

April 24, 2023

Mr. Timothy Asplund
Monitoring Section Chief
WDNR – Bureau of Water Quality
101 S. Webster Street
Madison, WI 53707

RE: 2023 Quarter 1 Progress Report: ECWRPC Water Quality Management Planning Program

Dear Tim Asplund:

Attached please find the first quarter progress report summarizing the work completed from January 1, 2023 through March 31, 2023 under the proposed Contract Agreement between ECWRPC and the Wisconsin Department of Natural Resources. Also enclosed is an Expenditures Table from our accounting system for work completed during the first quarter. Expenditures for Quarter 1 totaled \$32,886.26. As of April 24, 2023, ECWRPC has not received a signed Contract Agreement with the WDNR for the Water Quality Management Planning Program.

Major program deliverables completed this quarter include the development and launch of the Water Quality Management Planning Program GIS Hub page and updated of ECWRPC's interactive Web Map. Details on the Hub and links can be found under January of the quarterly report. Commission staff also held informational meetings for each of the four SSAs in the Fox Cities Year 2040 SSA Plan and completed draft chapters and maps. Staff had multiple conversations and emails with communities regarding the Plan update and edits to the proposed maps. Staff anticipates finalizing the Plan and posting it for Public Comment in the second quarter (May).

Throughout the first quarter staff also completed Water Quality Management Section 208 Conformance Reviews for two Wastewater Treatment Plant Facilities Plan Updates, one Sewer Service Area Amendment, and 14 sewer extensions, private laterals, or mainline reconstruction projects.

More information highlighting the work completed can be found in the attached Quarterly Report. If you have any questions, please feel free to contact me at wpaustian@ecwrpc.org or 920-751-4770.

Sincerely,

Wilhelmina Paustian

Wilhelmina Paustian
Senior Planner

Att: Quarter 1 Progress Report and Expenditures Table

cc: Melissa Kraemer-Badtke, ECWRPC
Sara Otting, ECWRPC
BetsyJo Howe, WDNR

1200 MAJOR WORK PROGRAM ELEMENT
Water Quality Management Planning Program Administration and Coordination
1th Quarter Progress Report

JANUARY 2023

1205 Work Element – Community Facilities Committee Administration

- The Community Facilities Committee met on January 11, 2023 to approve the new Commission WQMP Conformance Review Fee Structure and the 2023 Work Program.

1231 Work Element – Program Administration & Implementation

Collaboration with WDNR

- Staff communicated with DNR to submit the 4th quarter progress report and receive the 2022 Contract Amendment and 2022 Purchase Order Number.

Public Outreach and Education

- Staff published the Water Quality Management Planning Program GIS Hub page. This provides resources to the public on what sewer service area planning is, how to submit a conformance review, links to the SSA Web Map and SSA Plan Library, information on current/recent SSA Amendments, and more. The link can be accessed on the ECWRPC Website or here: <https://water-quality-hub-ecwrpc.hub.arcgis.com/>.
- Staff updated the Environmentally Sensitive Area Layer on the Web Map to show stream and wetland buffers. Map can be accessed here: <https://experience.arcgis.com/experience/d3b7946b799e439fa03ff07845e1544e>.

208/WQMP Conformance Reviews

- Sanitary Sewer Extensions
 - Two in the Fox Cities – Heart of the Valley SSA
 - One in the Fox Cities – Fox West SSA

Fox Cities Year 2040 SSA Plan Updates

- Commission held four SSA Information Meetings in January for Community and WWTF staff members within the four Fox Cities SSAs. Background information on the water quality management planning program, SSA planning, and the Fox Cities population and growth projections was presented. Communities were able to review the draft maps, provide feedback, and ask questions.
- Additional conversations took place with smaller groups regarding specific areas of interest to include/edit in the updated SSA Map.

Expenditures for January 2023 totaled \$11,880.78

FEBRUARY 2023

1205 Work Element – Community Facilities Committee Administration

- The Community Facilities Committee did not meet this month.
- Staff developed the March 8th Meeting Agenda and wrote staff memos.

1231 Work Element – Program Administration & Implementation

Collaboration with WDNR

- Staff reached out to the DNR regarding a methodology for conducting wastewater flow projections in the SSA Plans and sent draft excel documents with sample methodology.

Public Outreach and Education

- Staff attended the Fox Wolf Watershed Alliance 2023 Conference (2/28-3/1)
- Staff updated Conformance Review forms with new fee schedule and uploaded current forms and information on the ECWRPC Website here: <https://www.ecwrpc.org/programs/community-facilities/ssa/>. Staff notified stakeholders of new fee schedule.

208/WQMP Conformance Reviews

- SSA Amendments
 - One Fox Cities – Fox West SSA - Track 177: Appleton International Airport
 - Staff communicated with consultant regarding the timeline for updating the Stockbridge SSA Plan and potential upcoming SSA Amendment areas.
- Facility Plan Reviews
 - City of Oshkosh Wastewater Utility 2042 Facility Plan
 - City of Omro Facility Plan Amendment: WWTP Modifications

Fox Cities Year 2040 SSA Plan Updates

- Staff had multiple phone conversations with various communities interested/neighboring the Westridge Golf Course following the Town of Clayton's request to include in the Fox West SSA (City of Neenah, Town of Clayton, and the Village of Fox Crossing). Staff researched history of the 2020 SSA Amendment in the Town of Clayton. Staff had internal meetings with leadership to plan next steps.
- Staff corresponded with staff at the City of Kaukauna, the Town of Grand Chute, and the Village of Greenville to discuss SSA map edit requests. Staff then updated the SSA maps.
- Staff finished editing Chapters 8 through 11 of the Draft SSA Plan.
- Staff developed methodology for wastewater flow projections, researched Wisconsin's Public Service Commission for number of connections, DOA persons per household, and CMAR data to draft projections.

Expenditures for February 2023 totaled \$10,980.86

MARCH 2023

1205 Work Element – Community Facilities Committee Administration

- The Community Facilities Committee met on March 8, 2023.

1231 Work Element – Program Administration & Implementation

Collaboration with WDNR

- Staff had meeting with DNR staff regarding wastewater flow projection methodology.
- Staff had phone call with DNR staff regarding any updates to the 208 Conformance Review process.

208/WQMP Conformance Reviews

- Sanitary Sewer Extensions/ Private Laterals
 - One in the Fond du Lac SSA
 - One in the Oshkosh SSA
 - Seven in the Fox Cities – Fox West SSA
 - One in the Fox Cities – Heart of the Valley SSA
 - One in the Fox Cities – Appleton SSA
- Sewer Service Area Amendments
 - Fox Cities – Fox West SSA - Track 177: Appleton International Airport: Staff completed the evaluation and submitted the application packet with the draft CFC meeting minutes to the DNR's Surface Water Integrated Monitoring System (SWIMS).

Fox Cities Year 2040 SSA Plan Updates

- Staff received Cost-effectiveness Analyses from Fox Crossing Utilities and City of Neenah with alternative for providing sanitary service to the Westridge Golf Course Area. Staff began reviewing analyses and had internal conversations regarding next steps.
- Staff completed the wastewater flow projections and drafted Chapters 5 and 7.
- Staff developed large scale SSA maps using Arc Pro.

Expenditures for March 2023 totaled \$10,024.62

EAST CENTRAL 2023 SSA EXPENDITURES

	1231 SSA Promotion, Implementation & Administration	Total Expenditures per month	Total Expenditures per quarter	WDNR share	ECW share
January	11,880.78	11,880.78			
February	10,980.86	10,980.86			
March	10,024.62	10,024.62			
1st Quarter	32,886.26	32,886.26	32,886.26		32,886.26
April		-			
May		-			
June		-			
2nd Quarter	-	-	-		0.00
July		-			
August		-			
September		-			
3rd Quarter	-	-	-		0.00
October		-			
November		-			
December		-			
4th Quarter	-	-	-		
Yearly Total	32,886.26	32,886.26	32,886.26	0	32,886