



State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Jim Doyle, Governor
Matthew J. Frank, Secretary

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Date: September 23, 2008

Steve Bradley, County Conservationist
Portage County
1462 Strongs Avenue
Stevens Point, WI 54481

Dear Mr. Bradley:

Subject: Targeted Runoff Management (TRM) Grant Application from: Portage County For the Kyle Altman Manure Storage Site

Congratulations! On behalf of Governor Jim Doyle, we are pleased to inform you that your application for a TRM grant in calendar years 2009-2010 ranked high enough to receive grant funding. Departmental staff will soon develop your grant agreements, which will include the exact amount to be offered for your project.

Using the criteria included in the grant application materials, departmental staff reviewed each application and assigned a score. All scored applications were ranked, in descending order, based upon the score assigned to it by the reviewers. Starting at the top of the list, funds were awarded until exhausted.

The Department intends to issue grant agreements as close to October 2008 as possible, with project start dates immediately thereafter. **Please note that your project is being funded using Federal U. S. Clean Water Act section 319 funding. As such, you will have until August 31, 2010, to complete the project and until September 30, 2010, to submit your reimbursement request.**

If, during the next three months, you conclude that you will not be able to move forward with your project for any reason, please notify your regional NPS Coordinator immediately. Doing so will make it possible for us to award our limited funds to the next project on the ranked list.

REQUIREMENTS TO NOTE:

- If your TRM grant application proposed certain forms of earth excavation, you will be required to submit the completed Environmental Hazards Assessment form, (Form 1800-001, enclosed) prior to issuance of your grant agreement/contract. Submit the completed form to Kathleen Thompson, at the address above within 30 days of the date of this letter.
- You will be required to submit an Authorizing Resolution (sample and instructions enclosed) prior to the start of your UNPS&SW grant agreement. Submit the approved resolution to Kathleen Thompson, at the address above within 60 days of the date of this letter.
- You will be required to submit a completed Final Report (Form 3400-189, available at: <http://dnr.wi.gov/runoff/financial.htm>) and photo-documentation within 60 days following the

end of your grant. No final reimbursement will be made without submission of your Final Report.

- In early 2009, the Department will host **Implementation Workshops** for governmental staffs who are managing projects funded by a grant during calendar year 2009. You will be notified via e-mail of the date and time of the session in your area. You may also wish to check the Runoff Management website in early January 2009 at: <http://dnr.wi.gov/runoff/financial.htm> for additional information regarding these workshops. Each session will provide an overview of the Department's grant processes, including your responsibilities and how to receive timely reimbursements. It also provides an excellent opportunity to answer your questions about the grant and to discuss the project with your regional contact. Your consultant is also welcome to attend.

If you have any questions regarding the availability of your grant contract or grant funds, please contact the regional NPS Coordinator at the telephone number listed below, or Kathleen Thompson, Runoff Management Grant Coordinator, at (608) 267-7568 or Kathleen.Thompson@wisconsin.gov.

We congratulate you on the selection of your project and look forward to working with you.

Sincerely,



Gordon R. Stevenson, P. E.
Chief
Runoff Management Section
Bureau of Watershed Management

Mary Rose Teves
Chief
Grants Section
Bureau of Community Financial Assistance

cc: Micah Oriedo, West Central Region-Wausau, (715) 359-2402
Tim Parsons, CF/2

Enc.: Environmental Hazards Assessment, Form 1800-001, and Authorizing Resolution