

January 18, 2019

Mr. Ryan Raab, Natural Resources Program Specialist
Budget Coordinator
Bureau of Watershed Management
Wisconsin Dept. of Natural Resources
P.O. Box 7921
Madison, WI 53707

RE: 2018 Work Program Contract Quarterly Report & Invoice (3rd & 4th Quarter)

Dear Mr. Raab:

Pursuant to the 2018 contract for Water Quality Management planning, please find attached the quarterly progress reports for the third and fourth quarters of 2018, (October-December). The enclosed invoices contains billing of the current contract in the amount of \$12,000 and \$10,000.00. As requested, an electronic copy of this submission has been sent to lisa.helmuth@wisconsin.gov.

The total amount for the six months' expenses under the work program is \$38,880.44.

Please find enclosed ECWRPC Invoice Numbers 0001222-IN & 0001223-IN dated 12/31/2018. East Central, at this time, is requesting payment of the above referenced progress report. If you have any questions, please feel free to contact myself or Eric Fowle at (920) 751-4770.

Sincerely,



Todd Verboomen
Associate Planner

Cc: Eric Fowle, ECWRPC
Pam Scheibe-Johnson, ECWRPC
Ruth Person, WDNR, NR Program Specialist, (via email & SWIMS)
Tim Asplund, WDNR, Section Chief, Division of Environmental Management, (via email)



**East Central Wisconsin
Regional Planning Commission
ECWRPC**

Calumet • Fond du Lac • Menominee • Outagamie
Shawano • Waupaca • Waushara • Winnebago
400 Ahnaip St. Suite 100 Menasha, WI 54952 (920) 751-4770
www.ecwrpc.org FEIN# 39-1170145

INVOICE

INVOICE NUMBER : 0001222-IN
INVOICE DATE : 12/31/2018
SALES TAX CODE : NONTAX

RYAN RAAB
WI. DEPT. OF NATURAL RESOURCES
MONITORING & MGMT SECTION
BUREAU OF WATERSHED MGMT-WY/3
PO BOX 7921
MADISON, WI 53707

CUSTOMER NUMBER : 1200WDN
CUSTOMER PO : 37000-0000009607
SHIP VIA :
TERMS : PAYABLE UPON RECEIPT

CODE	DESCRIPTION	UNIT	QUANTITY	PRICE	AMOUNT
PROJECT	PROJECT Water Quality Management Planning Grant Services rendered July thru December, 2018	EA	1.00	12,000.00	12,000.00
Please reference invoice number with remittance.			Net Invoice: 12,000.00		
			Freight: 0.00		
			Sales Tax: 0.00		
INVOICE TOTAL					12,000.00



East Central Wisconsin
Regional Planning Commission
ECWRPC

Calumet • Fond du Lac • Menominee • Outagamie
Shawano • Waupaca • Waushara • Winnebago
400 Ahnaip St. Suite 100 Menasha, WI 54952 (920) 751-4770
www.ecwrpc.org FEIN# 39-1170145

INVOICE

INVOICE NUMBER : 0001223-IN
INVOICE DATE : 12/31/2018
SALES TAX CODE : NONTAX

RYAN RAAB
WI. DEPT. OF NATURAL RESOURCES
MONITORING & MGMT SECTION
BUREAU OF WATERSHED MGMT-WY/3
PO BOX 7921
MADISON, WI 53707

CUSTOMER NUMBER : 1200WDN
CUSTOMER PO : 37000-0000007254
SHIP VIA :
TERMS : PAYABLE UPON RECEIPT

CODE	DESCRIPTION	UNIT	QUANTITY	PRICE	AMOUNT
PROJECT	PROJECT Water Quality Management Planning grant Services rendered in 2018	EA	1.00	10,000.00	10,000.00
Please reference invoice number with remittance.				Net Invoice:	10,000.00
				Freight:	0.00
				Sales Tax:	0.00
INVOICE TOTAL					10,000.00

EAST CENTRAL 2018 SSA EXPENDITURES

1231 SSA Promotion, Implementation & Administration	1232 SSA Amendments & Reviews	1233 SSA Updates	Total Expenditures per month
---	-------------------------------	------------------	------------------------------

Total Expenditures per quarter	50% WDNR share (up to 32K)	ECW share
--------------------------------	----------------------------	-----------

January	1,912.11	7,365.38	2,591.17	11,868.66
February	-	6,327.86	2,480.17	8,808.03
March	-	3,081.32	6,203.80	9,285.12
1st Quarter	1,912.11	16,774.56	11,275.14	29,961.81
April	(75.49)	1,235.83	6,523.28	7,683.62
May	916.26	1,865.37	3,763.95	6,545.58
June	294.52	3,362.13	4,650.36	8,307.01
2nd Quarter	1,135.29	6,463.33	14,937.59	22,536.21
July	731.79	4,621.83	514.56	5,868.18
August	997.49	5,214.77	997.01	7,209.27
September	432.04	2,758.21	1,410.38	4,600.63
3rd Quarter	2,161.32	12,594.81	2,921.95	17,678.08
October	282.16	3,104.67	3,759.07	7,145.90
November	200.06	2,488.52	3,722.17	6,410.75
December	462.84	5,351.40	1,831.47	7,645.71
4th Quarter	945.06	10,944.59	9,312.71	21,202.36
Yearly Total	6,153.78	46,777.29	38,447.39	91,378.46

29,961.81	14981	14981
-----------	-------	-------

22,536.21	11268	11268
-----------	-------	-------

17,678.08	8839	8839
-----------	------	------

21,202.36	10601	10601
-----------	-------	-------

91,378.46	45689	45689
-----------	-------	-------

JOB TRANSACTION SUMMARY REPORT

SORTED BY CUSTOMER NUMBER

JOB NUMBER: 1231 - 018		SSA Plan Administration	CUSTOMER NO: 1200WDN WI. DEPT. OF NATURAL RESOURCES				
JOB TYPE: 000		ECW Job	BILL METHOD: T	TIME & MATR	ESTIMATOR:	START DATE:	
JOB STATUS: O		OPEN	STATUS DATE: 01/01/18		MANAGER: HUFFMAN	COMPL DATE:	
CONTRACT NO:			CONTR DATE: 01/01/18		REV. CONTRACT: 7,822.00		
% COMPLETE: .00%			REPORTED DATE:		REV. ESTIMATE: 7,822.00	CALC% CMP: 38.96%	
COST TYPE	DESCRIPTION	U/M	UNIT COST	UNITS	DOLLARS	REVISED ESTIMATE	% OF ESTMT
001-000	L Direct Labor - ECW Labor	HR	29.22	90.50	2,644.12	3,273.38	80.8%
COST CODE 001-000 TOTAL:					2,644.12	3,273.38	80.8%
030-000	P Postage/Copies Postage/Misc	EA	0.08	447.00	37.40	200.00	18.7%
COST CODE 030-000 TOTAL:					37.40	200.00	18.7%
050-000	B Indirect Labor - ECW Burden	HR	38.37	90.50	3,472.26	4,298.62	80.8%
COST CODE 050-000 TOTAL:					3,472.26	4,298.62	80.8%
JOB 1231-018 TOTAL:					6,153.78	7,772.00	79.2%

JOB NUMBER: 1232 - 018		SSA Continuing Mngmnt	CUSTOMER NO: 1200WDN WI. DEPT. OF NATURAL RESOURCES				
JOB TYPE: 000		ECW Job	BILL METHOD: T	TIME & MATR	ESTIMATOR:	START DATE:	
JOB STATUS: O		OPEN	STATUS DATE: 01/01/18		MANAGER: HUFFMAN	COMPL DATE:	
CONTRACT NO:			CONTR DATE: 01/01/18		REV. CONTRACT: 28,338.00		
% COMPLETE: .00%			REPORTED DATE:		REV. ESTIMATE: 28,338.00	CALC% CMP: 82.00%	
COST TYPE	DESCRIPTION	U/M	UNIT COST	UNITS	DOLLARS	REVISED ESTIMATE	% OF ESTMT
001-000	L Direct Labor - ECW Labor	HR	28.95	697.00	20,176.95	12,250.52	164.7%
COST CODE 001-000 TOTAL:					20,176.95	12,250.52	164.7%
011-000	D Direct Expenses - ECW Direct Expenses	EA	0.00	0.00	15.26	.00	.0%
COST CODE 011-000 TOTAL:					15.26	.00	.0%
030-000	P Postage/Copies Postage/Misc	EA	0.08	1045.00	88.71	.00	.0%
COST CODE 030-000 TOTAL:					88.71	.00	.0%
050-000	B Indirect Labor - ECW Burden	HR	38.01	697.00	26,496.37	16,087.48	164.7%
COST CODE 050-000 TOTAL:					26,496.37	16,087.48	164.7%
JOB 1232-018 TOTAL:					46,777.29	28,338.00	165.1%

JOB NUMBER: 1233 - 018		SSA Updates	CUSTOMER NO: 1200WDN WI. DEPT. OF NATURAL RESOURCES				
JOB TYPE: 000		ECW Job	BILL METHOD: T	TIME & MATR	ESTIMATOR:	START DATE:	
JOB STATUS: O		OPEN	STATUS DATE: 01/01/18		MANAGER: HUFFMAN	COMPL DATE:	
CONTRACT NO:			CONTR DATE: 01/01/18		REV. CONTRACT: 55,386.00		
% COMPLETE: .00%			REPORTED DATE:		REV. ESTIMATE: 55,386.00	CALC% CMP: 47.33%	
COST TYPE	DESCRIPTION	U/M	UNIT COST	UNITS	DOLLARS	REVISED ESTIMATE	% OF ESTMT
001-000	L Direct Labor - ECW Labor	HR	28.32	586.25	16,604.21	23,511.07	70.6%
COST CODE 001-000 TOTAL:					16,604.21	23,511.07	70.6%
030-000	P Postage/Copies Postage/Misc	EA	0.19	203.00	38.54	600.00	6.4%
COST CODE 030-000 TOTAL:					38.54	600.00	6.4%

JOB TRANSACTION SUMMARY REPORT

SORTED BY CUSTOMER NUMBER

JOB NUMBER: 1233 - 018 SSA Updates

COST TYPE	DESCRIPTION	U/M	UNIT COST	UNITS	DOLLARS	REVISED ESTIMATE	% OF ESTMT
050-000	B Indirect Labor - ECW Burden	HR	37.19	586.25	21,804.64	30,874.93	70.6%
COST CODE 050-000 TOTAL:					21,804.64	30,874.93	70.6%
JOB 1233-018 TOTAL:					38,447.39	54,986.00	69.9%
JOB TYPE 1200WDN TOTAL:					91,378.46	91,096.00	100.3%
REPORT TOTAL:					91,378.46	91,096.00	100.3%

**WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – JULY, 2018
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

- No activity in this element.

1230 Work Element – Sewer Service Area Planning

- Completed the 2nd quarter billing reports.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- Staff reviewed and approved five public sanitary sewer extension projects for the 2030 Heart of the Valley SSA, Oshkosh SSA, Grand Chute-Menasha West , Appleton SSA and the City of Seymour

1233 Work Item – Updates for Sewer Service Area Plans

- Reviewed acreage allocations for the 2040 Fond du Lac Plan update and made edits related to calculation errors.

Expenditures for July, 2018 totaled \$5,868.18

**WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – AUGUST, 2018
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

- No activity in this element.

1 230 Work Element – Sewer Service Area Planning

1231 Work Item – Sewer Service Area Plan Promotion, Implementation and Administration

- Coordinated with WDNR to make sure that SWIMS was ready for new staff member to upload materials.
- Staff organized document files, reviewed SSA amendment and planning processes and reviewed the demographic projection process.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- Reviewed one sewer lateral for the Waupaca Chain 'O Lakes SSA.

1233 Work Item – Updates for Sewer Service Area Plans

- Coordinated with North Fond du Lac regarding proposed 2040 SSA allocations.

Expenditures for August, 2018 totaled \$7,209.27

**WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – SEPTEMBER, 2018
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

- No activity in this element.

1230 Work Element – Sewer Service Area Planning

1231 Work Item – Sewer Service Area Plan Promotion, Administration

- No activity in this element.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- Formatting edits were made to the Fond du Lac 2040 SSA Plan Update's tables.
- Staff reviewed and commented two private lateral extensions both in the Shawano SSA.

1233 Work Item – Updates for Sewer Service Area Plans

- Continued to make formatting edits to the draft 2040 Fond du Lac SSA Plan Update and reviewed the proposed SSA allocations related to the plan's projected growth.

Expenditures for September, 2018 totaled \$4,600.63

**WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – OCTOBER, 2018
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

- Staff presented proposed acreage allocations Fond du Lac SSA Plan Update to the CFC. It was determined at this meeting that not all the DMAs had received the proposed acreage allocations and therefore postponed approving the Fond du Lac SSA Plan Update until the next CFC meeting in December 2018.

1230 Work Element – Sewer Service Area Planning

1231 Work Item – Sewer Service Area Plan Promotion, Implementation and Administration

- No activity in this element.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- Staff reviewed and approved three public sanitary sewer extension projects for the 2030 Heart of the Valley SSA, Appleton SSA, Grand Chute-Menasha West , Appleton SSA and a private lateral in the City of Fond du Lac.

1233 Work Item – Updates for Sewer Service Area Plans

- Reviewed acreage allocations for the 2040 Fond du Lac Plan update and made edits related to calculation errors.

Expenditures for October, 2018 totaled \$7,145.9

**WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – NOVEMBER, 2018
EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION**

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

- No activity in this element.

1230 Work Element – Sewer Service Area Planning

1231 Work Item – Sewer Service Area Plan Promotion, Implementation and Administration

- No activity in this element.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- Staff reviewed and approved two private laterals in the Heart of the Valley SSA and Grand Chute-Menasha West SSA.
- Staff meet with the City of Neenah to discuss a SSA Amendment request.

1233 Work Item – Updates for Sewer Service Area Plans

- Staff re-submitted the Fond du Lac SSA Plan Update's proposed acreage allocations to each DMA. In response minor corrections were made including removing acreage allocations in North Fond du Lac and adding a small amount of acreage to Johnsburg S.D. that was removed in a previous Swap Amendment.

Expenditures for November, 2018 totaled \$6,410.75

WDNR WATER QUALITY PLANNING PROGRAM PROGRESS REPORT – DECEMBER, 2018 EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION

1200 Program Element – Sustainable/Efficient Community Services & Facilities Committee

1205 Work Element – Committee Administration & Coordination

- Staff prepared maps and acreage calculations for a Neenah 2030 SSA Amendment. The CFC reviewed the Neenah SSA Amendment Request and approved the Swap and Mapping Error Amendments to the Neenah 2030 SSA.
- The CFC approved the draft Fond du Lac 2040 SSA Plan Update. Full Commission approval will be discussed at the January 25th Quarterly Commission meeting.

1230 Work Element – Sewer Service Area Planning

1231 Work Item – Sewer Service Area Plan Promotion, Administration

- Staff prepared a work plan for East Central's 2019 Sewer Service Area Planning program element.
- Staff participated in a conference call with WDNR to discuss various SSA issues including the Town of Clayton and WDNR settlement and East Central's 2019 work program.

1232 Work Item – Continuing Management for Sewer Service Area Planning

- Staff met with Village of Fox Crossing staff and City of Neenah staff regarding their concerns with the Town of Clayton's settlement with WDNR and the rumored service agreement with the City of Appleton.
- Staff reviewed one public sewer extensions for the Fond du Lac SSA and one private extension for the Grand Chute-Menasha West SSA.

1233 Work Item – Updates for Sewer Service Area Plans

- Staff started to organize files related to the Fox Cities 2040 SSA Update.
-

Expenditures for September, 2018 totaled \$7,645.71

