



MINNESOTA LAND TRUST

Invoice

INVOICE NUMBER: 10
INVOICE DATE: 3/31/2019
PURCHASE ORDER: 5435

To: Emily Punke
Wisconsin DNR
Office of the Great Lakes – OGL/3
PO Box 7921
Madison, WI 53707

Description:

Work performed under Contract #370505-S17-NMG0005-01/PO #37000-0000003032: "Wild rice restoration in the Wisconsin waters of the St. Louis Estuary 2016-2018", as described in the attached quarterly report.

Quarter: 2019-Q1

Invoice dates: 12/28/2018 through 3/21/2019

Salary expense	\$2,562.55
Taxes & benefits – 20%	512.51
Indirect expense – 20%	615.01

Total due: \$3,690.07

Wild Rice Restoration in the Wisconsin Waters of the St. Louis River Estuary 2016-2018

Purchase order #	5435	this request covers	12/28/2018 - 3/21/2019		
	Approved budget year 1 + 2 + 3 FY17 & 18 & 19	Beginning balance	This invoice	Remaining balance	Spent to date
Salaries & Wages	37,500.00	(424.08)	2,562.55	(2,986.63)	40,486.63
Fringe benefits 20% of salary	7,500.00	(84.82)	512.51	(597.33)	8,097.33
Supplies	12,000.00	7,800.68	-	7,800.68	4,199.32
Contractual	259,500.00	154,215.32	-	154,215.32	105,284.68
Travel	1,500.00	1,500.00	-	1,500.00	-
Other direct charges	6,000.00	4,410.95	-	4,410.95	1,589.05
subtotal	324,000.00	167,418.05	3,075.06	164,342.99	159,657.01
indirect costs 20% of Salary + Fringe benefits	9,000.00	(101.78)	615.01	(716.79)	9,716.79
totals	333,000.00	167,316.27	3,690.07	163,626.20	169,373.80

Quarterly Report

Date: 04/10/19

Project Title: Wild rice restoration in the Wisconsin waters of the St. Louis River Estuary 2016-2018

Grant Recipient: Minnesota Land Trust

Report Prepared by: Daryl Peterson, Director of Restoration Programs

Time period covered for this report: 2019-Q1

Activities completed/work accomplished this quarter:

- Minnesota Land Trust and WDNR revised workplan and budget and submitted time and cost amendment for Year 4 of the project.
- Peterson participated in wild rice restoration site team meeting.
- Peterson developed and executed a sub-contract with St. Louis River Alliance to provide active goose deterrence, supplemental wild rice seeding, development of a tribal oriented interpretive display and kiosk signage in support of the 2019 workplan.

Budget:

Total Award: \$333,000

Beginning balance 2019-Q1: \$167,316.27

Amount of the funds expended to beginning of quarter \$165,683.73

Expenses this quarter: \$3690.07

2019 Q1 expenditures included personnel costs for D. Peterson.

Total expenditures to-date: \$169,373.80

Remaining balance: \$163,626.20

* Note: Budget tables and reporting will be revised to reflect final 2019 workplan budget upon receipt of executed contract amendment #3.

Subcontracts or subgrants awarded this reporting period:

Sub-contract with St. Louis River Alliance for \$74,980.00

QAPP (project plan) Status: QAPP approved.

Local services and/or products purchased this reporting period:

None.

Number of jobs created this reporting period: 1

Schedule:

Is the project on track for completion by end date? A schedule of tasks has been developed for the revised Dec 31, 2019 project end date. Project is on schedule to complete the tasks as outlined.

Grant End Date:

Revised end date December 31, 2019 (DRAFT Amendment #3 March 25, 2019).
December 31, 2018 (Original contract dated 11/2/2016, Amendment #1 dated 8/15/2017, Amendment #2 dated 10/16/2018),

Problems / Issues:

None

Activities and work goals planned for next quarter:

Execute sub-contract with 1854 Treaty Authority for 2019 wild rice monitoring.

Execute sub-contract with Fond du Lac Natural Resources for wild rice seeding in Wisconsin waters for 2019.

Work with St. Louis River Alliance, WDNR and tribal interests to design kiosk signage.