

January 9, 2023

Mr. Ryan Raab, Budget Coordinator
Wisconsin Department of Natural Resources
Monitoring & Management Section
Bureau of Watershed Management-WY/3
PO Box 7921
Madison, WI 53707

**RE: 2022 Quarter 4 Progress Report:
ECWRPC Water Quality Management Planning Work Program**

Dear Mr. Raab:

Attached please find the second quarter progress report summarizing the work completed from September 1, 2022 through December 31, 2022 under the Contract Agreement between the ECWRPC and the Wisconsin Department of Natural Resources. Enclosed is Invoice No. 0001576-IN dated December 31, 2022 in the amount of \$21,000 and Invoice No. 0001577-IN dated December 31, 2022 in the amount of \$3,000 for services rendered from April through December 2022. Also enclosed is the Project Report from our accounting system for work completed during the fourth quarter.

If you have any questions, please feel free to contact me at wpaustian@ecwrpc.org or 920-751-4770.

Sincerely,

Wilhelmina Paustian

Wilhelmina Paustian
Senior Planner

Att: Quarter 4 Progress Report and Budget
Invoice Number: 0001576-IN
Invoice Number: 0001577-IN

cc: Melissa Kraemer-Badtke, ECWRPC *MAKB*
Sara Otting, ECWRPC *SO*
Kevin Englebert, ECWRPC
Tim Asplund, WDNR
Ruth Person, WDNR
BetsyJo Howe, WDNR

1200 MAJOR WORK PROGRAM ELEMENT
Water Quality Management Planning Program Administration and Coordination
4th Quarter Progress Report

WQM Program Progress Report Overview

- Expenditures for Quarter 4 totaled \$35,354.23 – The budget table from ECWRPC’s accounting system is enclosed.
- The DNR Staff met with Commission Staff for a virtual meeting on November 16, 2022 to review the draft 2023 Work Program. The 2023 Work Program and Budget is going before the Community Facility Committee for approval on January 11, 2023. The full Commission’s Work Program and Budget will be brought to the Quarterly Commission Meeting on January 27th, 2023. Upon approval, the Work Program will be submitted to the DNR.

- Staff continued drafting chapters in the Plan: WQM Planning Background and History, Waster Quality Assessment, Environmentally Sensitive Areas, Wastewater Treatment Facilities, and Growth Projections/Acreage Allocations
- Staff calculated historical land use patterns for each SSA to project commercial, industrial, and public institutional land use acreage needs
- Staff developed sanitary district map for the Fox Cities and reached out to the Districts to confirm their district boundaries

Expenditures for October 2022 totaled \$13,519.80

- Staff reviewed a held SSA Amendment in the Fox West SSA in the North Grimes Area to address any interest in the parties making a change through the plan update process
- Staff continued writing and conducting an internal review of various chapters in the Plan: Introduction and Background, Goals and Objectives, Amendment Policies, Wastewater Treatment Facilities, and Growth and Development

Expenditures for November 2022 totaled \$11,738.20

EAST CENTRAL 2022 SSA EXPENDITURES

	1231 SSA Promotion, Implementation & Administration	1232 SSA Amendments & Reviews	1233 SSA Updates	Total Expenditures per month	Total Expenditures per quarter	WDNR share	ECW share
January	5,055.77	5,206.14	1,410.12	11,672.03			
February	2,870.44	8,903.34	1,785.20	13,558.98			
March	2,486.79	6,731.93	5,749.34	14,968.06			
1st Quarter	10,413.00	20,841.41	8,944.66	40,199.07	40,199.07	11,000	29,199.07
April	1,223.15	5,240.51	964.26	7,427.92			
May	286.98	7,295.33	4,087.97	11,670.28			
June	1,513.79	3,773.39	1,606.46	6,893.64			
2nd Quarter	3,023.92	16,309.23	6,658.69	25,991.84	25,991.84		25,991.84
July	1,410.90	8,612.71	1,172.54	11,196.15			
August	3,762.35	6,483.97	4,746.83	14,993.15			
September	1,778.91	3,842.68	5,890.89	11,512.48			
3rd Quarter	6,952.16	18,939.36	11,810.26	37,701.78	37,701.78		37,701.78
October	2,591.54	2,949.64	7,978.62	13,519.80			
November	3,225.94	4,194.23	4,318.03	11,738.20			
December	1,866.80	2,939.47	5,289.96	10,096.23			
4th Quarter	7,684.28	10,083.34	17,586.61	35,354.23	35,354.23	24,000	
Yearly Total	28,073.36	66,173.34	45,000.22	139,246.92	139,246.92	35,000	92,893

Job Transaction Detail Report
Sorted by Job Number

EAST CENTRAL WIS.REG.PLANNING COMM. (ECW)

Job Number: 1231-022 SSA Plan Administration

Customer Number: 1200WDN WI. DEPT. OF NATURAL RESOURCES

Job Type: 000 ECW Job	Billing Method: T Time and Material	Estimator:	Start Date:
Job Status: O Open	Status Date: 1/1/2022	Manager: PAUSTIAN	Compl Date:
Contract Number:	Contract Date: 1/1/2022	Rev.Contract: 25,307.78	
% Complete: 0.00%	Reported Date:	Rev.Estimate: 25,307.78	Calc % Cmp: 45.98%

Cost Code/Type				Billed	Unit Cost	Units	Dollars	Revised Estimate	%Estimate	
Trans. Date	Source Reference/Posting	Remarks								
001-000	Direct Labor - ECW									
L	Labor		U/M: HR				0.00	10,524.07		
4/30/2022	JC	PAUS 4/30/2022 JT-000057	No	31.119	15.750	490.13			4.66%	
5/31/2022	JC	KRAEMER 5/31/2022 JT-000060	No	52.821	1.000	52.82			0.50%	
5/31/2022	JC	PAUS 5/31/2022 JT-000060	No	31.119	2.000	62.24			0.59%	
6/30/2022	JC	PAUS 6/30/2022 JT-000061	No	31.119	19.500	606.83			5.77%	
7/31/2022	JC	PAUS 7/31/2022 JT-000063	No	31.119	12.500	388.99			3.70%	
7/31/2022	JC	ROTH 7/31/2022 JT-000063	No	26.022	6.750	175.65			1.67%	
8/31/2022	JC	KRAEMER 8/31/2022 JT-000064	No	52.821	0.500	26.41			0.25%	
8/31/2022	JC	PAUS 8/31/2022 JT-000064	No	31.119	13.750	427.89			4.07%	
8/31/2022	JC	ROTH 8/31/2022 JT-000064	No	26.022	40.500	1,053.90			10.01%	
9/30/2022	JC	ENGLE 9/30/2022 JT-000065	No	41.538	1.000	41.54			0.39%	
9/30/2022	JC	PAUS 9/30/2022 JT-000065	No	31.119	9.250	287.85			2.74%	
9/30/2022	JC	ROTH 9/30/2022 JT-000065	No	26.022	14.750	383.83			3.65%	
10/31/2022	JC	ENGLE 10/31/2022 JT-000067	No	41.538	0.750	31.15			0.30%	
10/31/2022	JC	PAUS 10/31/2022 JT-000067	No	31.119	23.000	715.74			6.80%	
10/31/2022	JC	ROTH 10/31/2022 JT-000067	No	26.022	10.500	273.23			2.60%	
10/31/2022	JC	ZUEGE 10/31/2022 JT-000067	No	37.611	0.500	18.81			0.18%	
11/30/2022	JC	ENGLE 11/30/2022 JT-000069	No	41.538	2.000	83.08			0.79%	
11/30/2022	JC	KRAEMER 11/30/2022 JT-000069	No	52.821	2.000	105.64			1.00%	
11/30/2022	JC	PAUS 11/30/2022 JT-000069	No	31.119	24.000	746.86			7.10%	
11/30/2022	JC	ROTH 11/30/2022 JT-000069	No	26.022	13.750	357.80			3.40%	
12/31/2022	JC	PAUS 12/31/2022 JT-000070	No	31.119	19.000	591.27			5.62%	
12/31/2022	JC	ROTH 12/31/2022 JT-000070	No	26.022	6.000	156.13			1.48%	
Cost Type L Total:						238.750	7,077.79		67.25%	
Cost Code 001-000 Total:								7,077.79	10,524.07	67.25%

030-000	Postage/Copies									
P	Postage/Misc		U/M: EA				0.00	50.00		
4/30/2022	JC	0000782 b&w copies	No	0.060	11.000	0.66			1.32%	
6/30/2022	JC	0000789 color copies	No	0.120	2.000	0.24			0.48%	
7/31/2022	JC	0000790 b&w copies	No	0.060	43.000	2.58			5.16%	
8/31/2022	JC	0000795 color copies	No	0.120	5.000	0.60			1.20%	
10/31/2022	JC	0000802 color copies	No	0.120	2.000	0.24			0.48%	
12/31/2022	JC	0000808 b&w copies	No	0.060	26.000	1.56			3.12%	
12/31/2022	JC	0000808 color copies	No	0.120	9.000	1.08			2.16%	
Cost Type P Total:						98.000	6.96		13.92%	
Cost Code 030-000 Total:								6.96	50.00	13.92%

050-000	Indirect Costs								
B	Fringe_Burden		U/M: HR				0.00	6,630.17	
4/30/2022	JC	Time Track Burden Allocation Register -	No	20.881	15.750	328.88			4.96%
5/31/2022	JC	Time Track Burden Allocation Register -	No	25.733	3.000	77.20			1.16%
6/30/2022	JC	Time Track Burden Allocation Register -	No	20.881	19.500	407.18			6.14%
7/31/2022	JC	Time Track Burden Allocation Register -	No	19.682	19.250	378.87			5.71%
8/31/2022	JC	Time Track Burden Allocation Register -	No	18.484	54.750	1,012.00			15.26%
9/30/2022	JC	Time Track Burden Allocation Register -	No	19.143	25.000	478.57			7.22%
10/31/2022	JC	Time Track Burden Allocation Register -	No	20.061	34.750	697.12			10.51%
11/30/2022	JC	Time Track Burden Allocation Register -	No	20.787	41.750	867.85			13.09%
12/31/2022	JC	Time Track Burden Allocation Register -	No	20.060	25.000	501.50			7.56%
Cost Type B Total:						238.750	4,749.17		71.63%

Job Transaction Detail Report
Sorted by Job Number

EAST CENTRAL WIS.REG.PLANNING COMM. (ECW)

Job Number: 1232-022 SSA Continuing Mngmnt

Customer Number: 1200WDN WI. DEPT. OF NATURAL RESOURCES

Cost Code/Type						Revised	
Trans. Date	Source Reference/Posting	Remarks	Billed	Unit Cost	Units	Dollars	Estimate %Estimate
Cost Type C Total:					71.000	42.54	0.00%
Cost Code 021-000 Total:						42.54	0.00 0.00%
030-000	Postage/Copies						
P	Postage/Misc		U/M: EA			0.00	750.00
4/30/2022	JC	0000782 b&w copies	No	0.060	8.000	0.48	0.06%
5/31/2022	JC	0000786 b&w copies	No	0.060	34.000	2.04	0.27%
5/31/2022	JC	0000786 color copies	No	0.120	4.000	0.48	0.06%
6/30/2022	JC	0000789 b&w copies	No	0.060	31.000	1.86	0.25%
6/30/2022	JC	0000789 color copies	No	0.120	1.000	0.12	0.02%
7/31/2022	JC	0000790 b&w copies	No	0.060	12.000	0.72	0.10%
7/31/2022	JC	0000790 color copies	No	0.120	6.000	0.72	0.10%
9/30/2022	JC	JC797 b&w copies	No	0.060	4.000	0.24	0.03%
Cost Type P Total:					100.000	6.66	0.89%
Cost Code 030-000 Total:						6.66	750.00 0.89%
050-000	Indirect Costs						
B	Fringe_Burden		U/M: HR			0.00	10,929.85
4/30/2022	JC	Time Track Burden Allocation Register -	No	21.278	66.250	1,409.69	12.90%
5/31/2022	JC	Time Track Burden Allocation Register -	No	21.018	93.000	1,954.70	17.88%
6/30/2022	JC	Time Track Burden Allocation Register -	No	21.138	48.000	1,014.60	9.28%
7/31/2022	JC	Time Track Burden Allocation Register -	No	20.592	112.500	2,316.64	21.20%
8/31/2022	JC	Time Track Burden Allocation Register -	No	21.208	82.250	1,744.34	15.96%
9/30/2022	JC	Time Track Burden Allocation Register -	No	21.314	48.500	1,033.71	9.46%
10/31/2022	JC	Time Track Burden Allocation Register -	No	21.161	37.500	793.52	7.26%
11/30/2022	JC	Time Track Burden Allocation Register -	No	21.111	53.250	1,124.14	10.29%
12/31/2022	JC	Time Track Burden Allocation Register -	No	20.277	39.000	790.79	7.24%
Cost Type B Total:					580.250	12,182.13	111.46%
O	Overhead		U/M: HR			0.00	13,358.70
4/30/2022	JC	Labor OVERHEAD ALLOCATION	No	1729.450	0.000	1,729.45	12.95%
5/31/2022	JC	Labor OVERHEAD ALLOCATION	No	2398.080	0.000	2,398.08	17.95%
6/30/2022	JC	Labor OVERHEAD ALLOCATION	No	1244.740	0.000	1,244.74	9.32%
7/31/2022	JC	Labor OVERHEAD ALLOCATION	No	2842.110	0.000	2,842.11	21.28%
8/31/2022	JC	Labor OVERHEAD ALLOCATION	No	2140.010	0.000	2,140.01	16.02%
9/30/2022	JC	Labor OVERHEAD ALLOCATION	No	1268.180	0.000	1,268.18	9.49%
10/31/2022	JC	Labor OVERHEAD ALLOCATION	No	973.520	0.000	973.52	7.29%
11/30/2022	JC	Labor OVERHEAD ALLOCATION	No	1379.130	0.000	1,379.13	10.32%
12/31/2022	JC	Labor OVERHEAD ALLOCATION	No	970.160	0.000	970.16	7.26%
Cost Type O Total:					0.000	14,945.38	111.88%
Cost Code 050-000 Total:						27,127.51	24,288.55 111.69%
Job 1232-022 Total:						45,331.93	42,387.52 106.95%

Job Number: 1233-022 SSA Plan Updates

Customer Number: 1200WDN WI. DEPT. OF NATURAL RESOURCES

Job Type:	000 ECW Job	Billing Method:	T Time and Material	Estimator:		Start Date:	
Job Status:	O Open	Status Date:	1/1/2022	Manager:	PAUSTIAN	Compl Date:	
Contract Number:		Contract Date:	1/1/2022	Rev.Contract:	66,831.62		
% Complete:	0.00%	Reported Date:		Rev.Estimate:	66,831.62	Calc % Cmp:	14.83%

Cost Code/Type						Revised	
Trans. Date	Source Reference/Posting	Remarks	Billed	Unit Cost	Units	Dollars	Estimate %Estimate
001-000	Direct Labor - ECW						
L	Labor		U/M: HR			0.00	27,429.84
4/30/2022	JC	PAUS 4/30/2022 JT-000057	No	31.119	10.000	311.19	1.13%
4/30/2022	JC	ZUEGE 4/30/2022 JT-000057	No	37.611	2.000	75.22	0.27%
5/31/2022	JC	PAUS 5/31/2022 JT-000060	No	31.119	24.000	746.86	2.72%
5/31/2022	JC	ROTH 5/31/2022 JT-000060	No	26.022	25.250	657.06	2.40%

**Job Transaction Detail Report
Sorted by Job Number**

EAST CENTRAL WIS.REG.PLANNING COMM. (ECW)

Job Number: 1233-022 SSA Plan Updates

Customer Number: 1200WDN WI. DEPT. OF NATURAL RESOURCES

Cost Code/Type						Revised	
Trans. Date	Source Reference/Posting	Remarks	Billed	Unit Cost	Units	Dollars	Estimate %Estimate
9/30/2022	JC	Time Track Burden Allocation Register -	No	20.383	77.750	1,584.80	9.17%
10/31/2022	JC	Time Track Burden Allocation Register -	No	19.350	110.750	2,143.02	12.40%
11/30/2022	JC	Time Track Burden Allocation Register -	No	21.290	54.500	1,160.29	6.71%
12/31/2022	JC	Time Track Burden Allocation Register -	No	21.400	66.500	1,423.08	8.24%
Cost Type B Total:					474.000	9,694.68	56.10%
O	Overhead			U/M: HR		0.00	21,120.98
4/30/2022	JC	Labor OVERHEAD ALLOCATION	No	318.090	0.000	318.09	1.51%
5/31/2022	JC	Labor OVERHEAD ALLOCATION	No	1349.220	0.000	1,349.22	6.39%
6/30/2022	JC	Labor OVERHEAD ALLOCATION	No	530.210	0.000	530.21	2.51%
7/31/2022	JC	Labor OVERHEAD ALLOCATION	No	386.990	0.000	386.99	1.83%
8/31/2022	JC	Labor OVERHEAD ALLOCATION	No	1566.450	0.000	1,566.45	7.42%
9/30/2022	JC	Labor OVERHEAD ALLOCATION	No	1944.260	0.000	1,944.26	9.21%
10/31/2022	JC	Labor OVERHEAD ALLOCATION	No	2629.110	0.000	2,629.11	12.45%
11/30/2022	JC	Labor OVERHEAD ALLOCATION	No	1423.490	0.000	1,423.49	6.74%
12/31/2022	JC	Labor OVERHEAD ALLOCATION	No	1745.870	0.000	1,745.87	8.27%
Cost Type O Total:					0.000	11,893.69	56.31%
Cost Code 050-000 Total:						21,588.37	38,401.78 56.22%
Job 1233-022 Total:						36,055.56	66,831.62 53.95%
Report Total:						99,047.85	134,526.92 73.63%



**East Central Wisconsin
Regional Planning Commission
ECWRPC**

Calumet • Fond du Lac • Menominee • Outagamie
Shawano • Waupaca • Waushara • Winnebago
400 Ahnaip St. Suite 100 Menasha, WI 54952 (920) 751-4770
www.ecwrpc.org FEIN# 39-1170145

INVOICE

INVOICE NUMBER: 0001576-IN
INVOICE DATE: 12/31/2022

RYAN RAAB
WI. DEPT. OF NATURAL RESOURCES
MONITORING & MGMT SECTION
BUREAU OF WATERSHED MGMT-WY/3
PO BOX 7921
MADISON, WI 53707

CUSTOMER NUMBER: 1200WDN
CUSTOMER PO: 37000-0000023215
TERMS: PAYABLE UPON RECEIPT

CODE	DESCRIPTION	UNIT	QUANTITY	PRICE	AMOUNT
PROJECT	PROJECT SERVICES RENDERED APRIL THRU DECEMBER 2022 WATER QUALITY MANAGEMENT PLANNING ASSISTANCE FEDERAL FUNDING	EA	1.00	21,000.00	21,000.00

Please reference invoice number with remittance.

Net Invoice: 21,000.00
Freight: 0.00
Sales Tax: 0.00

Melissa Kraemer Badtke

INVOICE TOTAL 21,000.00 ✓



**East Central Wisconsin
Regional Planning Commission
ECWRPC**

Calumet • Fond du Lac • Menominee • Outagamie
Shawano • Waupaca • Waushara • Winnebago
400 Ahnaip St. Suite 100 Menasha, WI 54952 (920) 751-4770
www.ecwrpc.org FEIN# 39-1170145

INVOICE

INVOICE NUMBER: 0001577-IN
INVOICE DATE: 12/31/2022

RYAN RAAB
WI. DEPT. OF NATURAL RESOURCES
MONITORING & MGMT SECTION
BUREAU OF WATERSHED MGMT-WY/3
PO BOX 7921
MADISON, WI 53707

CUSTOMER NUMBER: 1200WDN
CUSTOMER PO: 37000-0000023216
TERMS: PAYABLE UPON RECEIPT

CODE	DESCRIPTION	UNIT	QUANTITY	PRICE	AMOUNT
PROJECT	PROJECT SERVICES RENDERED APRIL THRU DECEMBER 2022 WATER QUALITY MANAGEMENT PLANNING ASSISTANCE STATE FUNDING	EA	1.00	3,000.00	3,000.00

Please reference invoice number with remittance.

Net Invoice: 3,000.00
Freight: 0.00
Sales Tax: 0.00

Melissa Kraem-Badtke

INVOICE TOTAL 3,000.00 ✓