

March 9, 2023

Timothy Asplund  
Monitoring Section Chief  
Bureau of Water Quality  
Division of Environmental Management  
101 S. Webster Street, PO Box 7921  
Madison, WI 53707

**Subject: Fox Cities – Fox West Sewer Service Area Amendment**

Tracking Number 177

Dear Mr. Asplund:

Please find enclosed a copy of a sewer service area (SSA) amendment request for the Fox Cities – Fox West SSA which was approved by the East Central Wisconsin Regional Planning Commission's (ECWRPC) Community Facilities Committee (CFC) on March 8, 2023.

This amendment request was submitted under Policy D by Westwood Professional Services on behalf of the Village of Greenville. The proposed amendment would add approximately 80 acres of land into the SSA in order to provide sanitary sewer service for the proposed expansion of the Appleton International Airport (ATW)'s Northwest Business Park in the Village of Greenville, Outagamie County. Commission staff evaluated the amendment application according to the Policies and Procedures outlined in the Fox Cities SSA Plan. Based on the complete review and evaluation of this amendment (Track 177), staff has determined that the proposed acreage expansion is consistent with the Fox Cities SSA Plan.

Further information can be found in the attached materials which includes the staff evaluation, the amendment application, and the CFC draft meeting minutes. This information will also be uploaded to SWIMS.

If you require any additional information or have any questions, please contact me at [wpaustian@ecwrpc.org](mailto:wpaustian@ecwrpc.org) or at 920-886-6832.

Sincerely,

*Wilhelmina Paustian*

Wilhelmina Paustian  
Senior Planner

att: Staff Evaluation Memo  
Amendment Application  
Draft Community Facilities Committee Meeting Minutes: March 8, 2023

cc: Gunilla Goulding, Wastewater Engineer, Bureau of Water Quality, WDNR  
BetsyJo Howe, Bureau of Water Quality, WDNR  
Melissa Kraemer Badtke, Executive Director, ECWRPC

**TO:** Community Facilities Committee  
**FROM:** Wilhelmina Paustian, Senior Planner  
**DATE:** March 9, 2023  
**RE:** Fox Cities – Fox West SSA Amendment (Track 177)

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Westwood Professional Services submitted a Sewer Service Area (SSA) Amendment request on behalf of the Village of Greenville for the Fox Cities – Fox West SSA Plan under Policy D. The SSA Amendment request includes two 40-acre parcels, totaling 80 acres, into the Fox Cities – Fox West SSA for a proposed expansion of the Appleton International Airport (ATW)'s Northwest Business Park, in the Village of Greenville, Outagamie County. The parcels are located within the Fox West Planning Area and adjacent to the current SSA boundary. Please see the attached map in the enclosed application.

During the amendment review, Commission staff assess the amendment's impact to any mapped environmentally sensitive areas. There are several small wetland areas that could be impacted by development. If necessary, a Wisconsin DNR and/or US Army Corps of Engineers wetland disturbance permit needs to be obtained prior to development. There are no other mapped environmentally sensitive areas (ESAs) such as shorelands, floodplains, navigable, or non-navigable waterways in the amendment area. In addition, the DNR's Endangered Resources Preliminary Assessment report indicates there are no endangered resources present in the amendment area. Methods for stormwater management need to be addressed in the final development plans. Concept drawings on the map indicate two stormwater detention ponds will be created. A more detailed review of the ESAs across the two parcels will be conducted during the Water Quality Management/Section 208 conformance review if the SSA Plan Amendment is approved by the WDNR.

The wastewater generated from the proposed development will be treated by the Fox West Sewerage Commission. The Fox West Sewerage Commission indicated via email that according to the estimated population served and type of wastewater, the wastewater treatment plant would be able to treat the additional wastewater flow.

Under Amendment Policy D, SSAs may be expanded to provide an overall increase in net developable acreage to accommodate growth which exceeds the forecasted total service area growth rate in the SSA Plan. At the time the Year 2030 Fox Cities SSA Plan was adopted in 2006, the Village of Greenville's population was projected to be 8,987 people in 2010 and 11,377 people in 2020. However, the 2010 Census was actually 10,309 people and the 2020 Census was 12,687 people. The projected population in the Year 2030 Fox Cities SSA Plan has been exceeded.

SSA Amendments submitted under Policy D also require a Plan Commission action. On January 23, 2023, the Village of Greenville Planning Commission certified that the SSA Amendment request for two parcels at the Appleton International Airport is required for reasonable community growth. In addition, they found the development plans to be consistent with the Village of Greenville 2040 Comprehensive Plan.

The Fox Cities SSA Plan is currently in the process of being updated. It is anticipated to be adopted and sent to the WDNR for final approval in 2023. The requested SSA Amendment area is included in the draft Year 2040 Fox Cities - Fox West SSA map. Bringing the two parcels in as an amendment at this time will allow development activities to continue moving forward without being constricted to the entire Fox Cities SSA Plan Update review and approval timeline.

Based on the review and evaluation of this amendment application, staff has determined that the proposed acreage expansion of the Fox West SSA follows ECWRPC's amendment criteria and is consistent with the elements in the Fox Cities – Fox West SSA Plan and Water Quality Management Planning Program.

**Staff Recommendation:** Staff recommends that the Community Facilities Committee approve the Westwood Professional Services request on behalf of the Village of Greenville to amend the Fox Cities – Fox West Sewer Service Area (Track 177).

**Appleton International Airport  
Sewer Service Area Amendment Request Narrative  
Westwood file: R3000051.00**

Appleton International Airport (ATW) is proposing expanding the Sewer Service Area (SSA) by the 80 acres through an amendment submitted under Policy D. This amendment is coming before East Central Wisconsin Regional Planning Commission's (ECWRPC) updates the SSA boundaries regionally because ATW is anticipating development before the revised SSA boundaries are approved.

This amendment is being submitted on behalf of the Village of Greenville as the proposed Sewer Service Area Amendment for Parcels 111093200 & 111093700 is required for reasonable community growth and is consistent with the 2040 Comprehensive Plan.

**Location:**

The proposed amendment area is in the northwest corner of the airport on parcel 111093200 located in the entire NE ¼ of the SW ¼ of section 26, T21N, R16E, 40 acres M/L and parcel 111093700 located in the entire NW ¼ of the SE ¼ of section 26, T21N, R16E, 40 acres M/L in the Village of Greenville, Outagamie County, Wisconsin.

**Background and Development:**

The development of ATW's Northwest Business Park facilities is growing faster than expected. In 2018, the airport, in conjunction with the FAA and Wisconsin Bureau of Aeronautics, expanded the concrete aprons in this area to attract businesses with an aviation need that will increase the airport's ability to be self-sufficient and attract business to the Fox River Valley.

With the recent addition of Gulfstream at the south end of Endeavour Drive, the business park must be expanded to the south and west to continue to attract aviation related businesses. The purpose of this sewer service amendment request is to be able to continue development that will economically benefit the airport as well as the Village of Greenville.

**Why was this area not included in the 2016 SSA boundary adjustments?**

The proposed area was not included in the 2016 redraw of ECWRPC's because long term planning was just beginning for this area of the airport at that time. It wasn't until 2018 that the airport expanded its existing aprons to attract aviation businesses.

**Environmental Sensitive Areas (ESAs):**

The WDNR – Natural Heritage Inventory (NHI) Public Portal was used and concluded that there are no records of pertinent endangered resources are present in the area and an Endangered Resources Review is not needed for this project. There are neither springs, steep slopes for more than 50-ft, shorelands, nor floodplains within the proposed amendment area.

An archaeological survey was completed on the undeveloped area of the proposed amendment area by AVD Archaeological Services, Inc. Please see their attached report.

There are wetlands in the proposed Sanitary service area amendment. If these wetlands are impacted during the development of lands, the impacts will need to be permitted through the Wisconsin Department of Natural Resources (WDNR) and US Army Corps of Engineers

Land development permitting varies by project but would likely require approvals from the Village of Greenville, Outagamie County Zoning, WDNR, and/or Department of Safety and Professional Services (DSPS).

WWTP Impacts:

The proposed SSA amendment is 80 acres. If the amendment is approved, the planned increase in the ultimate average flow is 0.25 CFS and the ultimate peak flow is 0.50 CFS. Please see the attached sanitary flow calculations and the letter from Fox West Regional Sewerage Commission stating that the WWTP can handle the increase in flow.

Attachments:

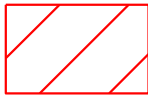


- Proposed Sewer Service Area Amendment Map (Site Plan C100)
- Email correspondence with Fox West Regional Sewerage Commission (with Sanitary Flow Calculations)
- Floodplain Map from WDNR's Surface Water Data Viewer (SWDV)
- WDNR's Endangered Resources Preliminary Assessment
- Waterway and Buffers map from Outagamie County's GIS map
- Archaeological Survey from AIP 30 & map
- January 23, 2023 Village of Greenville Planning Commission Meeting Minutes

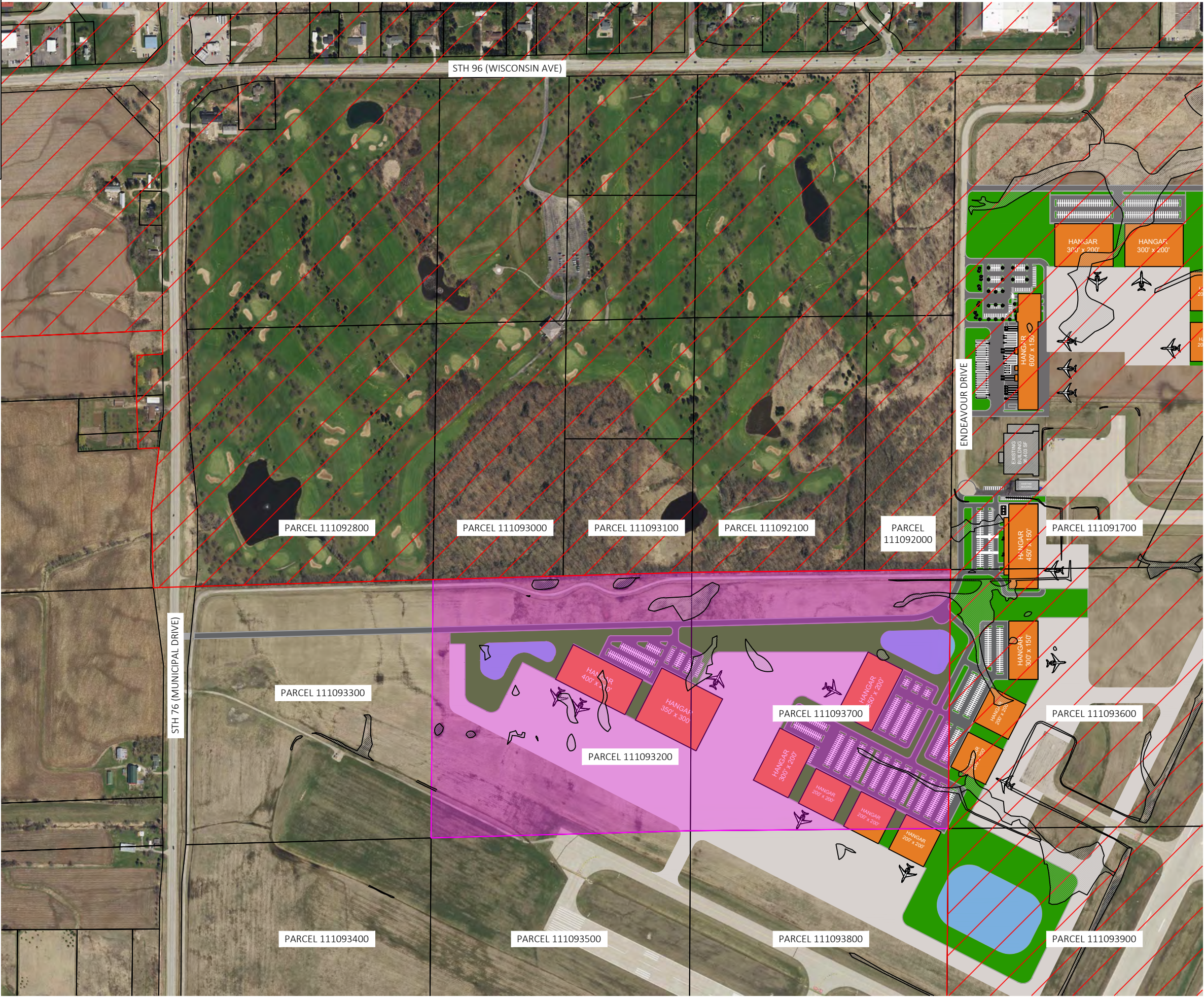
Proposed Sewer Service Area Amendment Map (Site Plan C100)





LEGEND

-  EXISTING SEWER SERVICE AREA (SSA)
-  PROPOSED SEWER SERVICE AREA (SSA) ADDITION
-  DELINEATED WETLANDS



**Westwood**  
Phone (920) 735-6900 One Systems Drive  
Fax (920) 830-6100 Appleton, WI 54914-1654  
Toll Free (800) 571-6677 westwoodps.com  
Westwood Infrastructure, Inc.

REV.	DATE	DESCRIPTION

**ATW SAA AMENDMENT  
W6390 CHALLENGER DRIVE  
APPLETON, WI 54914**

**SITE PLAN**

PROJECT MANAGER  
**EAM**

PROJECT NO.  
**3000051.00**

DATE  
**12/02/2022**

SHEET NO.  
**C100**

File Name: F:\TR\AIRPORTS\ATW\Sanitary Sewer\NW Cargo Sanitary Service Area\Dec 2022 SSA Amendment.dwg  
Plotted By: EAMARKS on 12/05/2022 at 11:04 AM

0 250 500  
SCALE - FEET

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Email correspondence with Fox West Regional Sewerage Commission  
(with Sanitary Flow Calculations)



## Elizabeth Marks

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**From:** Elizabeth Marks  
**Sent:** Wednesday, December 7, 2022 11:02 AM  
**To:** Brandon Kaufman  
**Subject:** RE: SSA Amendment Request - Adding area  
**Attachments:** ATW SSA\_Sanitary Calcs.pdf; Sanitary SSA Map\_reduced.pdf

Good morning,

It is anticipated that the new development would produce sanitary waste from the addition of new bathrooms. There will also be typical connections to sanitary from floor/trench drains. We are not anticipating any industrial byproduct waste from the development.

Thank you,

### Elizabeth Marks, PE, CFM

#### Project Manager

elizabeth.marks@westwoodps.com

Licensed in WI

**direct** (920) 830-6333  
**main** (920)-735-6900  
**fax** (920) 830-6100

#### Westwood

1 Systems Drive  
Appleton, WI 54914

**westwoodps.com**

**(888) 937-5150**

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**From:** Brandon Kaufman <bkaufman@mco-us.com>  
**Sent:** Wednesday, December 7, 2022 9:36 AM  
**To:** Elizabeth Marks <Elizabeth.Marks@westwoodps.com>  
**Cc:** Ashley Clark <aclark@mco-us.com>  
**Subject:** Fw: SSA Amendment Request - Adding area

Elizabeth

Thank you for contacting us concerning the request to extend the sewer service area for the Fox West Regional WWTP. I see in the second attachment you sent that the estimated population to be served is ~800. The map in the first attachment appears to show the proposed area of development in an area that contains hangers for aircraft. Could you provide some insight as to what type of wastewater we could expect to see from this new development? Is this strictly sanitary waste from the addition of new bathrooms? The wastewater treatment plant would not have a problem treating an additional 400 gal/day of wastewater at typical domestic concentrations.

Please let me know if you have any questions

Thank you

**Brandon Kaufman**

Midwest Contract Operations

(920)539-7946



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**From:** gcmwsc <[gcmwsc@new.rr.com](mailto:gcmwsc@new.rr.com)>  
**Sent:** Tuesday, December 6, 2022 2:21 PM  
**To:** Brandon Kaufman <[bkaufman@mco-us.com](mailto:bkaufman@mco-us.com)>  
**Subject:** FW: SSA Amendment Request - Adding area

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**From:** Elizabeth Marks <[Elizabeth.Marks@westwoodps.com](mailto:Elizabeth.Marks@westwoodps.com)>  
**Sent:** Monday, December 05, 2022 11:59 AM  
**To:** [gcmwsc@new.rr.com](mailto:gcmwsc@new.rr.com)  
**Subject:** SSA Amendment Request - Adding area

Good morning,

I am writing to you on behalf of Appleton International Airport (ATW). ATW is proposing adding 80 acres to the Sewer Service Area (SSA) through an amendment. The proposed amendment area is in the northwest corner of the airport on parcel 111093200 located in the entire NE  $\frac{1}{4}$  of the SW  $\frac{1}{4}$  of section 26, T21N, R16E, 40 acres M/L and parcel 111093700 located in the entire NW  $\frac{1}{4}$  of the SE  $\frac{1}{4}$  of section 26, T21N, R16E, 40 acres M/L in the Village of Greenville, Outagamie County, Wisconsin. Please see the attached map, *Sanitary SSA Map\_reduced*.

This amendment is coming before ECWRPC updates the SSA boundaries regionally because ATW is anticipating development before the revised SSA boundaries are approved.

If the amendment is approved, the proposed increase in the ultimate average flow is 0.25 CFS and the ultimate peak flow is 0.50 CFS. Please see the attached sanitary flow calculations for assumptions and calculations. Is the WWTP able to handle these additional flows? Please let me know if you need additional information.

If acceptable, could you please provide a letter stating that the FWR WWTP can handle the additional flows? We are planning on submitting to the Village of Greenville by December 21, 2022, for their approval in January before submitting the amendment to ECWRPC in February of 2023.

If there is a formal process for this request, please let me know.

Thank you for your consideration,

**Elizabeth Marks, PE, CFM**

**Project Manager**

elizabeth.marks@westwoodps.com

Licensed in WI

**direct** (920) 830-6333

**main** (920)-735-6900

**fax** (920) 830-6100

**Westwood**

1 Systems Drive

Appleton, WI 54914

**westwoodps.com**

**(888) 937-5150**



**ATW Sanitary Sewer Area Amendment  
Sanitary Flow Calculations**

Proposed Sanitary Service Area Amendment

Amendment Area = 80 acres

Population to be Served

Density/Acre = 10

Population = 800

Per Capita Sewage Contribution

Average = 200 GPD

Peak 400 GPD

Design Flows

<u>Ultimate Average</u> =	$\frac{\text{Population} * \text{Ave. Construction}}{646,272}$	$\frac{800 * 200}{646,272} =$	0.25 CFS
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<u>Ultimate Peak</u> =	$\frac{\text{Population} * \text{Peak Contribution}}{646,272}$	$\frac{800 * 400}{646,272} =$	0.50 CFS
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NOTE: The existing sanitary sewer along Endeavour Drive is 10".

10" pipe capacity at minimum slope = 1.16 CFS

8" pipe capacity at minimum slope = 0.76 CFS.

The sewer line will be built to the Village of Greenville standards, with a minimum slope of 0.40% for 8" pipe and 0.28% for 10" pipe with manholes spaced every 400 feet maximum.

Floodplain Map from WDNR's Surface Water Data Viewer (SWDV)



# SWDV - Floodplain Map



## Legend

- Dams**
  - Yellow square: Dams with FERC License
  - Red square: Dams
- Record Flood Levels**
  - Red dot
- Analysis Lines**
  - Orange line: Other
  - Light orange line: Flood Insurance Study
  - Purple line: Letter of Map Revision
  - Dark red line: Case By Case Analysis
  - Red line: Bridge
- Analysis Points**
  - Orange dot: Other
  - Light orange dot: Flood Insurance Study
  - Purple dot: Letter of Map Revision
  - Dark red dot: Case By Case Analysis
  - Red dot: Bridge
- Analysis Catchments**
  - Green outline
- Floodplain Storage**
  - Red outline
- Cross Sections**
  - Red line
- Floodplains**
  - Light blue square: Flood Fringe
  - White square: Floodway
- FERC Project Area Boundaries**
  - Purple outline
- DOT Bridges**
  - Blue dot
- Statewide Paper FIRM Index**
  - White square
- FIRM Panels**
  - Black outline
- Cross-Sections**
  - Red line
- Flood Hazard Boundaries**
  - Red line: Limit Lines
  - Red line: SFHA / Flood Zone Boundary
- Flood Hazard Zones**
  - Light blue square: 1% Annual Chance Flood Hazard
  - Red square: Regulatory Floodway

## Notes

Surface Water Data Viewer Map

0.3 0 0.13 0.3 Miles

NAD\_1983\_HARN\_Wisconsin\_TM

1: 7,920

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>



## WDNR's Endangered Resources Preliminary Assessment



## Endangered Resources Preliminary Assessment

Created on **12/2/2022**. This report is good for one year after the created date.

*DNR staff will be reviewing the ER Preliminary Assessments to verify the results provided by the Public Portal. ER Preliminary Assessments are only valid if the project habitat and waterway-related questions are answered accurately based on current site conditions. If an assessment is deemed invalid, a full ER review may be required even if the assessment indicated otherwise.*

### Results

A search was conducted of the NHI Portal within a 1-mile buffer (for terrestrial and wetland species) and a 2-mile buffer (for aquatic species) of the project area. Based on these search results, below are your next steps.

**No further actions.** No records of pertinent endangered resources are present in the area and an Endangered Resources Review is not needed for this project. The ER Preliminary Assessment can be submitted with DNR permit applications and requests to demonstrate compliance with the Endangered Resources Review process.

*A copy of this document can be kept on file and submitted with any other necessary DNR permit applications to show that the need for an ER Review has been met. This notice only addresses endangered resources issues. This notice does not constitute DNR authorization of the proposed project and does not exempt the project from securing necessary permits and approvals from the DNR and/or other permitting authorities.*

### Project Information

Landowner name	ATW
Project address	Parcel 111093200 located in the entire NE ¼ of the SW ¼ of section 26, T21N, R16E, 40 acres M/L and parcel 111093700 located in the entire NW ¼ of the SE ¼ of section 26, T21N, R16E, 40 acres M/L in the Village of Greenville, Outagamie County, Wisconsin.
Project description	SSA Amendment

### Project Questions

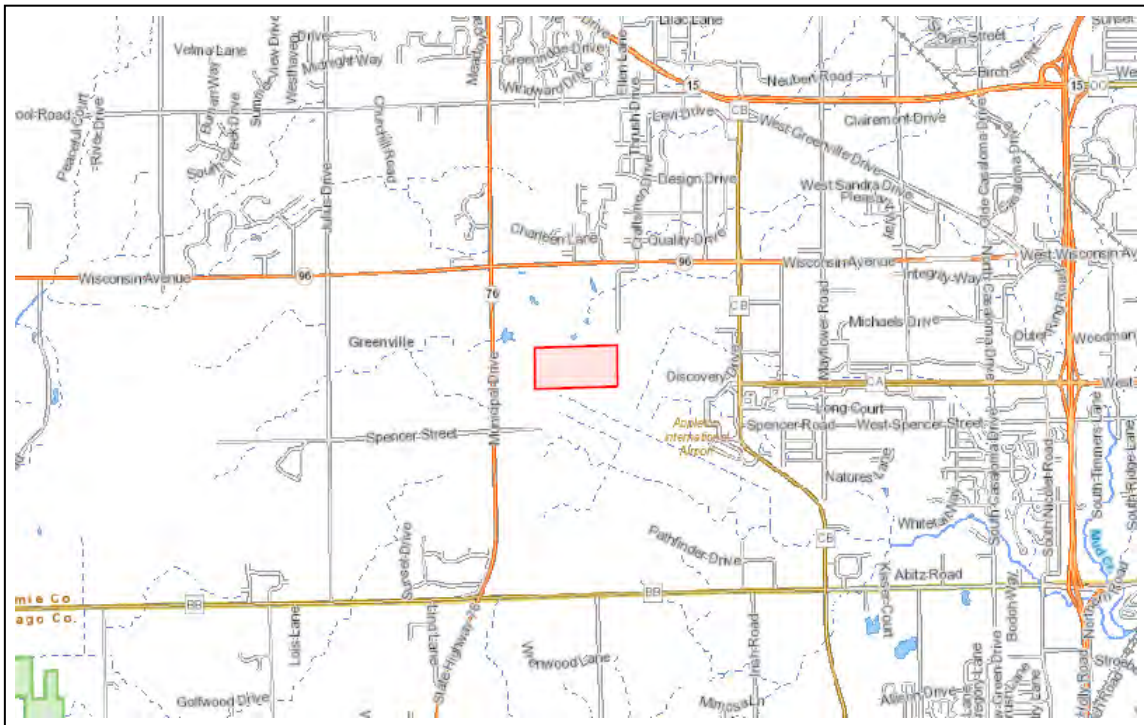
Does the project involve a public property?	Yes
Is there any federal involvement with the project?	Yes
Is the project a utility, agricultural, forestry or bulk sampling (associated with mining) project?	No
Is the project property in Managed Forest Law or Managed Forest Tax Law?	No
Project involves tree or shrub removal?	No
Is project near (within 300 ft) a waterbody or a shoreline?	Yes
Is project within a waterbody or along the shoreline?	Yes

Does the project area (including access routes, staging areas, laydown yards, select sites, source/fill sites, etc.) occur **entirely within** one or more of the following habitats?

Urban/residential	No
Manicured lawn	No
Artificial/paved surface	No
Agricultural land	No
Areas covered in crushed stone or gravel	No

Public Portal ID: **y19A3PiY4**

12/2/2022, 1:50:09 PM



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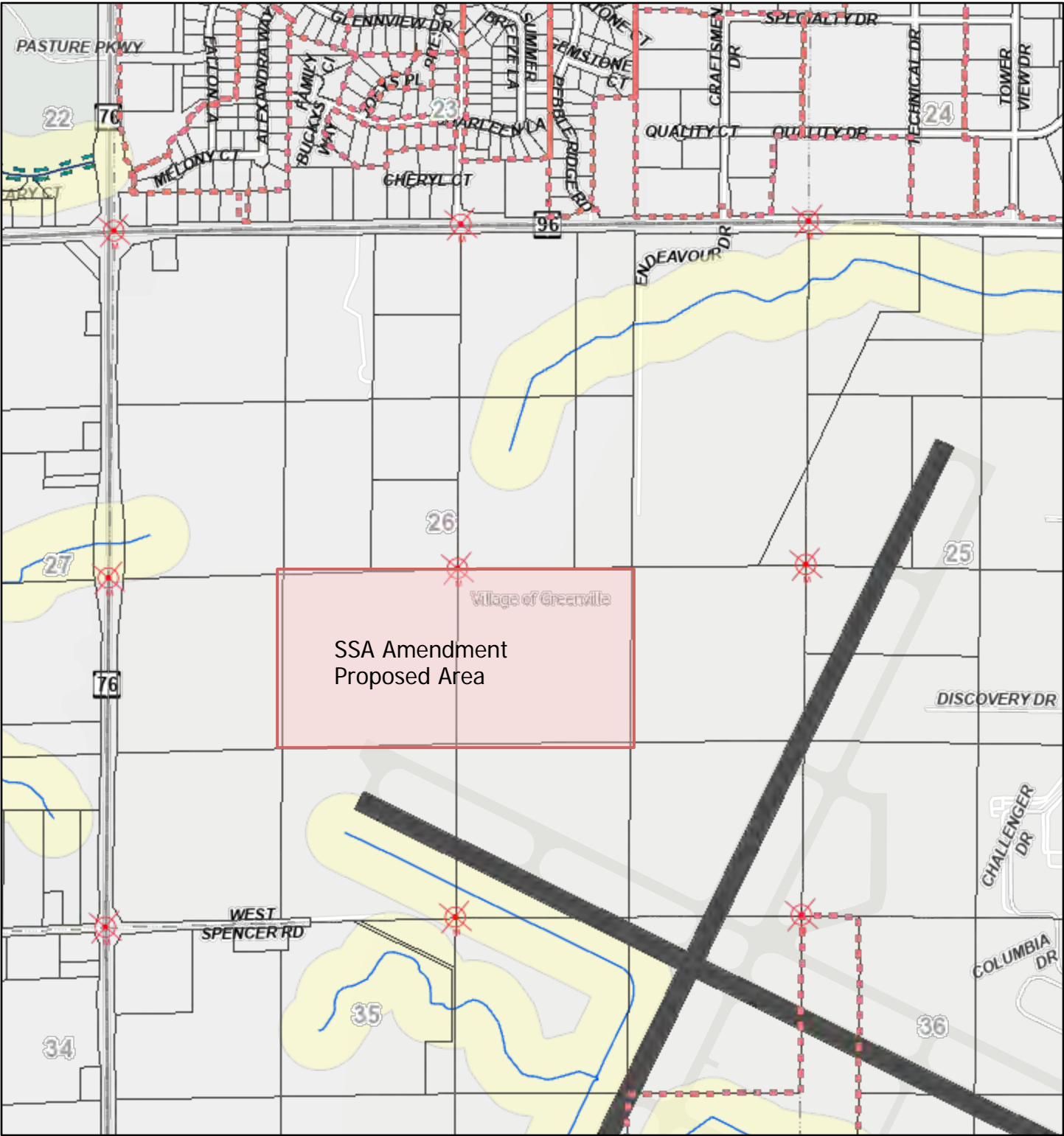
<https://dnrx.wisconsin.gov/nhiportal/public>

101 S. Webster Street . PO Box 7921 . Madison, Wisconsin 53707-7921



Waterway and Buffers map from Outagamie County's GIS map

# Outagamie County GIS Map - Navigable Waterways and Buffers



12/2/2022, 2:00:15 PM

1:18,056

- Municipality Labels

County Boundaries

Airports

Shiocton Airport Runway

Outagamie County Regional Airport Runway

PLSS Sections

Parcel Data

Display Parcel Lines

Outlot Line

Meander Line

Oneida Tribal Lot Line

Private ROW

Proposed ROW

Parcel Lines
- 
- Outagamie GIS, Esri Community Maps Contributors, County of Outagamie, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, Outagamie County GIS
- Web AppBuilder for ArcGIS
- Esri Community Maps Contributors, County of Outagamie, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA | Outagamie County

Archaeological Survey from AIP 30 & map

**PROJECT INFORMATION**

Project ID SAP 0744-47-66	Highway/Street Outagamie Airport	County Outagamie	SHSW Compliance Number none
Project Termini Outagamie County Airport		Project Size  n/a miles/ n/a km	  186.9 acres/ 75.6 hectares
Township(s) Greenville	Town/Range 21N/16E	Sections 26,35,36	
USGS Quadrangle(s) Greenville, Oshkosh NE			

**SOURCES RESEARCHED**

☐ See Continuation Sheet

- ☒ OSA USGS maps    ☒ Burial Sites Office    ☒ County History    ☒ CEB Atlas    ☒ CEB Manuscripts  
☒ WI Land Economic Inventory (WLEI)    ☒ Previous Surveys    ☒ Archival maps GLO 1839,

Publisher \_\_\_\_\_ Year \_\_\_\_\_

Publisher \_\_\_\_\_ Year \_\_\_\_\_

Publisher \_\_\_\_\_ Year \_\_\_\_\_

Publisher \_\_\_\_\_ Year \_\_\_\_\_

☐ Other \_\_\_\_\_

**SITES IN PROJECT AREA**

☐ See Continuation Sheet

Total Number of Sites: Prehistoric 1    Historic    Cemeteries/Burials  
 Code #47 OU - 122    Type isolated find    Affiliation unknown  
 Code #47 \_\_\_\_\_ - \_\_\_\_\_ Type \_\_\_\_\_ Affiliation \_\_\_\_\_  
 Code #47 \_\_\_\_\_ - \_\_\_\_\_ Type \_\_\_\_\_ Affiliation \_\_\_\_\_

**SITES WITHIN ONE MILE OF THE PROJECT AREA**

☒ See Continuation Sheet

Total Number of Sites: Prehistoric 2    Historic 1    Cemeteries/Burials  
 Code #47 OU - 158    Type unknown    Affiliation prehistoric  
 Code #47 OU - 170    Type isolated find    Affiliation unknown prehistoric; Woodland  
 Code #47 OU - 107    Type cabin/homestead    Affiliation Historic Euro-american

☒ Sites Reported in the Project Area    ☒ Sites reported within One Mile    ☐ No Sites Reported in the Project Area

Research Conducted By: A. Van Dyke, L. Heckenkamp Date 4 /    / 06

I certify that the literature search was done according to the Wisconsin Survey Guidelines.

Allen P. Van Dyke  
 (Print Name of Archaeologist)

AVD Archaeological Services, Inc.  
 (Print Name of Firm or Institution)

Allen P. Van Dyke  
 (Signature of Archaeologist)

May 25, 2006  
 (Date)



11

[illegible][illegible][illegible]

# ARCHAEOLOGICAL SURVEY FIELD REPORT

ED864 497

Wisconsin Department of Transportation

## PROJECT INFORMATION

Project ID SAP 0744-47-66	Highway/Street Outagamie County Airport	County Outagamie	SHSW Compliance Number none
Project Termini Outagamie County Airport		Project Size n/a miles/ n/a km	186.9 acres/ 75.6 hectares
Township(s) Greenville	Town/Range 21N/16E	Sections 26,35,36	
Project Type <input type="checkbox"/> Reconstruction <input type="checkbox"/> Reconditioning <input type="checkbox"/> Bridge <input type="checkbox"/> Wetland Mitigation <input checked="" type="checkbox"/> Other Airport expansion			
Landowner's Contacted (If no, explain): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Permits Obtained (If yes, attach) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

## LITERATURE SEARCH

Archaeology and Records Literature Search

☒ Attached

Previously reported sites in project area    ☒ Yes    ☐ No

Cemetery in Project Area    ☐ Yes    ☒ No

## FIELDWORK

Dates of fieldwork: 04/03/06-04/07/06 and 05/18/06-05/19/06

Crew Size: 3

Area surveyed: 159.1 acres/ 64.4 hectares

## SURVEY TECHNIQUES (Attach project plans showing survey coverage)

☒ Shovel testing

☒ Surface Collection

☐ Other (please describe)

22.1 acres/ 8.9 hectares    137 acres/ 55.4 hectares

15 meter interval    5 meter interval

Describe visibility: in winter wheat (70-95%); or cut soy beans (35-85%); or cleared slash area (95%)

LAND USE    ☒ Area not surveyed?    Explain: Areas in slash (3ac), wet/standing water areas (9.5ac), landscape/previous airport construction (15.3ac)

☒ Area extensively impacted?    Explain: Areas impacted include: near runways and buildings, old road grade, ditches, recently grubbed woods left in slash (3ac), and recently cleared slash areas (by heavy machinery) (16ac).

Describe:

## ISOLATED FINDS (Attach map showing location)

Describe: none

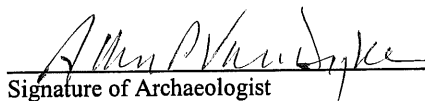
I certify that the literature search and all fieldwork conducted for this report was done according to the Wisconsin archaeological Survey Guidelines. No archaeological sites were identified in the project area.

AVD Archaeological Services, Inc.

Name of Firm or Institution

Allen P. Van Dyke

Name of Archaeologist



Signature of Archaeologist

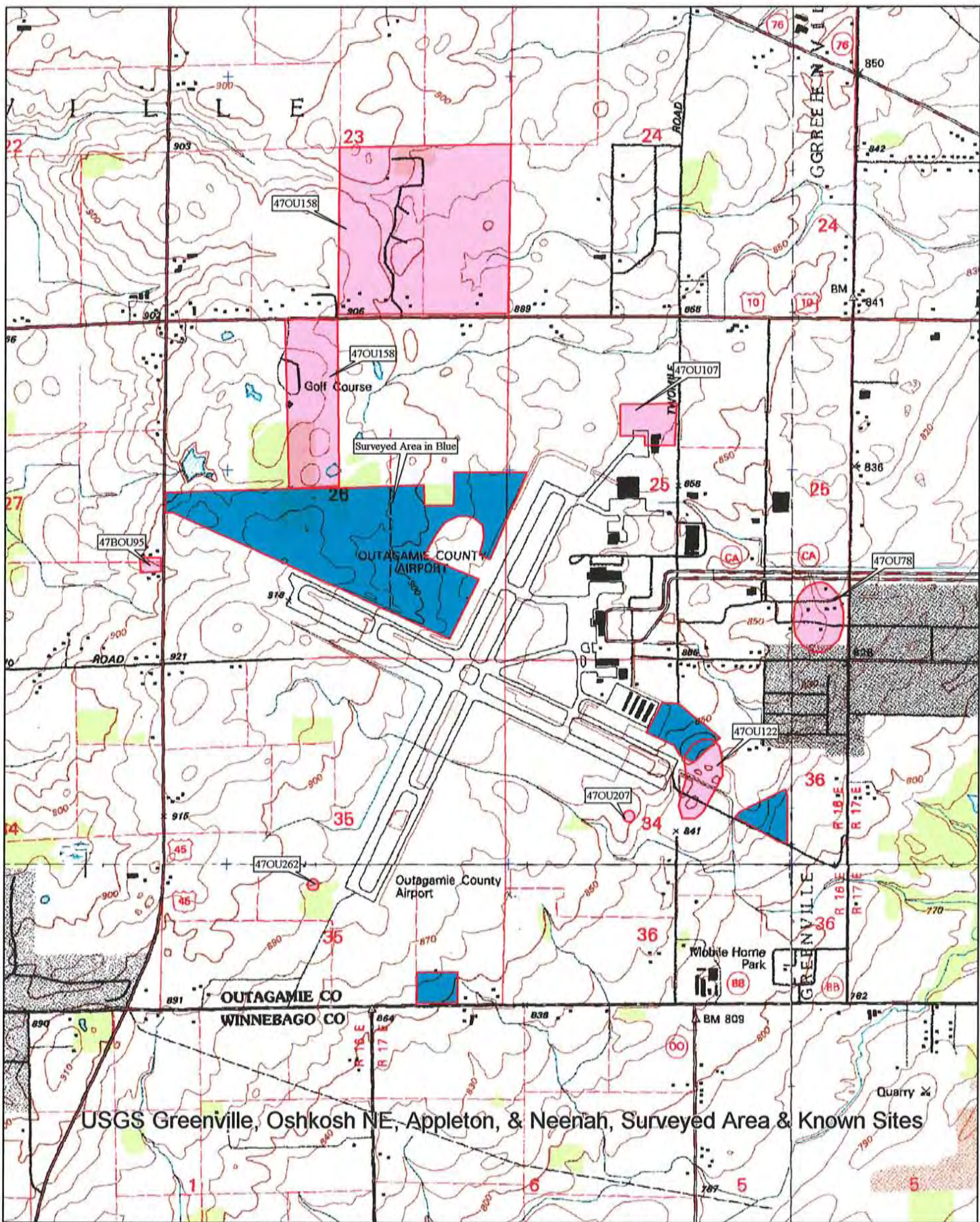
May 25, 2006

Date

## Note:

Current archaeological methods may not detect buried sites or burial areas. If artifacts, or human remains are discovered during construction, immediately stop construction in that area and notify the Wisconsin Department of Transportation/Bureau of Environment (608) 266-8216 so that proper coordination may be initiated.





January 23, 2023 Village of Greenville Planning Commission Meeting Minutes





## **PLANNING COMMISSION MEETING MINUTES**

**DATE:** Monday, January 23, 2023  
**TIME:** 5:30 PM  
**LOCATION:** Greenville Village Hall, W6860 Parkview Drive, Greenville WI 54942

### **OPENING**

**1) CALL TO ORDER/ROLL CALL**

The meeting was called to order at 5:32 PM.

**PRESENT:** Jack Anderson, Greg Kippenhan, Leanne Meidam-Wincentsen, Mike Hackbarth, Fred Rose, Brittany Helf

**EXCUSED:** Jim Cotter

**2) PUBLIC COMMENT FORUM**

**Country Meadows Subdivision Questions and Concerns:**

Chad Borns, W7010 Everglade Road

Tyler Ernst, N1925 Bon Bon Court

James Varner, N1939 Jeremy Court

Vicki Olson, W7019 Everglade Road

Bob Olson, W7019 Everglade Road

Sheri Vandoorn, N1905 Rochelle Court

Cynthia Siegmann, W6973 Everglade Road

Glenda Delisle, W7034 Everglade Road

Matt Lenox, N1931 Jeremy Court

Jerry Ehm, N2086 Ponderosa Drive

Concerns included second entry/exit for the subdivision, water management and safety.

Elizabeth Marx W1022 Givens Road, Hortonville; sewer service amendment for ATW.

Motion by Jack Anderson, second by Mike Hackbarth to close the Public Comment Forum. Motion carried 6 - 0/ None.

### **BUSINESS AGENDA**

**3) CONSENT AGENDA**

**3.a Approval of Planning Commission Meeting Minutes December 19, 2022**

**3.b Subdivision/CSM Dashboard <https://greenville-wi.maps.arcgis.com/apps/dashboards/c0b60f465da34ef4a1b98ddf7e8073a2>**

Motion by Leanne Meidam-Wincentsen, second by Greg Kippenhan to approve the Consent Agenda. Motion carried 6 - 0/ None.

**4) UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION**

**5) NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION**

**5.a Public Hearing on Resolutions 1-23 Rezoning and 2-23 Special Exception for N180 Island Rd Parcels 111110400, 111110600 and 111110700.**

Resolution No. 1-23

Resolution No. 2-23

Blake Anderson, 1230 Greyhound Street, Kaukauna

Motion by Jack Anderson, second by Leanne Meidam-Wincentsen to close the public hearing. Motion carried 6 - 0/ None.

**5.b Discuss/Consider/Act on Resolution 1-23 Rezoning N180 Island Rd., Parcel 11110600 Proposed Lot 1 of CSM.**

M - Rezoning 1.23.2023

Aerial.pdf

Resolution No. 1-23

Motion by Mike Hackbarth, second by Leanne Meidam-Wincentsen to recommend approval of Resolution 1-23 to the Village Board. Motion carried 6 - 0/ None.

**5.c Discuss/Consider/Act on Resolution 2-23 Special Exception for a CSM and Flag Lot for N180 Island Rd. Parcels 111110400, 111110600 and 111110700.**

M - Special Exception 1.23.2023

Aerial.pdf

Resolution No. 2-23

Motion by Greg Kippenhan, second by Fred Rose to recommend approval of Resolution 2-23 to the Village Board. Motion carried 6 - 0/ None.

**5.d Discuss/Consider/Act on Resolution 3-23 CSM for N180 Island Rd. Parcels 111110400, 111110600 and 111110700**

M - CSM 1.23.2023

Aerial.pdf

Resolution No. 3-23

Motion by Jack Anderson, second by Mike Hackbarth to recommend approval of Resolution 3-23 to the Village Board. Motion carried 6 - 0/ None.

**5.e Discuss/Consider/Act on Sewer Service Area Amendment for Appleton International Airport Parcels 111093200 & 111093700.**

M - SSA Amendment 1.23.2023

Kevin Sturn, 1354 Westgreen Drive; information on how potential additional funding for the project would be provided by the county.

Brian Mulroy, W7015 Everglade Road; additional water meters

Motion by Jack Anderson, second by Brittany Helf to certify the proposed Sewer Service Area Amendment for Parcels 111093200 & 111093700 is required for reasonable community growth and is consistent with the 2040 Comprehensive Plan.

Motion carried 5 - 1/ Fred Rose.

**5.f Discuss official road mapping for Country Meadows 1st Addition.**

M - Officially Mapped Roads 1.23.2023

Concept Plan.pdf

Aerial.pdf

Discussion was held regarding the proposed options for a second point of entry/exit into the proposed Country Meadows 1st Addition subdivision. The Commission requested additional information from the DOT as to what is allowable. Preference is to have the secondary road access constructed as part of the subdivision project.

**CLOSING**

**6) ANNOUNCEMENTS & FUTURE MEETING DATES**

**6.a Joint Planning Commission and Village Board Workshop February 27, 2023 4:30 pm.**

**6.b Next Planning Commission meeting February 27, 2023 5:30 pm.**

**7) ADJOURNMENT**

Motion by Greg Kippenhan, second by Fred Rose to adjourn at 7:05 PM. Motion carried 6 - 0/ None.

Wendy Helgeson, Village Clerk  
Approved:

**DRAFT**  
**MEETING MINUTES**  
**COMMUNITY FACILITIES COMMITTEE**  
East Central WI Regional Planning Commission

**Date:** Wednesday, March 8, 2023 - Virtual

**1. Welcome and Introductions**

Mr. Nooyen called the meeting to order at 10:00 a.m.

**2. Roll Call**

**Committee Members Present:**

Jeff Nooyen ..... Outagamie County  
Ken Capelle ..... Shawano County  
Aaron Jenson (Perm. Alt. for Brian Smith)..... Waupaca County

**Committee Members Absent (Excused):**

Brenda Schneider-Chair ..... Fond du Lac County  
David Albrecht (Perm. Alt. for Tom Egan) ..... Winnebago County  
Vacant ..... Vacant

**ECWRPC Staff:**

Melissa Kraemer-Badtke ..... Executive Director  
Kevin Englebert ..... Deputy Director  
Wilhelmina Paustian ..... Senior Planner  
Leann Buboltz..... Administrative Coordinator

**Guests:**

Elizabeth Marks ..... Westwood Professional Services

**3. Approval of the Agenda/Motion to Deviate** - A motion was made by Mr. Jenson and second by Mr. Capelle to approve of the agenda. Motion carried unanimously.

**4. Public Comment** – There was no public input

**5. Approval of the Minutes of the January 11, 2023 Community Facilities Committee Meeting** - A motion was made by Mr. Capelle and seconded by Mr. Jenson to approve the minutes as presented. Motion carried unanimously.

**6. Announcements –**

A. Staff Report presented by Ms. Wilhelmina Paustian. Ms. Paustian shared with the Committee members that staff is in the process of updating the Fox Cities Sewer Service Area (SSA) Plan. She noted that informational meetings with the communities in each of the four Sewer Service Areas were held in January 2023 which included a background summary of the sewer service areas and a review of draft chapters and maps. Link available to the draft maps <https://ecwrpc.maps.arcgis.com/apps/instant/basic/index.html?appid=2b751256456c41b9b34093fa08220317>. Ms. Paustian shared a tentative timeline of Plan completion; March & April – Staff finalize chapters and maps; end April/Early May – Post Final Draft Plan for Public Comment; April – Nominating Committee – Assignments; May – Staff presents information to Committee Members regarding the Water Quality Management Planning Program and introduces



Sewer Service Area Planning; June – Public Hearing on Fox Cities SSA Plan at CFC Meeting & Resolution for Adoption; End of July – Resolution brought to Quarterly Commission; End of July/Early August - Final Plan submitted to DNR for approval. It was noted that no Committee action is needed at this time.

**7. New Business/Action Items –**

- A. Track 177 – Fox Cities – Fox West Sewer Service Area Amendment presented by Ms. Paustian – Senior Planner. Ms. Paustian reported that the SSA Amendment request includes two 40-acre parcels, totaling 80 acres, into the Fox Cities – Fox West SSA for a proposed expansion of the Appleton International Airport (ATW)'s Northwest Business Park, in the Village of Greenville, Outagamie County. The parcels are located within the Fox West Planning Area and adjacent to the current SSA boundary. It was noted that a more detailed review of the Environmentally Sensitive Areas (ESA) across the two parcels would be conducted during the Water Quality Management/Section 208 conformance review if the SSA Plan Amendment is approved by the WDNR. Also shared was that the wastewater generated from the proposed development would be treated by the Fox West Sewerage Commission. Ms. Paustian stated at the Fox West Sewerage Commission, indicated via email, that according to the estimated population served and type of wastewater the wastewater treatment plant would be able to treat the additional wastewater flow. Also offered was that the Village of Greenville Planning Commission review found the development plans to be consistent with the Village of Greenville 2040 Comprehensive Plan and approved the request.

Committee discussion took place regarding what the future use of the development is intended to be. Staff indicated that Economic Development Administrative funding is involved and the land development will be primarily commercial.

A motion was made by Mr. Jenson and a second by Mr. Capelle to approve Track 177 – Fox Cities – Fox West Sewer Service Area Amendment. Motion carried unanimously.

**8. Informational/Discussion Items**

- A. County Roundtable – Mr. Nooyen shared with the Committee members that Mr. Kevin Englebert has taken the Outagamie County Land Use & Zoning Director position. He thanked Mr. Englebert for a job well done while serving as the Deputy Director for the Commission.

**9. Establish Time and Place for Next Commission Meeting**

- A. *The next **Community Facilities Meeting**. Further details will be forthcoming.*  
B. *The next **Quarterly Commission Meeting** will take place on Friday, April 28, 2023 at 10:00 a.m. at the Calumet County Courthouse, 206 Court Street, Chilton WI 53014 followed immediately with the Annual meeting.*

- 10. Adjourn** – A motion was made by Mr. Capelle and second by Mr. Jenson to adjourn. Time noted at 10:20 a.m.

Respectfully submitted by  
Leann Buboltz – ECWRPC Administrative Coordinator