



State of Wisconsin | DEPARTMENT OF NATURAL RESOURCES

Jim Doyle, Governor  
Matthew J. Frank, Secretary

101 S. Webster St.  
Box 7921  
Madison, Wisconsin 53707-7921  
Telephone 608-266-2621  
FAX 608-267-3579  
TTY Access via relay - 711

RECEIVED

Date: APR - 2 2009

APR 15 2009

Administrator, c/o Sue Finstad, Clerk  
Village of Poynette  
106 S. Main St., P. O. Box 95  
Poynette, WI 53955-0095

BUREAU OF WATERSHED MGMT

Dear Madam:

**SUBJECT:** MISSING FINAL REPORT -- Urban Nonpoint Source [Pollution] and Storm  
Water Management (UNPS&SW)-Planning Grant Number USP-~~11172-05~~ 11172-05  
For the Village of Poynette Stormwater Utility *EW19*

The Department issued you a grant under the UNPS&SW- Planning program with project start date of January 1, 2005 and end date of December 31, 2006. The agreement for that grant required you to submit a Final Report detailing the status and accomplishments of task that are part of this Planning project. To date, the Department has not received a Final Report for this project.

As it has been more than two (2) years since the end of your project, you have two (2) options:

- 1- Prepare the Final Report using DNR Form 3400-189. This report form can be found on the DNR's web site at <http://dnr.wi.gov/runoff/financial.htm>. Return the completed Form 3400-189 within 30 days of the date of this letter.
- 2- Complete and return the attached surveys within 30 days of the date of this letter.

If you have any questions regarding your grant contract or grant funds, please contact the regional NPS Coordinator at the telephone number listed below, or Kathleen Thompson, Runoff Management Grant Coordinator, at (608) 267-7568 or [Kathleen.Thompson@Wisconsin.gov](mailto:Kathleen.Thompson@Wisconsin.gov).

Sincerely,

Gordon R. Stevenson, P. E., Chief  
Runoff Management Section  
Bureau of Watershed Management

Mary Rose Teves, Chief  
Grants Section  
Bureau of Community Financial Assistance

cc: Sue Finstad, Clerk  
Tim Parsons, CF/2  
Jean Unmuth, SCR region, telephone number (608) 935-1926  
General Engineering, 412 E. Slifer St., P. O. Box 340, Portage, WI 53901

### REPLACEMENT FOR URBAN STORM WATER-PLANNING FINAL REPORT

SURVEY INSTRUCTIONS: For each of the questions below, check the appropriate box(es), fill appropriate blanks, have your Authorized Representative sign and date, and submit to the following DNR staff within 30 days of the date of this letter:

Kathleen Thompson, WT/3  
Wisconsin Department of Natural Resources  
P. O. Box 7921  
Madison, WI 53707-7921

- 1. Yes  No  NA  A Stormwater Management Plan was prepared as part of this grant.
- 2. Yes  No  NA  A Stormwater Management Plan was adopted by the grantee's governing body.
- 3. Date Stormwater Management Plan adopted by governing body: -----
- 4. Yes  No  NA  A Stormwater Management Utility was developed as part of this grant.
- 5. Yes  No  NA  A Stormwater Management Utility was adopted by the grantee's governing body.
- 6. Date Stormwater Management Utility adopted by governing body: 03/27/2006
- 7. Yes  No  NA  A Stormwater Management Information and Education Plan was prepared as part of this grant.
- 8. Yes  No  NA  A Stormwater Management Information and Education Plan was adopted by the grantee's governing body
- 9. Date Stormwater Management Information and Education Plan adopted by governing body: -----

Print Name of Authorizing Representative	Susan E. Finstad, Clerk/Dep. Treasurer
Signature of Authorizing Representative	<i>Susan E. Finstad</i>
Date Signed	4-14-09