**Quarterly Report**

**Date:**  April 9, 2019

**Project Title:** Designing Fish Passage for Little Balsam Creek Road Crossings

**Grant Recipient:** Short Elliott Hendrickson, Inc.

**Report Prepared by:** Heidi Kennedy, Short Elliott Hendrickson

**Time period covered for this report:**

2019 – Q1 (January – March 2019)

**Activities completed/work accomplished this quarter:**

* Construction Administration & Inspection

**Budget:**

Amount of the funds expended to date-- this can be approximate if an invoice is not yet available.

The contract for the design was for $147,970 following a change order. Approximately $121,769.73 has been expended to date or 82 % of the total contract. With three of the four crossing designs complete and contracted for construction it appears we are on track. The remaining contract amount, for the Gandy Dancer Trail, may require additional expenditures and design depending on what happens with a separate DOA contract following the June 2018 flood. The change order also included $42,660 for construction inspection and administration. The contractor is working on installing Severson and will work on the remaining two crossings in early 2019. To date $13,679.57 has been spent for construction administration, or 38% of the construction administration budget, which appears to be on track within the allocated budget for the three crossings. Gandy Dancer is still delayed and awaiting information from DOA.

Subcontracts or subgrants awarded this reporting period: None

QAPP (project plan) Status: None

Local services and/or products purchased this reporting period: None

Number of jobs created this reporting period: No new jobs created during this reporting period.

**Schedule:**

Is the project on track for completion by end date? Construction is anticipated to begin again in the next couple of months with completion during the summer of 2019. Gandy Dancer has been delayed until 2019 due to impacts associated with the June storm event.

**Grant End Date:**

**Problems / Issues:**

**Activities and work goals planned for next quarter**: Construction inspection for the remaining construction activities for the two crossings. In the next quarter further discussion may begin for the final crossing, Gandy Dancer may occur, depending on the outcome of the DOA contract.