)

Wood County P&Z Staff Report and exhibits

- -Village of Biron Petition
- -Мар
- -Spreadsheets detailing specifics of proposed adjustments
- -Sanitary sewer extension plan overview
- -Public Hearing Notice
- -Village of Biron Board of Trustees minutes July 9, 2018
- -City of Wisconsin Rapids Wastewater Treatment Commission minutes and comments July 11, 2018
- -Resolution

Copy of Letter to City of Wisconsin Rapids Engineering Department

Copy of Letter to Village of Biron

Copy of Letters to affected property owners

Affidavit of publication

Village of Biron Public Hearing minutes – July 9, 2018

CC: Jon Evenson, Village of Biron President (via email)

Bill Vruwink, Village of Biron Public Works (via email)

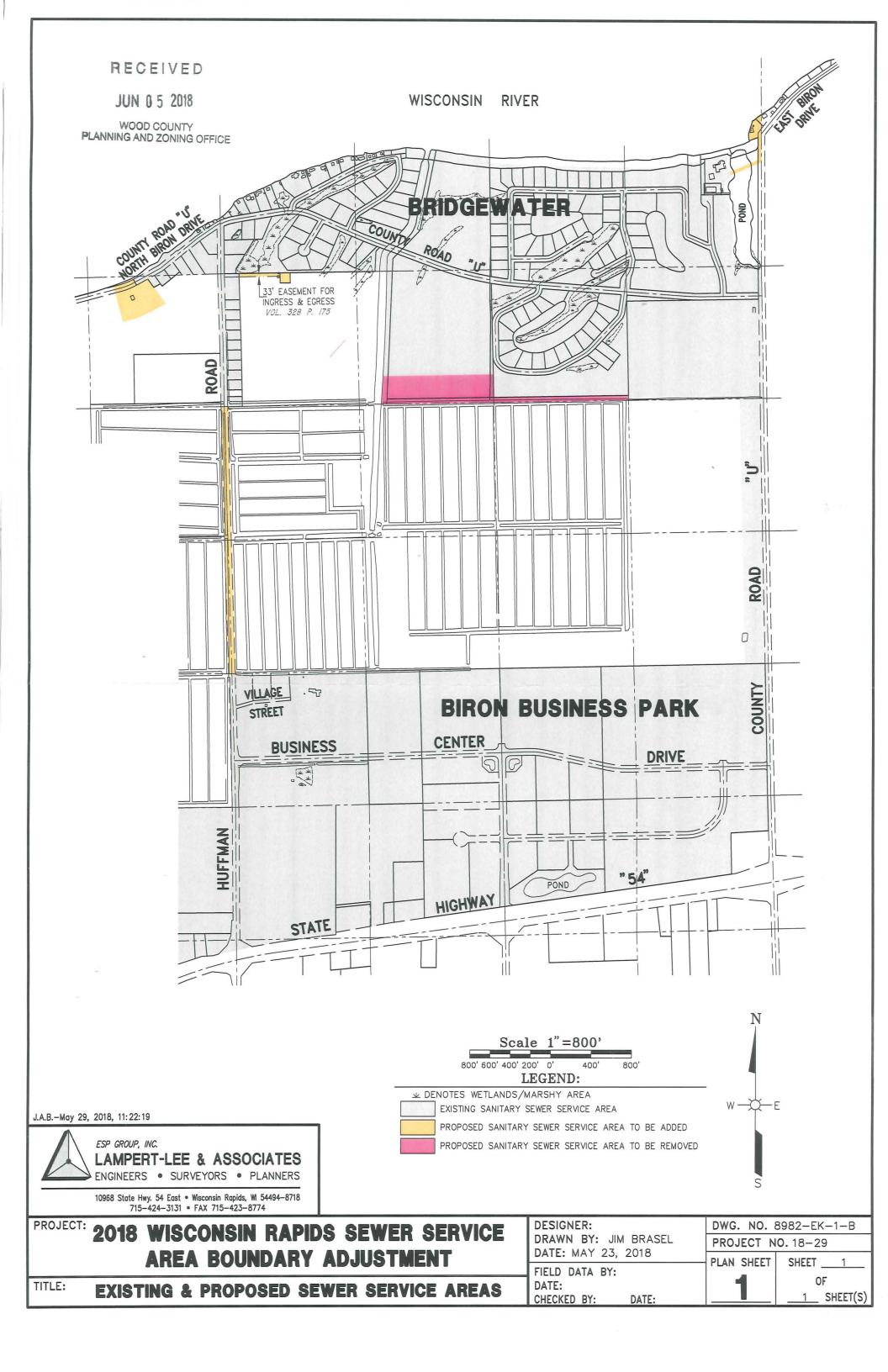
Joe Eichsteadt, City of Wisconsin Rapids (via email)

Larry Koopman, Lampert-Lee & Associates (via email)

Keith Helmrick, Classic Development Corp. of Plover (via email)

File

WOOD COUNTY		ITEM#		
	10 0	DATE August 21, 2018		
RESOLUT	TON# <u>/8-8-5</u>	Effective Date August 21, 2018		
Introduced by	Conservation, Education & Eco		• • • • • • • • • • • • • • • • • • • •	
Page 1 of 1		Con	nmittee	
Motion:  1st Hamilton Lost:  2nd Breu Tabled:  No. 200 Years 190 About 190	INTENT & SYNOPSIS: An Area/Water Quality Manage	mend the Wisconsin Rapids Sewer Service ement Plan - 2030	ARD	
No: <u>O</u> Yes: <u>I</u> Absent: <u>O</u> Number of votes required:				
X Majority Two-thirds Reviewed by: PAK , Corp Coun Reviewed by: , Finance Di	is authorized under §281.11 authorized under requirement maintain, and improve the quere ground and surface, public a	er NR 121 of the Wisconsin Administrative and §281.12(1) of the Wisconsin Statutes, in the Statutes of the Federal Clean Water Act to protect uality and management of the waters of the and private; and	s t,	
1 LaFontaine, D 2 Rozar, D 3 Feirer, M 4 Zaleski, J 5 Fischer, A 6 Breu, A	was adopted in 1985, as required purpose of projecting and ev collection needs over a 20 years.	ginal Wisconsin Rapids Area SSA/WQM Plaired by the aforementioned provisions, with aluating future wastewater treatment and ear planning period for the Village of Biron in Wood and Marathon Counties; and	n the	
7 Ashbeck, R 8 Hahn, J 9 Winch, W 10 Holbrook, M 11 Curry, K	(P&Z) is the designated plan	ood County Planning & Zoning Department ning agency responsible for reviewing prop d amendments to the plan; and		
12 Machon, D  13 Hokamp, M  14 Polach, D  15 Clendenning, B  16 Pliml, L  17 Zurfluh, J  18 Hamilton, B  19 Leichtnam, B	petition to the Wood County Amendment to the Wisconsi acres to the SSA and removi exhibit map, allowing sanitar	e 5, 2018 the Village of Biron submitted a P&Z Department requesting a Type I in Rapids Sewer Service Area (SSA), addinging an area of equal size, as identified on the ry sewer to be extended from the Biron Busing sewater Development and neighboring areas	iness	
WHEREAS, 8.58 acres is being removed from the SSA, all of which has low potential for development due to environmental limitations, to comply with requirements for Type I Amendments as identified in the Wisconsin Rapids Area SSA/WQM Plan; and				
WHEREAS, on July 9, 2018 amendment, and following the public		astees held a public hearing regarding this approval of the SSA amendment;		
WHEREAS, on July 11, 20, commented on the proposed SSA and		Vastewater Treatment Commission reviewed	l and	
WHEREAS, on August 15, reviewed the SSA amendment and re		and Economic Development Committee		
Management Plan - 2030 be amende	ed to modify the 20-year SSA boun	n Rapids Sewer Service Area/Water Quality dary to add 8.58 acres located in part of d in part of S36, T23N, R3E, Village of Bird		
BE IT FURTHER RESOLT this resolution to the Wisconsin Dep	VED, that the Wood County P&Z artment of Natural Resources for the	Department forward the SSA amendment at heir later the property Clerk of Wood County, Wisconsin do hereby certify that this is a true and correct copy of the original in my office.		
·/ 0 0 0	,	8-21-18 Jungo -		
January A Cin	KENNE	TH A.CURRY, (Chairman) Wood County Clork		
Doud of farming	ROBER	T ASHBECK		
Kill Centry	MARK I	HOLBROOK		
Mark & The box	<u>DAVEL</u>	. LAFONTAINE		
Robert Phlad	BILL L.	LEICHTNAM		
Adopted by the County Board of Wood Co	ounty, this 21 <sup>st</sup> day of	August 18		
Slew 11+	County Clerk	County Board Chair	rman	





### OFFICE OF PLANNING AND ZONING

DATE:

August 9, 2018

TO:

Conservation, Education & Economic Development Committee (CEED)

FROM:

Adam DeKleyn, County Planner

RE:

Sewer Service Area Amendment - Village of Biron (SSA-2018-006)

#### STAFF REPORT

#### Request:

On June 5, 2018 the Village of Biron submitted a petition to the Wood County Planning and Zoning Department (P&Z) requesting a Type I Amendment to the Wisconsin Rapids Sewer Service Area (SSA). Petition is included as an exhibit.

#### **Location:**

Proposed SSA amendment areas are located in part of (S36/35/25, T23N, R3E), Village of Biron, Wood County, WI.

#### Purpose:

The primary reason for the amendment is to add ½ mile of Huffman Road right-of-way to the SSA so sanitary sewer can be extended from the Biron Business Park north to the future Bridgewater Development and neighboring areas. An overview of the planned sanitary sewer extensions is included as an exhibit.

#### Background:

The Village of Biron, along with several other communities, adopted the Wisconsin Rapids Sewer Service Area/Water Quality Management Plan back in 1985 to comply with the Federal Clean Water Act and State Administrative Code NR 121. SSA planning is a process designed to anticipate a community's future needs for wastewater treatment. The plan identifies the most cost-efficient and environmentally sound 20-year sewerage growth boundaries. Wood County P&Z is the designated planning agency responsible for reviewing proposed sanitary sewer extensions and amendments to the plan. SSA planning areas include: City of Wisconsin Rapids; Villages of Biron and Rudolph; Towns of Grand Rapids, Rudolph, Saratoga, Seneca, and Sigel; and Towns of Grant and Plover (Marathon County).

#### Analysis:

This request proposes the addition of 8.58 acres to the SSA and removes an area of equal size. Again, the primary area proposed to be added is a ½ mile of existing Huffman Road right-of-way so sanitary sewer can be extended from the Biron Business Park north to areas already located within the delineated SSA. Additionally, three other sites with existing residences are proposed to be added to the SSA that were overlooked in the past. Areas to be added will not stimulate any adverse impacts on water quality due to the already developed nature of these sites.

All lands to be removed from the SSA are considered Environmentally Sensitive Areas (ESA's). These areas have low potential for future development due to environmental limitations such as floodplain and wetlands. A map of the proposed sewer service amendment areas (additions/removals) is included as an exhibit.

(1 of 2)



### OFFICE OF PLANNING AND ZONING

#### **Amendment Procedures:**

Pursuant to the WI Rapids SSA/WQM Plan – 2030 the following amendment procedures were followed:

	Type I SSA Amendment Procedures					
		Completed	Details			
1.	Petition filed with P&Z	Yes	Village of Biron (June 5 <sup>th</sup> )			
2.	Petition forwarded to WDNR for review and comment	Yes	(June 7 <sup>th</sup> )			
3.	Petition forwarded to City of Wisconsin Rapids for review and comment	Yes	(June 7 <sup>th</sup> )			
4.	Petition forwarded to impacted municipalities	Yes	Village of Biron (June 19 <sup>th</sup> )			
5.	Petition/Public Hearing Notice forwarded to affected property owners	Yes	(June 28 <sup>th</sup> )			
6.	Public Hearing (see exhibit)	Yes	Village of Biron (July 9 <sup>th</sup> )			
7.	Village of Biron Board of Trustees review and comment (see exhibit)	Yes	(July 9 <sup>th</sup> )			
8.	City of Wisconsin Rapids review and comment (see exhibit)	Yes	Reviewed at (July 11 <sup>th</sup> ) Wastewater Treatment Commission			
9.	CEED Committee review and recommendation		(August 15 <sup>th</sup> )			
10.	County Board review and recommendation		(August 21 <sup>st</sup> )			
11.	Forwarded to WDNR for final review/decision					

#### Findings:

SSA amendment request is consistent with:

- > Wood County Comprehensive Plan and Future Land Use Map
- > Village of Biron Comprehensive Plan and Future Land Use Map
- > Goals, objectives and amendment criteria in the Wisconsin Rapids SSA/WQM Plan 2030

Wisconsin Rapids wastewater treatment facilities have adequate capacity to treat/handle additional wastewater flows generated by added areas.

#### Staff Recommendation:

Based on P&Z Department review and aforementioned findings, I forward a recommendation to approve the Village of Biron's request to amend the Wisconsin Rapids Sewer Service Area - adding 8.58 acres to the SSA and removing an area of equal size, as identified on the exhibit map. Moreover, I recommend forwarding the attached resolution to the County Board with a favorable recommendation.

#### **Exhibits:**

- 1. Village of Biron petition
- 2. Map of proposed sewer service amendment areas (additions/removals)
- 2. Spreadsheet detailing site specifics/descriptions of proposed sewer service amendment areas
- 3. Sanitary sewer extension overview
- 5. Public Hearing Notice
- 6. Village of Biron Board of Trustees minutes July 9, 2018
- 7. City of Wisconsin Rapids Wastewater Treatment Commission minutes and comments July 11, 2018
- 8. Resolution

(2 of 2)





June 5, 2018

Mr. Adam R. Dekleyn, County Planner Wood County Planning & Zoning Department 400 Market Street Wisconsin Rapids Wi 54494

RE: Petition for Boundary Adjustment to Amend the Sanitary Sewer Service Area Map for the Wisconsin Rapids Area Water Quality Management Plan

Dear Mr. DeKleyn:

The Village of Biron is petitioning Wood County Planning & Zoning for a Boundary Adjustment to amend the Sanitary Sewer Service Area Map for the Wisconsin Rapids Area Water Quality Management Plan. The primary reason for the request is to add 1/2 mile of the Huffman Road right-of-way to the Sanitary Sewer Service Area so sanitary sewer can be extended from the Biron Business Park north to the Bridgewater project development area in the Huffman Road right-of-way. In 2005 there was a boundary adjustment to add the Bridgewater project development area and a corridor along CTH U to extend sanitary sewer from the Biron Business Park to the Bridgewater area. At that time the plan was to use CTH U for the sanitary sewer extension but development patterns now make Huffman Road the preferred corridor for the extension. In 2005 there were 3 parcels with existing homes that were not included in the boundary adjustment. These homes are the Kenneth Jinsky home on North Biron Drive, the John Broschardt home off of Huffman Road and the land and cottage leased by Thomas Haferman from Consolidated Water Power Company (CWPCo) on North Biron Drive on the Wood County side of the Wood/Portage County line. This petition to amend the sewer service area boundary includes adding these homes and land as well as road right-of-ways and easements required for sanitary sewer extensions to the homes.

The proposed boundary adjustment would add 8.58 acres to the sewer service area and 8.58 acres of land would also be deleted from the sewer service area. The lands proposed to be deleted include a 50' strip of land owned by JJW Cranberries LLC along the north side of their cranberry beds that they acquired as a buffer strip and the remainder of the lands are currently owned by Keith Helmrick & David Moodie of Classic Development Corp of Plover, the Bridgewater project developer, and will be owned by CWPCo after the Bridgewater project land exchange takes place. The deleted lands that CWPCo will own will be required to remain as permanent green spaces by DNR and FERC Orders. All of the lands to be removed are Zone AE floodfringe areas and they contain wetland as well.

The 3 properties that would be added have a current population of 3 people. For design purposes a design population of 12 people was assumed for these 3 properties with an average daily wastewater load of 80 gallons per person per day. The estimated design flow is therefore 960 gallons per day. The Wisconsin Rapids Wastewater Treatment Plant has plenty of capacity to handle this additional wastewater load. The Bridgewater project area and all other lands north of the Biron Business Park will be served by a low pressure sewage collection system. Downstream sewage facilities have sufficient capacity to handle the increase in estimated design flow resulting from this sewer service area boundary adjustment.

The attached 2018 Wisconsin Rapids Sewer Service Area Boundary Adjustment map shows the current sewer service area, areas proposed to be added and areas proposed to be deleted. The map also shows the proposed Bridgewater development and existing parcels of record.

Construction of sanitary sewer and water extensions from Business Center Drive, north on Huffman Road, to and through the Bridgewater project will begin in the summer of 2018 and will be completed in 2019. The construction will include the relocated County Road U, the Bridgewater local streets and the recreational improvements required by DNR and FERC Orders.

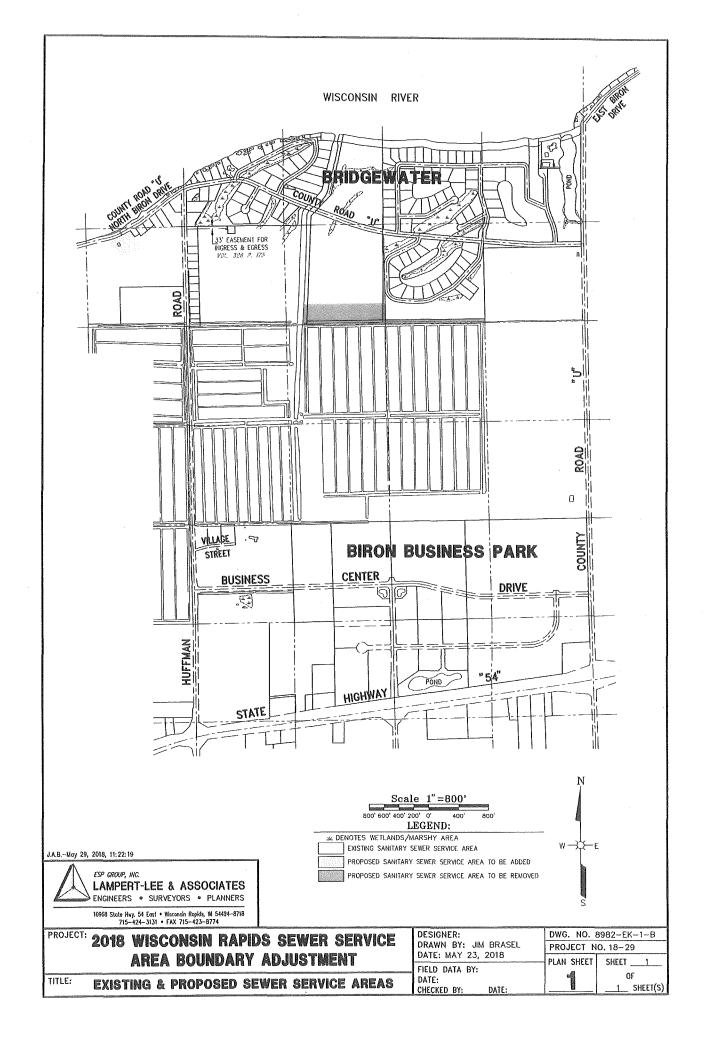
Please let me know if any additional information is needed to process this petition for a boundary adjustment to the Wisconsin Rapids Sewer Service Area.

Sincerely,

Jon Evenson Village President

#### Attachments:

- 2018 Wisconsin Rapids Sewer Service Area Boundary Adjustment Map.
- Spreadsheet for proposed lands to be added and deleted from the Wisconsin Rapids Sewer Service Area.



# Proposed Additions to Wisconsin Rapids Sewer Service Area

Owner	Property Address	Mailing Address	Parcel ID	Area (sf)	Notes
Kenneth R. Jinsky	2170 North Biron Drive	2170 North Biron Drive, Wis. Rapids, WI 54494	2400046	121520	CSM 6061 (West)
JJW Cranberries LLC	N/A	1803 Woodfield Drive, Suite B, Savoy, IL 61874	2400070	13353	33' wide ingress/egress easement to Broschardt property (Central)
John Broschardt	1021 Huffman Road	1021 Huffman Road, Wis. Rapids, WI 54494	2400070A	10000	(Central)
CWPCo	N/A	8540 Gander Creek Drive, Miamisburg, OH 45342	2400001	8822	30' wide easement to CTH U (East)
CWPCo	3561 North Biron Drive	8540 Gander Creek Drive, Miamisburg, OH 45342	2400005	19987	Parcel on Wood Co./Portage Co. line (East)

Right-of-Way	Area (sf)	Area (ac)	Notes
Huffman Road	174965	4.02	(West)
CTH U (North Biron Drive)	14341	0.33	(West)
CTH U (80th Street)	10556	0.24	(East)

Square Feet

<u>Acres</u>

Total Proposed Additions:

373544

8.58

# <u>Proposed Deletions to Wisconsin Rapids Sewer Service Area</u>

Owner Property Address Mailing Ad		Mailing Address	Parcel ID	Area (sf)	Notes	
Keith Helmrick	N/A	1811 Brookridge Drive,	2400069	206940	Part of parcel 2400069	
Keith Heimhick	IVA	Plover, WI 54467	2400003	300040		
JJW Cranberries LLC	N/A	1803 Woodfield Drive, Suite	2400066A	66704	50' strip	
JIVV Clamberries LLC	IN/ A	B, Savoy, IL 61874	2400066A	00/04		

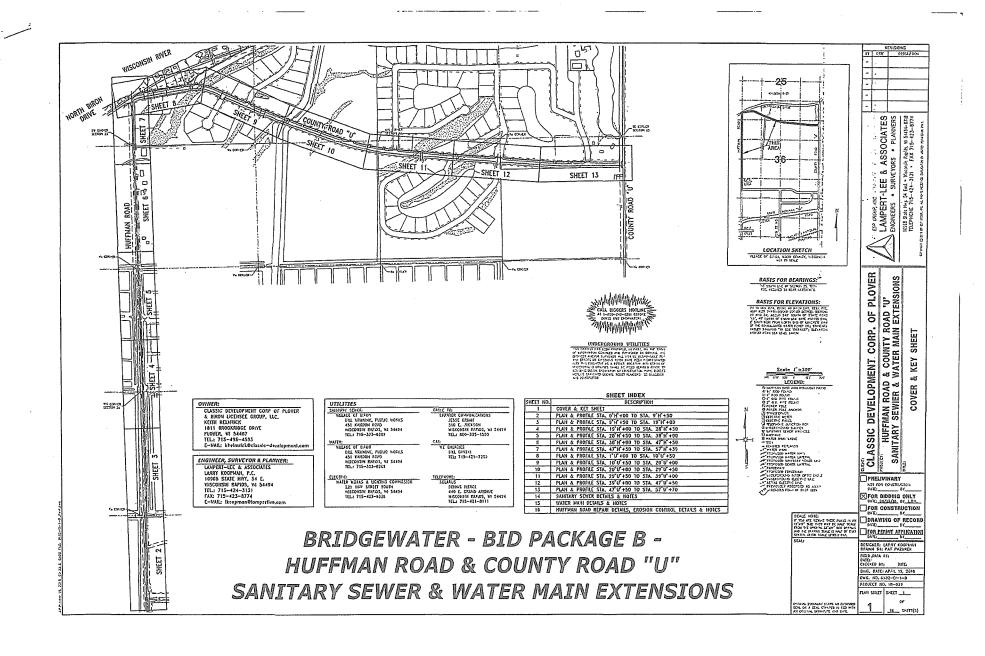
Square Feet

<u>Acres</u>

**Total Proposed Deletions:** 

373544

8.58





# NOTICE OF PUBLIC HEARING Village of Biron

Notice is hereby given that the Village of Biron Board of Trustees will hold a public hearing on Monday, July 9, 2018, beginning at 6:00 p.m. at the Village of Biron Municipal Center, 451 Kahoun Road, Wisconsin Rapids, WI to consider a proposed boundary amendment to the Sewer Service Area Map of the Wisconsin Rapids Sewer Service Area/Water Quality Management Plan – 2030.

The purpose of the Public Hearing is to accept public testimony on the proposed Sewer Service Area boundary amendment.

The primary reason for the boundary amendment is to add a half mile of Huffman Road right-of-way to the Sewer Service Area so sanitary sewer can be extended from the Biron Business Park north to the proposed Bridgewater Development and neighboring areas. The proposed boundary amendment would add 8.58 acres to the SSA and remove an area of equal size.

Interested parties may contact Adam DeKleyn, County Planner, Wood County Department of Planning and Zoning, at (715) 421-8568 or <a href="mailto:adekleyn@co.wood.wi.us">adekleyn@co.wood.wi.us</a> for additional information regarding the petition and/or amendment.

The public may review copies of the petition at the Village of Biron Municipal Center during regular office hours. Written comments may be submitted to the Village Clerk until 3:00 p.m. on July 9, 2018 and shall become part of the public record.

Upon the close of the Public Hearing, the Village of Biron Board of Trustees will convene to take action on the proposal.

By Order of the Village Board Anne Arndt, Clerk

### VILLAGE OF BIRON REGULAR BOARD MEETING MINUTES – JULY 9, 2018

The July 9, 2018 Regular Village Board meeting was called to order at 6:30 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

**PRESENT:** Jon Evenson, Mark Honkomp, Bob Walker, Tammy Steward, Dan Muleski, Sue Carlson and June Siegler. Also present: 3 guests

<u>MINUTES:</u> Minutes were reviewed from the June 11, 2018 Regular Board meeting. <u>Motion Honkomp</u>, second Walker to approve the minutes as printed. M.C.

PUBLIC COMMENT: None

ACTION ON PUBLIC HEARING HELD JULY 9, 2018: a public hearing was held on today's date at 6:00 p.m. to accept public testimony on the proposed Sewer Service Area boundary amendment.

Motion Walker, second Honkomp to approve the boundary amendment to add a half mile of Huffman Road right-of-way to the Sewer Service Area so sanitary sewer can be extended from the Biron Business Park north to the proposed Bridgewater Development and neighboring areas. M.C. The Wood County Department of Planning and Zoning will forward the Village's recommendation to the Wood County Board for their approval at its next meeting.

FINANCE & BUDGET COMMITTEE: Chairperson Bob Walker reporting. The committee met on today's date at 5:30 p.m. Bills, non-lapsing accounts and journal entries were in order for the Wastewater Department, Water Utility and Village. Motion Honkomp, second Walker to approve the bills for the Village and Wastewater Department. M.C. The committee reviewed a proposal from a website vendor. Motion Walker, second Honkomp to remain with our current website vendor and to approve a one-time cost of \$250 to update the website to be more mobile friendly. M.C. Motion Siegler, second Walker to approve the Finance and Budget Committee report. M.C.

TREASURER'S REPORT: Treasurer Pam Witt reporting. The totals reported to the Finance Committee are: Receipts for June 2018 were \$11,327.45. Expenses were \$84,178.21. General checking account bills were paid on check #'s 20679-20737 with 5 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of June bills paid from the general fund was included for the Board to review. Village Non-Lapsing Fund \$837,733.44. Utilities Checking: \$149,407.03. Money Market \$425,488.42. Utility bills were paid on check #'s 4045-4061. Non-Lapsing Fund \$14,407.03. A list of all checks paid for utilities was included for the Board to review. Motion Muleski, second Walker to accept the Treasurer's report. M.C.

**PERSONNEL COMMITTEE REPORT:** Chairperson Mark Honkomp reporting. The committee will be meeting later this month to adopt an employee evaluation form and a process to conduct the evaluations. **Motion** Honkomp, second Evenson to accept the Personnel Committee report. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleski reporting. Connecting to utilities continues to be an issue. A committee meeting will be scheduled for later this month. Preliminary discussion needs to take place on boat slips, storage, maintenance. Motion Honkomp, second Siegler to accept the the Legislative, Ordinance & Zoning Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. Manholes need repair on Cardinal Street, between Otter and Badger Streets, and the tennis court parking lot. **Motion** Muleski, second Walker to accept the quote from Hydro Klean for \$10,134.00, to be paid from non-lapsing account 416517. M.C. The Village received an "A" grade on the Compliance Maintenance

#### WISCONSIN



# Wastewater Facility 2540 First Street South Wisconsin Rapids, WI 54494-5798

Phone (715) 421-8237 Fax (715) 421-8292 Ryan Giefer – Wastewater Superintendent Email - rgiefer@wirapids.org

The Wastewater Treatment Commission met at 1:30 p.m. on July 11, 2018 at the Wastewater Treatment Plant, 2540 1st Street South, the following members were present: Tammy Steward, David Laspa, Tom Rayome (Chairperson), Lee Albrecht and Peter Jennings. Also present was Ryan Giefer and Derek Budsberg (Chief Operator).

Commission Members Absent: Dave Yonkovich and Joe Terry

- 1. **Minutes of the June 6, 2018 meeting:** A motion was made by Lee Albrecht and seconded by Tammy Stewart to approve the minutes of the June 6, 2018 Commission meeting as written. **Motion Carried.**
- 2. Review and consider approving an amendment to the Biron Sewer Service Area: Ryan presented the potential SSA amendment documentation to the Commission for comment. The two noted comments from the City were reviewed. A motion was made by Lee Albrecht and seconded by Peter Jennings to approve the SAA amendment comments. Motion Carried
- 3. West Side Lift Station/Force Main Construction Update: Ryan presented the progress of both projects.
- 4. Review 2017 CMAR Report: Ryan presented the completed 2017 Compliance Maintenance Annual Report for Commission approval. A motion was made by Lee Albrecht and seconded by Peter Jennings to approve the 2017 CMAR Report.
- 5. Supervisory Report:
  - a. Monthly Plant Report: All plant operations were within the WDNR Discharge Permit ranges.
- 6. Bills and Revenues: A motion was made by Peter Jennings and seconded by Lee Albrecht to approve the bills and revenues for June, 2018. Motion Carried.
- 7. Referrals: CMOM updates, Biron Contract updates, Advance Landfill Leachate Agreement

Adjourn: A motion was made by David Laspa and seconded by Tammy Stewart to adjourn the meeting at 2:19 p.m.. Motion Carried.

## Adam R. Dekleyn

From:

Eichsteadt, Joe <jeichsteadt@wirapids.org>

Sent:

Monday, July 30, 2018 12:33 PM

To: Cc: Adam R. Dekleyn

Subject:

Giefer, Ryan RE: SSA Amendment (Village of Biron)

Attachments:

WWTC.07.11.2018.pdf

Hi Adam,

Attached are the minutes from the WWTP Commission meeting. Below are the two comments that were reviewed and discussed at the commission meeting:

- The contract between the Village of Biron and the City of Wisconsin Rapids has yet to be rewritten to include additional flows from Biron's business park and the Bridge Water development. The Village of Biron and the City of Wisconsin Rapids are currently operating under Good Faith efforts until such time that the contract is rewritten.
- An equal swap of 8.58 acre with an additional 960 gpd of residential wastewater does not create any capacity concerns.

### Thank you!

Joe Eichsteadt, PE, M. ASCE City Engineer

Office: 715-421-8251 Cell: 715-315-0062

Email: jeichsteadt@wirapids.org

City of Wisconsin Rapids Engineering Department 444 West Grand Avenue Wisconsin Rapids, WI 54495

WO	OD COUN	TY			ITEM#			
					DATE		August 21, 201	8
( ) RESOLUTION				<b>V</b> #	Effective			
		Introdu	ced by	Conservation, Educati	on & Economic Deve			
-	]	Page 1 of 1						Committee
Mo	tion:	Δdo	pted:	Dimension a granto	pora i lii Wi		' D. 11- C	ARD
1 1 st			Lost:		PSIS: Amend the Wi Management Plan -			er Service
2 <sup>nd</sup>			ibled:	THOW WHICH Quality	Trianagoment a ran	2000		
ν̈́ο:	Yes:	At	sent:	FISCAL NOTE: N	Ione			
	nber of votes req			WHEREA	S, Chapter NR 121 of	the \	Wisconsin Adm	inistrative Code,
	X Majority iewed by:	L.	o-thirds	is authorized under	§281.11 and §281.12	2(1) o	f the Wisconsin	n Statutes, is
	iewed by:		Corp Counsel inance Dir.	authorized under re	quirements of the Fedove the quality and m	deral	Clean Water A	ct to protect,
Kev	lewed by.	,,,	mance Dn.		, public and private;		SHICH OF THE WE	nors or the state,
		NO	YES A	-				
2	LaFontaine, D Rozar, D			WHEREA	S, the original Wiscon 5, as required by the	nsin F	Rapids Area SS	A/WQM Plan
3	Feirer, M			nurnose of projecti	ng and evaluating fut	arore.	astewater treati	ment and
5	Zaleski, J Fischer, A			collection needs ov	er a 20 year planning	perio	od for the Villa	ge of Biron and
6	Breu, A			nine (9) other muni	cipalities in Wood an	ıd Ma	rathon Countie	s; and
	Ashbeck, R Hahn, J	_		WHEREA	S, the Wood County	Plann	ing & Zoning I	Department
9	Winch, W			(P&Z) is the design	nated planning agency	resp	onsible for revi	ewing proposed
10	Holbrook, M Curry, K			sanitary sewer exte	nsions and amendme	nts to	the plan; and	
12	Machon, D Hokamp, M			WHEREA	S, on June 5, 2018 the	e Vill	age of Biron su	bmitted a
	Polach, D			netition to the Woo	d County P&Z Depar	rtmen	t requesting a T	Гуре І
15 16	Clendenning, B Pliml, L			Amendment to the	Wisconsin Rapids Se	wer S of eau	service Area (S al size, as iden	tified on the
17 Zurfluh, J exhibit may			exhibit map, allow	cres to the SSA and removing an area of equal size, as identified on the whibit map, allowing sanitary sewer to be extended from the Biron Business				
	Hamilton, B Leichtnam, B			Park north to the fu	ture Bridgewater De	velop	ment and neigh	boring areas; and
WHEREAS, 8.58 acres is being removed from the SSA, all of whi has low potential for development due to environmental limitations, to comply with requirements for Type I Amendments as identified in the Wisconsin Rapids Area SSA/WQM Plan; and					SA, all of which Γype Ι			
amer	WHEREA adment, and fo	S, on July llowing t	y 9, 2018 th he public h	e Village of Biron Bo earing the Board reco	oard of Trustees held mmended approval o	a pub f the	lic hearing rega SSA amendme	arding this nt;
com	WHEREAS, on July 11, 2018 the City of Wisconsin Rapids Wastewater Treatment Commission reviewed a commented on the proposed SSA amendment; and					ion reviewed and		
revie	WHEREA	S, on Au amendme	gust 15, 20 ent and reco	18 the Conservation, ammends approval; ar	Education and Econo ad	тіс Г	Development Co	ommittee
Man S36/	NOW, THEREFORE BE IT RESOLVED, that the Wisconsin Rapids Sewer Service Area/Water Quality Management Plan - 2030 be amended to modify the 20-year SSA boundary to add 8.58 acres located in part of S36/35/25, T23N, R3E, Village of Biron and remove 8.58 acres located in part of S36, T23N, R3E, Village of Biron.					n part of		
this	BE IT FUI	RTHER	RESOLVE nsin Depart	CD, that the Wood Co ment of Natural Resc	unty P&Z Departmen surces for their approv	it forv zal.	ward the SSA a	mendment and
				r	1			
	Committee and the second secon				)	Francisco de la pilita		
					KENNETH A. CU	RRY,	(Chairman)	
					ROBERT ASHBE			
					MARK HOLBROO			
					DAVE L. LAFON			
					BILL L. LEICHTN			
			- FWI- ad Cove		day of August			
Ado	opted by the Cour	ity Board (	or wood Cour	ity, tills _Z1	any or			

County Clerk

County Board Chairman



# Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

June 7, 2018

Joe Eichsteadt, PE, M. ASCE City Engineer City of Wisconsin Rapids 444 West Grand Avenue Wisconsin Rapids, WI 54495 COPY

RE:

Proposed Amendment to the Wisconsin Rapids Sewer Service Area (SSA) - Water Quality

Management (WQM) Plan

Location: Village of Biron, Wood County, WI (\$36/35/25, T23N, R6E)

Dear Mr. Eichsteadt,

This letter is in response to a petition received by the Wood County Department of Planning and Zoning requesting an amendment to the Wisconsin Rapids SSA/WQM Plan. On June 5, 2018 the Village of Biron submitted a petition for a Type I Amendment to the SSA boundary/plan. I have enclosed all petition documents submitted by the Village of Biron for your reference and review.

The primary reason for the request is to add a half mile of Huffman Road right-of-way to the SSA so sanitary sewer can be extended from the Biron Business Park north to the proposed Bridgewater Development and neighboring areas. Additionally, three other parcels with existing residences are proposed to be added to the SSA that were overlooked in a past SSA boundary modification. The proposed boundary amendment would add 8.58 acres to the SSA and remove an area of equal size.

Per the Wisconsin Rapids SSA/WQM Plan, Type I Amendment procedures require the Wood County Department of Planning and Zoning to transmit a copy of the petition to the Wisconsin Rapids Engineering Department for review and comment. A copy of your recommendations will be forwarded to the WDNR, along with other petition documents for final approval. Please review and provide comment at your earliest convenience. Your prompt attention to this matter is greatly appreciated.

If you have any further questions or desire additional information, feel free to contact me at (715) 421-8568 or <a href="mailto:adekleyn@co.wood.wi.us">adekleyn@co.wood.wi.us</a>

Sincerely,

Adam R. DeKleyn County Planner

Wood County Department of Planning and Zoning

(1 of 2)



OFFICE OF PLANNING AND ZONING

ENC: Village of Biron Petition

Map detailing proposed SSA adjustments (additions/removals) Spreadsheets detailing specifics of proposed adjustments

Sanitary sewer extension plan overview

CC: Jon Evenson, Village of Biron President (via email)

Bill Vruwink, Village of Biron Public Works (via email) Larry Koopman, Lampert-Lee & Associates (via email)

Lisa Helmuth, Wisconsin Department of Natural Resources (via email)

File



OFFICE OF PLANNING AND ZONING

June 19, 2018

Anne Arndt Clerk Village of Biron 451 Kahoun Rd. Wisconsin Rapids, WI 54494



RE: Village of Biron Public Hearing Required

Proposed Amendment to the Wisconsin Rapids Sewer Service Area (SSA) - Water Quality Management (WQM) Plan

Dear Ms. Arndt,

This letter is in response to the Village of Biron's petition requesting a Type I Amendment to the Wisconsin Rapids SSA/WQM Plan. The Wood County Department of Planning and Zoning received the petition on June 5, 2018 and is presently working through the required amendment procedures. I have enclosed all petition documents submitted by the Village of Biron, as well as the amendment procedures for your reference and review.

Per the Wisconsin Rapids SSA/WQM Plan, Type I Amendment procedures require the Village of Biron to hold a public hearing on the proposed amendment. Specifically, the amendment procedures state:

The governing board of the municipality from which the petition originated, or at their discretion, their local planning committee, shall hold a public hearing on the proposed amendment following publication of a Class I Notice in accordance with Chapter 985, Wis. Stats. In formulating a recommendation, the body which is holding the public hearing should consider:

- a) testimony received at the public hearing;
- b) comments from other local committees and the DNR;
- information on the impact the amendment would have on sewer line and treatment plant capacity, water supply facilities and other needed services;
- d) conformance with community plans;
- e) development trends in the area;
- f) features of the physical environment; and
- g) conformance with the adopted Sewer Service Area Plan goals and objectives and the amendment standards.

A record of the public hearing proceedings and testimony shall be kept by the body that conducts the public hearing. A copy of the public hearing minutes and follow-up action shall be forwarded to the Wood County Planning & Zoning Office

(1 of 2)



### OFFICE OF PLANNING AND ZONING

At your earliest convenience, please contact me to discuss scheduling the required public hearing. My contact information is below.

Sincerely,

Adam R. DeKleyn County Planner

Wood County Department of Planning and Zoning

Phone: (715) 421-8568

Email: adekleyn@co.wood.wi.us

ENC: Village of Biron Petition

Map detailing proposed SSA adjustments (additions/removals)
Spreadsheets detailing specifics of proposed adjustments

Sanitary sewer extension plan overview

**Amendment Procedures** 

CC: Jon Evenson, Village of Biron President (via email)

Bill Vruwink, Village of Biron Public Works (via email) Larry Koopman, Lampert-Lee & Associates (via email)

Lisa Helmuth, Wisconsin Department of Natural Resources (via email)

File

(2 of 2)



### OFFICE OF PLANNING AND ZONING

June 28, 2018

Mailing Address: Keith Helmrick 1811 Brookridge Drive Plover, WI 54467 Property Location: Village of Biron S36, T23N, R6E Parcel #: 2400069

RE: Notification of Proposed Boundary Amendment to the Wisconsin Rapids Sewer Service Area

Dear Mr. Helmrick,

The purpose of this letter is to provide personal notice that a portion of the above referenced property location is proposed to be removed from the Sewer Service Area (SSA) of the *Wisconsin Rapids Sewer Service Area/Water Quality Management Plan -2030*.

As you know, the primary reason for the boundary amendment is to add a half mile of Huffman Road right-of-way to the SSA so sanitary sewer can be extended from the Biron Business Park north to the proposed Bridgewater Development and neighboring areas.

The proposed boundary amendment would add 8.58 acres to the SSA and remove an area of equal size. I have enclosed a map detailing the proposed SSA additions/removals for your reference and review. Specifically, it is proposed to remove approximately 7.04 acres of your property from the delineated SSA. This does not affect property ownership or taxes in any manner.

I hearby notify you of a Public Hearing that will be conducted by the Village of Biron Board of Trustees on Monday, July 9, 2018, beginning at 6:00 p.m. at the Village of Biron Municipal Center, 451 Kahoun Road, Wisconsin Rapids, WI to accept public testimony regarding the boundary adjustment. The Board of Trustees will convene following the hearing to take action on the proposal. I have enclosed a copy of the Public Hearing Notice.

If you have any further questions or desire additional information, feel free to contact me at (715) 421-8568 or adekleyn@co.wood.wi.us.

Sincerely,

Adam R. DeKleyn County Planner

Wood County Department of Planning and Zoning

ENC: Map detailing proposed SSA adjustments (additions/removals)

Notice of Public Hearing

CC: Jon Evenson, Village of Biron President (via email)

Lisa Helmuth, Wisconsin Department of Natural Resources (via email)

File



# Wood County WISCONSIN

OFFICE OF PLANNING AND ZONING

June 27, 2018

Mailing Address: JJW Cranberries LLC 1803 Woodfield Drive, Suite B Savoy, IL 61874 Property Location: Village of Biron S36, T23N, R6E Parcel #: 2400066A

RE: Notification of Proposed Boundary Amendment to the Wisconsin Rapids Sewer Service Area

Dear JJW Cranberries LLC,

The purpose of this letter is to provide personal notice that the above referenced property location is proposed to be removed from the Sewer Service Area (SSA) of the *Wisconsin Rapids Sewer Service Area/Water Quality Management Plan -2030*.

The primary reason for the boundary amendment is to add a half mile of Huffman Road right-of-way to the SSA so sanitary sewer can be extended from the Biron Business Park north to the proposed Bridgewater Development and neighboring areas.

The proposed boundary amendment would add 8.58 acres to the SSA and remove an area of equal size. I have enclosed a map detailing the proposed SSA additions/removals for your reference and review. Specifically, it is proposed to remove a 1.5± acre parcel owned by JJW Cranberries LLC from the delineated SSA. This does not affect property ownership or taxes in any manner.

I hearby notify you of a Public Hearing that will be conducted by the Village of Biron Board of Trustees on Monday, July 9, 2018, beginning at 6:00 p.m. at the Village of Biron Municipal Center (451 Kahoun Road, Wisconsin Rapids, WI 54494) to accept public testimony regarding the boundary adjustment. The Board of Trustees will convene following the hearing to take action on the proposal. I have enclosed a copy of the Public Hearing Notice.

If you have any further questions or desire additional information, feel free to contact me at (715) 421-8568 or <a href="mailto:adekleyn@co.wood.wi.us">adekleyn@co.wood.wi.us</a>.

Sincerely,

Adam R. DeKleyn County Planner

Wood County Department of Planning and Zoning

ENC: Map detailing proposed SSA adjustments (additions/removals)

Notice of Public Hearing

CC: Jon Evenson, Village of Biron President (via email)

Lisa Helmuth, Wisconsin Department of Natural Resources (via email)

File



# STATE OF WISCONSIN BROWN COUNTY

VILLAGE OF BIRON

451 KAHOUN RD WISCONSIN RAPIDS

WI 544948252

Being duly sworn, doth depose and say that she/he is an authorized representative of the Wisconsin Rapids
Daily Tribune, public newspaper published in the city of Wisconsin Rapids, in Portage and/or Wood counties;
that a notice of which the annexed is a copy, taken from said paper, has been published in such newspaper.

Account Number:

GWM-WR199

Order Number:

0003005118

No. of Affidavits:

1

Total Ad Cost:

\$28.21

Published Dates:

07/02/18

NOTARY PUBLIC SHIP

(Signed)

Signed and sworn before me

My comm

Legal Clerk

My commission expires

VILLAGE OF BIRON Re: BrdTrst7/9

GANNETT WI MEDIA 435 EAST WALNUT ST. PO BOX 23430 GREEN BAY, WI 54305-3430 GANNETT

Wisconsin Media
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#### CONFIRMATION



435 E. Walnut Green Bay, WI 54301 (888)774-7744

VILLAGE OF BIRON 451 KAHOUN RD WISCONSIN RAPIDS WI 54494-8252

Account GWM-WR199

AD# 0003005118 Net Amount \$28,21 Tax Amount \$0.00

**Total Amount** \$28.21

**Payment Method** Credit Card

**Payment Amount** \$0.00

**Amount Due** \$28.21

Sales Rep: rstrom

Order Taker: rstrom

**Order Created** 

06/27/2018

Product # Ins Start Date **End Date GWM-WRT-Wisconsin Rapids Daily Tribune** 1 07/02/2018 07/02/2018 **GWM-WRTW-Wisconsin Rapids Daily Tribune Digital** 28 07/02/2018 07/29/2018

#### \* ALL TRANSACTIONS CONSIDERED PAID IN FULL UPON CLEARANCE OF FINANCIAL INSTITUTION

#### Text of Ad:

### 06/27/2018

NOTICE OF PUBLIC HEARING
Village of Biron
Notice is hereby given that the Village of
Biron Board of Trustees will hold a public
hearing on Monday, July 9, 2018, beginning at 6:00 p.m. at the Village of Biron
Municipal Center, 451 Kahoun Road,
Wisconsin Rapids, WI to consider a proposed boundary amendment to the Sewer Service Area Map of the Wisconsin
Rapids Sewer Service Area/Water Quality Management Plan – 2030.
The purpose of the Public Hearing is to
accept public testimony on the proposed
Sewer Service Area boundary amendment.

accept public testimony on the proposed Sewer Service Area boundary amendment. The primary reason for the boundary amendment is to add a half mile of Huffman Road right-of-way to the Sewer Service Area so sanilary sewer can be extended from the Biron Business Park morth to the proposed Bridgewaler Development and neighboring areas. The proposed boundary amendment would add 8.58 acres to the SSA and remove an area of equal size.

Interested parties may contact Adam DeKleyn, County Planner, Wood County Department of Planning and Zoning, at (715) 421-8568 or adekleyn@co.wood.wi. us for additional information regarding the petition and/or amendment. The public may review copies of the petition at the Village of Biron Municipal Center during regular office hours. Written comments may be submitted to the Village Clerk until 3:00 p.m. on July 9, 2018 and shall become part of the public record.

The property of the Public Hearing, the Village of Biron Board of Trustees will convene to take action on the proposal. By Order of the Village Board Anne Arndt, Clerk Anne Arndt, Clerk Run: July 2, 2018 WNAXLP

# VILLAGE OF BIRON PUBLIC HEARING MINUTES – JULY 9, 2018

The public hearing was called to order at 6:00 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly published and posted according to Wisconsin State Statutes.

<u>Present:</u> Jon Evenson, Mark Honkomp, Bob Walker, Tammy Steward, Dan Muleski, June Siegler and Sue Carlson. Also present: Adam DeKleyn, County Planner, Wood County Department of Planning and Zoning; 7 citizens

<u>Purpose for Public Hearing:</u> The primary reason for the boundary amendment is to add a half mile of Huffman Road right-of-way to the Sewer Service Area (SSA) so sanitary sewer can be extended from the Biron Business Park north to the proposed Bridgewater Development and neighboring areas. The proposed boundary amendment would add 8.58 acres to the SSA and remove an area of equal size.

Adam DeKleyn, County Planner, reviewed the background of the amendment request.

An engineer from the City of Wisconsin Rapids reviewed the amendment and had no concerns. The amendment was submitted June 6 to the DNR for final approval. The Village has the needed sewer line and treatment plant capacity and water supply facilities. The plan is compliant with the Village's Comprehensive Plan. There are no major concerns with the physical environment. It is recommended public utilities be installed and used to project the environment. The amendment conforms with the adopted SSA plan goals and objectives and amendment standards.

The Village of Biron Board of Trustees recommends forwarding the proposed boundary amendment to the Wood County Board for their approval.

No one spoke against the amendment.

Motion Muleski, second Honkomp to close the public hearing at 6:30 p.m.

Respectfully Submitted,	Approved by Biron Board of Trustees			
	Date			
Anne Arndt, Clerk	Signed			
	Jon T. Evenson, President			