



May 2, 2014

DNR File No. WC-0007

Ms. Lynn Nelson, Executive Director
West Central Wisconsin Regional Planning Commission
800 Wisconsin Street
Building D2-401, Mail Box 9
Eau Claire, WI 54703-3606

Subject: Type IV Amendment to the *Chippewa Falls/Eau Claire Sewer Service Area Plan 2025*
City of Altoona – Club View Estates

Dear Ms. Nelson:

We received a request submitted electronically to the Department on April 29, 2014, to amend the 2025 *Chippewa Falls/Eau Claire Sewer Service Area Plan* to allow the extension of sewer service to 1.1 acres of land delineated as an environmentally sensitive area. These 1.1 acres are part of the 21.3 acre development known as Club View Estates and include areas of steep slopes, some of which are not natural, but instead are the result of fill from the construction of the Spooner Avenue overpass of USH 53. The Department hereby approves this amendment request. This review is an equivalent analysis action under s. NR 150.20 (2) (a) 3, Wis. Adm. Code. By means of this review, the Department has complied with ch. NR 150, Wis. Adm. Code, and with s. 1.11, Stats (see attached maps).

The City of Altoona requested this Type IV Amendment on February 25, 2014, which was reviewed by the staff at the West Central Wisconsin Regional Planning Commission (WCWRPC). On April 9, 2014, the Chippewa-Eau Claire Metropolitan Planning Organization (MPO), which is the local agency charged with advisory approval of amendments to the sewer service area plan, approved the amendment by a unanimous vote. This Department approval is subject to the following conditions:

- Prior to grading or construction, any applicable land use, environmental, erosion control and storm water management permits must be obtained and related plans implemented, as required by the City of Altoona;
- Should the layout or uses of Lots 13, 14, 17-24, and 36-41 be modified prior to recording of the plat, a revised plat map of the amendment areas to be removed from the SSA should be provided to WCWRPC for review for consistency with the Sewer Service Area Plan;
- The project will disturb over one acre of land and therefore will be subject to NR 216 and NR 151 permitting for a construction site. An application will need to be completed and submitted for review prior to any land disturbing activities. The permit forms can be found at <http://dnr.wi.gov/topic/stormwater/construction/forms.html>
- Construction site erosion control will be consistent with the techniques outlined by WDNR Technical Standards for Erosion Control.

This plan update becomes a part of the Lower Chippewa River Basin Plan and will be forwarded to the US Environmental Protection Agency to meet the requirements of the Clean Water Act of 1987 (Public Law 92-500 as amended by Public Law 95-217), and outlined in the federal regulations 40 CFR, Part 35.

The approval of this sewer service area plan update does not constitute approval of any other local, state, or federal permit that may be required for sewer construction or associated land development activities.

If you believe that you have a right to challenge this decision, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions must be filed. For judicial review of a decision pursuant to sections 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review must name the Department of Natural Resources as the respondent.

To request a contested case hearing pursuant to section 227.42, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. All requests for contested case hearings must be made in accordance with section NR 2.05(5), Wis. Adm. Code, and served on the Secretary in accordance with section NR 2.03, Wis. Adm. Code. The filing of a request for a contested case hearing does not extend the 30 day period for filing a petition for judicial review.

Sincerely,



Thomas J. Mugan, P.E., Chief
Wastewater Section
Bureau of Water Quality

cc:

Cindy Bauer, Clerk, City of Altoona, 1303 Lynn Avenue, Altoona, WI 54720

David A. Walter, DPW, City of Altoona, 1303 Lynn Ave, Altoona, WI 54720

Chris Straight, WCWRPC, 800 Wisconsin St, Suite D2-401, Eau Claire, WI 54703-3606

Eric Henningsgard– DNR/Baldwin Office

Lisa Helmuth – WQ/3

Fran Keally – WQ/3

RECEIVED

MAY - 5 2014

WT/3 - WY/3 - OGL/3

**Club View
 Estates
 Preliminary Plat
 and Building
 Footprints**

Areas of steep
 slopes (20+%)
 shown in dark
 gray.

Provided by
 Advanced
 Engineering
 Concepts, LLC.





Google earth

feet
meters

1000

400

A

Keally, Fran - DNR

From: Henningsgard, Erik D - DNR
Sent: Tuesday, April 29, 2014 3:21 PM
To: Keally, Fran - DNR; Devlin, James R - DNR
Subject: RE: Chippewa_Eau Claire SSA Plan_Type IV Amendment

Hi Fran,

I'm happy to help where I can but I didn't see any stormwater/erosion control plans included in the documents? By looking at the plans attached it does look like the proposed project will disturb over an acre and then it will be subject to the stormwater permitting program from NR216 and NR151. At that time we'd have an opportunity to review the stormwater and erosion control. Maybe you state something in your review similar to:

It appears the project will disturb over one acre of land and therefore will be subject to NR 216 and NR 151 permitting for a construction site. An application will need to be completed and submitted for review prior to any land disturbing activities. The permit forms can be found on our website at:

<http://dnr.wi.gov/topic/stormwater/construction/forms.html> or you can contact Erik Henningsgard for more information.

How does that work?

Let me know if I should be looking at something else or if I missed something.

Thanks,

 *Erik D. Henningsgard, PE*

Stormwater Engineer
West District
Wisconsin Department of Natural Resources
890 Spruce Street
Baldwin, WI 54002
(☎) phone: (715) 684-2914 ext139
(☎) fax: (715) 684-5940
(✉) e-mail: Erik.Henningsgard@Wisconsin.gov

Quality Customer Service is Important to Us. Tell Us How We Are Doing.
Water Division Customer Service Survey
<https://www.surveymonkey.com/s/WDNRWater>

From: Keally, Fran - DNR
Sent: Tuesday, April 29, 2014 10:31 AM
To: Devlin, James R - DNR; Henningsgard, Erik D - DNR
Subject: FW: Chippewa_Eau Claire SSA Plan_Type IV Amendment

Hello Jim and Erik,

I just received this request to amend the sewer service area plan for Altoona to eliminate an environmentally sensitive area of 1.1 acres to allow construction in an area of steep slopes. I am leaving the office for a month on Friday, and would like to get this approval out before I go, but wanted you two to see it and comment on it if needed. In particular, I want to make sure that the City of Altoona will do a good job of monitoring the construction and implementing proper

procedures for construction on steep slopes. If you have any suggestions for conditions to add to the letter, please let me know.

I think the WCWRPC lays out the amendment pretty well in their report. They do mention a few times that Regional DNR staff were not available to assist with the initial review, so I would really appreciate your input at this point in time as I do not have any expertise in the stormwater/erosion control area. Thanks so much and anything you can do to get back to me by Thursday would be greatly appreciated.

Fran Keally

Bureau of Water Quality - WQ/3
Wisconsin Department of Natural Resources
P.O. Box 7921
Madison, WI 53707-7921

(☎) phone: (608) 266-3221

(☎) fax: (608) 267-2800

(✉) e-mail: Fran.Keally@wisconsin.gov

Quality Customer Service is Important to Us. Tell Us How We Are Doing.

Water Division Customer Service Survey

<https://www.surveymonkey.com/s/WDNRWater>

From: Chris Straight [<mailto:chris@wcwrpc.org>]
Sent: Tuesday, April 29, 2014 9:40 AM
To: Keally, Fran - DNR
Subject: Chippewa_Eau Claire SSA Plan__Type IV Amendment

Hi Fran,

The City of Altoona has requested a Type IV amendment to the SSA Plan for the encroachment upon 1.1 acres of steep slope. This request was reviewed by the MPO's Technical Advisory Committee and its main board, and was recommended for approval. Attached are the following:

- City's request
- WCWRPC staff review of the proposed amendment
- MPO minutes from 4/9/14 recommending approval

It has been awhile. Do I need to utilize the SWIMS system for this request?

Thanks,

Chris Straight, Senior Planner

West Central Wisconsin Regional Planning Commission
800 Wisconsin Street, Bldg D2-401
Mail Box 9
Eau Claire, WI 54703-3606
phone: 715-836-2918 ext 16
fax: 715-836-2886



WCWRPC Review

Chippewa Falls/Eau Claire Urban Sewer Service Area Plan Request for Type IV Amendment

Project: Club View Estates, Lots 13, 14, 17-24, 36-41
Requesting Entity: City of Altoona
Request Received: initial meeting 2/18/14; request received by WCWRPC on 2/25/14
Review Date: March 10, 2014

Overview of the Amendment Request

The City of Altoona has prepared a complete request to the WDNR for a Type IV – Plan Amendment as described below:

1. It is requested that the Sewer Service Plan map be updated eliminate the Environmentally Sensitive Area of slopes greater than 20% from Lots 13, 14, 17-24, and 36-41 of the Club View Estates development.
2. The Environmentally Sensitive Area and the SSA Plan Map shall be amended in the said location to allow the construction of town homes. The boundary is amended with a condition of approval that no home construction may occur until an Erosion Control Plan is approved by the City of Altoona.

Proposed ESA Change

Steep slope loss for town homes and single-family homes.

ESA loss - 1.1 acres

The primary text and justification from the City's request, along with select maps, are attached for reference.

Sewer Service Area (SSA) Planning Background

The Chippewa Falls/Eau Claire Urban Sewer Service Area Plan for 2025 (SSA Plan) was developed to meet the pertinent requirements of the Federal law (Section 201 and Section 208), Wisconsin NR121, and WDNR planning guidance. This SSA Plan, as a component of the WDNR water quality management plan, establishes the framework within which wastewater facility plans and sewer extensions are reviewed under NR121. The MPO serves as the local policy committee for the development (and update) of the SSA Plan, and has an important advisory role in any plan amendments.

Some SSA plans in Wisconsin identify a specific acreage for the sewer service area which excludes areas not to be developed, such as ESAs or public rights of ways. Any SSA plan amendment which impacts acreage is carefully tracked so that the overall SSA acreage remains unchanged. Such an approach has historically not been used in the Chippewa Falls/Eau Claire urban area.

The 2025 SSA encompassed 65,264 acres of land of which 26,786 acres were estimated to be undeveloped as of 1/1/15. This acreage included projected growth areas based on topography, existing services, and 2025 population projections, with some additional flexibility to account for market factors and public rights-of-way. A significant portion of this undeveloped land also has environmentally sensitive areas

(e.g., wetlands, floodplains, steep slope) which may pose barriers to development. ESAs are excluded from the SSA in terms of policy, but were not subtracted from the acreage total. As such, the overall acreage of the SSA (65,264 acres) remains unchanged.

Though the SSA Plan describes and maps known environmentally sensitive areas (ESAs), the plan did not provide a specific acreage total for these ESAs for a number of reasons. Most notably, not all ESAs have been mapped and there were concerns with the accuracy of the existing ESA mapping data. Further, WCWRPC is only involved when a Water Quality Management 208 letter is required for sewer extensions and certain hook-ups; land use changes and encroachment upon ESAs may occur which WCWRPC is not made aware.

In short, the SSA Plan policies focus on ensuring adequate water quality protections when a WQM 208 letter is required, while other stormwater management, monitoring, and land use decision-making has historically been the responsibility of each community.

What is a Type IV Amendment?

The SSA Plan delineates those areas with a potential for future sewered development by 2025, excluding environmentally sensitive areas (e.g., floodplains, wetlands, slopes greater than 20%, endangered species or habitats, sinkholes). A Type IV amendment is a change to the plan to allow for the extension of sewer service to an area delineated as an environmentally sensitive area (ESA). The area's SSA Plan did not identify a specific total acreage of ESA lands within the SSA due to the lack of reliable topographic data and in anticipation of the floodplain mapping updates (which have been completed in the time since the plan's adoption).

Process for Plan Amendments

According to the approved SSA Plan, all requests for Type IV amendments will be reviewed in a case-by-case, site-specific manner. The plan recognizes the possible conflict between development and preservation of ESAs, and this amendment is an attempt to allow both to co-exist. The following steps are required:

- 1) Requests of this type should be submitted to the WCWRPC by the governmental entity that will be servicing the proposed area with sufficient information for an informed recommendation.
- 2) A proposed Type IV amendment necessitates a meeting between the developer, the municipality, WCWRPC, and WDNR during the analysis of a proposal to eliminate or minimize disagreements and misunderstandings early in the process. *In this case, an initial meeting took place between the Project Engineer (Advanced Engineering Concepts) and WCWRPC. This was followed by email conversations between the City of Altoona, the Project Engineer, and WCWRPC.*
- 3) WCWRPC and regional WDNR staff will cooperatively review and analyze the proposed amendment based on four criteria identified later in this report. *Due to restructuring in WDNR, regional WDNR staff were not available to assist with this review.*
- 4) Based on the cooperative review, WCWRPC will report the findings of the analysis to the MPO. The MPO will then review the request and recommend approval or disapproval of the amendment. According to the SSA Plan, "[a]ll changes in the plan require an amendment which must be approved by the MPO with final approval being made by the WisDNR, with the exception of a Type IV amendment which only requires WisDNR approval."

- 5) This amendment involves areas with slopes greater than 20% which requires from the developer an erosion control plan incorporating the best available management techniques using guidance from the Wisconsin Construction Site Best Management Handbook (WDNR, April 1989). The developer must also satisfy the following hydraulic criteria on all sites of the proposed development: all post-development discharges from the site for a 3-year, 24-hour frequency storm shall be equal to or less than the pre-development peak discharges from the site for a 3-year, 24-hour frequency storm. However, this stormwater management requirement is not to supersede any local ordinances in place.

It is the responsibility of the municipality to review and ensure proper implementation of the proposed erosion control plan. Upon approval of the erosion control plan by the municipality, it will send a letter stating approval to WDNR. Approval of the erosion control plan by the municipality is needed for the issuance of a Type IV Amendment by the WDNR. ✓

- 6) Following the MPO's action, the amendment request will be forwarded to the WisDNR for final approval.

Site Description

The approximately 21.3-acre Club View Estates is located on the west side of Altoona between the Fairway Drive development to the north and Spooner Avenue to the south. The USH 53 bypass is just east of the development. An aerial location map and an aerial project area map from Summer 2013 are included on the following pages. Also included is a preliminary subdivision plat map with the proposed building footprints and areas of steep slope (20+%) shown. Those buildings which may encroach upon the steep slopes are highlighted. Overall, the subject property is wooded with a rolling terrain with an unimproved access road and a small borrow site. ✓

**Club View Estates
Project Location**



Approximate
Club View Estates
Project Area



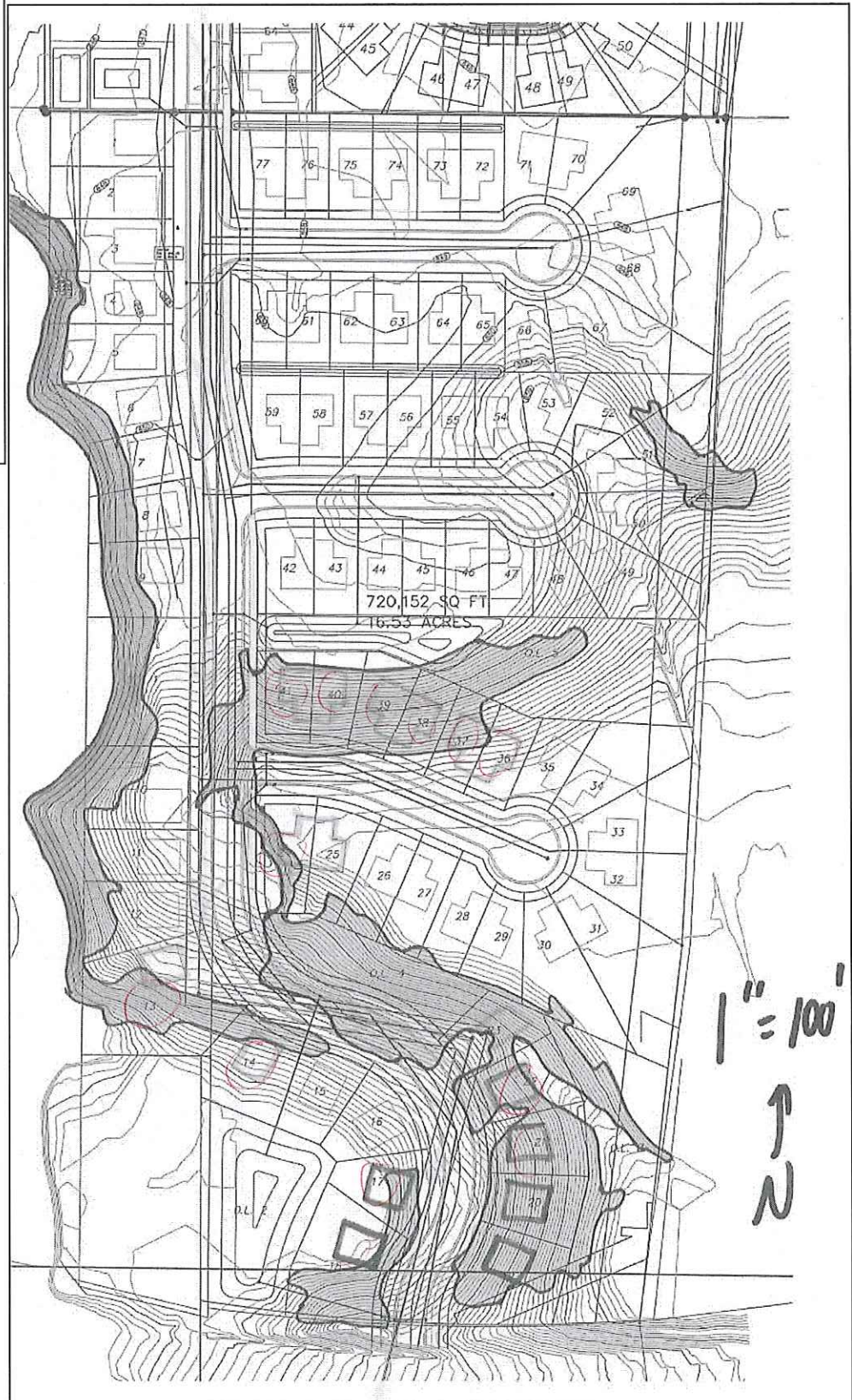
**Club View
 Estates
 Preliminary Plat
 and Building
 Footprints**

Areas of steep
 slopes (20+%)
 shown in dark
 gray.

Provided by
 Advanced
 Engineering
 Concepts, LLC.

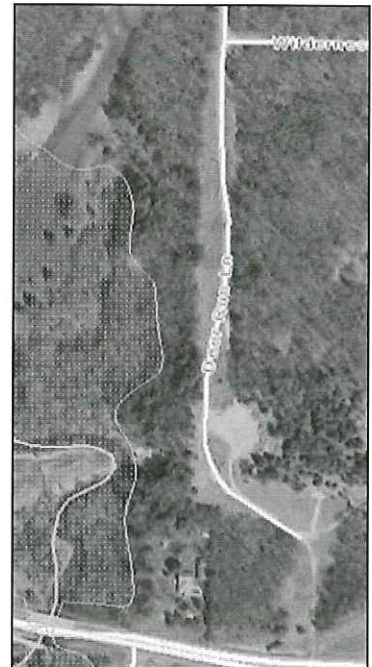
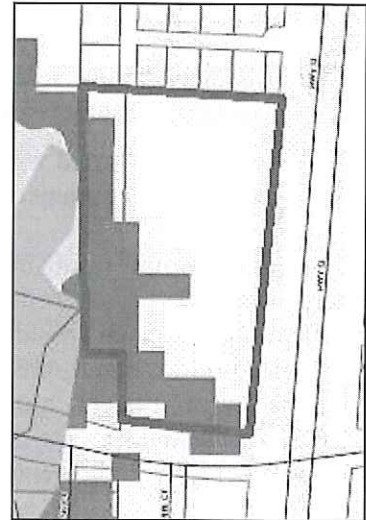
*Lower Buckhorn
 River*

*Lower Choptank
 River Basin*



Additional Site Characteristics & Proposed Activities

- As the inset map to the right shows, the SSA Plan does recognize that steep slopes exist within the property, approximating the more accurately delineated areas of steep slope on the map on the previous page.
- The inset map also shows that wetlands and 100-year floodplain along the western edge of most of the property. A second inset map from the latest D-FIRM floodplain map further delineates the floodplain area. According to the project engineer AEC, the buildings and grading will all be sitting above the floodplain by over 40 feet.
- According to the NRCS Soil Survey of Eau Claire County, all (or nearly all) of the soils at the site are predominantly sandy with a high or very high permeability rate, are excessively drained, and have a low runoff potential. The depth to most restrictive feature is more than 80 inches.
- Based on available records, no endangered species or endangered habitats have been identified in the immediate area, though some rare species and/or high-quality natural communities have been identified within the geographic township. ✓
- A 36" sanitary sewer trunk main (highlighted in green on the previous map) exists on the site and was constructed over ten years ago. An unimproved access road currently follows the sewer main path.
- The existing topography at the site is not all natural. Construction of the Spooner Avenue bridge across USH 53 and the USH 53 bypass have both impacted the existing slopes. A small sand borrow pit or mine in the Outlot 4 and Lot 24-25 area has further impacted the slopes.
- Street and utilities have already been developed within 150 feet of the amendment area, including Fairway Drive to the north.
- Some lots will maintain much of the overall, existing grades, but will be graded to allow for construction of walk-out basements.
- Stormwater for most of the property will be managed through infiltration without discharge to any streams or rivers. For the area of single-family homes on the south one-third of the site, stormwater will be collected onsite into a retention pond located on Outlot 2.
- The City of Altoona has determined that the proposed use is consistent with the City's Comprehensive Plan and has approved the re-zoning of the property to allow for the development. The General and Specific Implementation Plans and preliminary plat have been submitted to the City for review and approval.



Review of the Request Based on Relevant Criteria

CRITERIA 1. There will be no significant adverse water quality and/or environmental impact associated with providing sewer service to the area.

WCWRPC is not staffed with a licensed engineer, so we rely heavily on the applicant municipality and the Wisconsin Department of Natural Resources for the review of such requests. ✓

The project would result in the re-grading of approximately 1.1 acres of steep slopes, of which 0.5 acres would be encroached upon by a proposed residential building, which is a relatively small area. Stormwater drainage would not directly discharge into a surface water and most stormwater would be infiltrated onsite due to the excessively drained soils. The proposed residential uses should not pose unique or significant groundwater quality risks if potential pollutants (e.g., used motor oil, herbicides/pesticides) are appropriately used and disposed of. The proposed stormwater management activities if fully implemented would appear to mitigate potential water quality and erosion impacts. ✓

Based on the previously described physical characteristics of the building sites (e.g., excessively drained soils, low runoff potential, above the 100-year floodplain, no wetlands), the existing and proposed uses, and the proposed stormwater management plan, no adverse water quality and/or environmental impact associated with providing sewer service to the area was identified. ✓

CRITERIA 2. The proposed amendment is in compliance with the policies and goals of this plan.

The SSA Plan has three primary goals, with related objectives and policies under each. Each goal, and its relationship to the request, is summarized here:

Goal 1. Create an orderly and planned pattern of community growth

The project is located within the SSA Plan boundary. According to the City of Altoona, the proposal is consistent with the City of Altoona Comprehensive Plan and sewer service can be provided in a cost-effective manner. A sanitary sewer main already transects the property from north to south. The project is bound by the USH 53 bypass to the east and a golf course to the west. Other existing or proposed residential development is planned for adjacent areas to the north and south.

Goal 2. Protect water quality, natural resources, and sensitive natural areas.

Addressed as part of Criteria 1 above. The amendment would remove environmentally sensitive areas (steep slopes) from the SSA Plan map. The grading will be re-shape and lower an area of slope on the subject lots.

It was noted previously that not all of the steep slopes that would be encroached upon are natural. Such manmade slopes are generally excluded as ESAs. In October 2012, WCWRPC consulted with WDNR on this topic and it was agreed that stable, manmade slopes should generally not be considered environmentally sensitive areas (ESAs) in the context of the SSA Plan given the purpose of such planning as reflected in Goal 2 of the plan, if these manmade slopes are not in close proximity to surface waters and were not constructed with the intent of creating an ESA. ✓

Goal 3. Provide facilities and services in a efficient and environmentally sound manner.

Addressed as part of Criteria 3 below.

Regarding Compliance with Applicable SSA Plan Policies

The act of making the amendment request is consistent with the following SSA Plan policies:

- The SSA Plan includes policies that allows extensions or hookups to buildings on lots which are partially within an ESA if sufficient setbacks and erosion control measures are taken. Any change to an ESA delineation requires WDNR approval and a plan amendment.¹
- Best management practices for erosion and stormwater control are encouraged where sewer development is proposed for areas with slopes of 12 percent or greater. Any land disturbance or the footprint of any building or structure associated with sewer development, including but not limited to principal or accessory building, parking areas, or retaining walls, shall not encroach upon slopes 20% or greater, without a Type IV Sewer Service Area Plan amendment. Open decks and/or stairways on post and pier foundations may encroach upon slopes 20% or greater with approval of the local regulating authority. A naturally occurring steep slope of 20% or greater shall not be graded, filled, or otherwise altered to avoid these requirements.²
- All requests for Type IV amendments will be reviewed on a case-by-case, site-specific manner. A Type IV Amendment is requested by the municipality wishing to extend sewer service to an area delineates as an ESA.³

CRITERIA 3. Such sewerage service can be provided in a cost-effective manner.

An existing sanitary sewer trunk main already transects the site. The new building development would connect to this trunk main through laterals or short extensions. Connecting to this main is somewhat akin to infill, while moving or relocating this main is not financially feasible.

CRTIERIA 4. All appropriate local, state, and federal environmental permits (such as erosion control, wetland preservation, floodplain, etc.) have been granted for the proposed development.

To our knowledge, steep slopes are the only environmentally sensitive features which would be impacted by the development. As noted previously, the City of Altoona has received the preliminary plat, general development plan, and specific development plan, and the project will be reviewed by the City in accordance with established procedures. The project will be required to fully conform with Title 14 of the Altoona Municipal Code which addresses construction site erosion control and post-construction stormwater management. An erosion control plan is required and all related plans must be prepared by a Professional Engineer licensed to practice in the State of Wisconsin. The erosion control plan must be approved by the City of Altoona prior to construction on the subject lots. The City may require additional stormwater management or erosion control measures which also must be met prior to construction. Construction site erosion control will be consistent with the techniques outlined by WDNR Technical Standards for Erosion Control.

¹ pages 55-56, Section 3.4.2

² page 79, Policy 2.1.5

³ page 91, Section 6.3.4

Conclusions

This WCWRPC review was limited to the impacts of the proposed sewer extension in the context of the SSA Plan and does not constitute a land use, zoning, or subdivision plat review or engineering analysis of the site. Such additional reviews and analysis made be required by WDNR or the municipality.

WCWRPC identified no findings pertaining to the amendment request which conflict with the relevant SSA Plan criteria. The request appears to adequately address all four criteria based on the information provided by the City of Altoona and the project engineer.

A recommendation for approval of this amendment request by the MPO should include the following conditions:

- 1) Prior to grading or construction, any applicable land use, environmental, erosion control, and stormwater management permits must be obtained and related plans implemented as required by the City of Altoona.**
- 2) Should the layout or uses of Lots 13, 14, 17-24, and 36-41 be modified prior to recording of the plat, a revised plat map of the amendment areas to be removed from the SSA should be provided to WCWRPC for review for consistency with the SSA Plan.**

It should be noted that a Type IV SSA Plan amendment in the Chippewa Falls-Eau Claire area has historically been quite rare. The WDNR has stated that such amendments should be seldom used and avoided if possible which is consistent with the goals and policies of the approved SSA Plan.

Attachments

- City of Altoona amendment request letter

1303 LYNN AVENUE
P.O. BOX 8
ALTOONA, WI 54720-0008



Ph: 715-839-6092
Fax: 715-839-1800
www.ci.altoona.wi.us

February 25, 2014

Mr. Chris Straight
West Central Wisconsin Regional Planning Commission
800 Wisconsin Street, Bldg D2-401
Mail Box 9
Eau Claire, WI 54703-3606

Re: Chippewa Falls/Eau Claire Sewer Service Area Plan for 2025
Type IV Sewer Service Plan Amendment – Club View Estates

Dear Mr. Straight:

The City of Altoona is requesting a Type IV SSA Plan Amendment for the above proposed development. A map of the proposed development is attached. Please note the following.

1. The project area contains approximately 21.3 acres.
2. Approximately 1.1 acres of Environmentally Sensitive Area/Steep Slopes will be removed or disturbed.
3. The project will be required to conform fully to Title 14 of the Altoona Municipal Code. Title 14 addresses construction site erosion control and post-construction storm water management.
4. The proposed development will be reviewed consistent with established procedure by the City of Altoona.

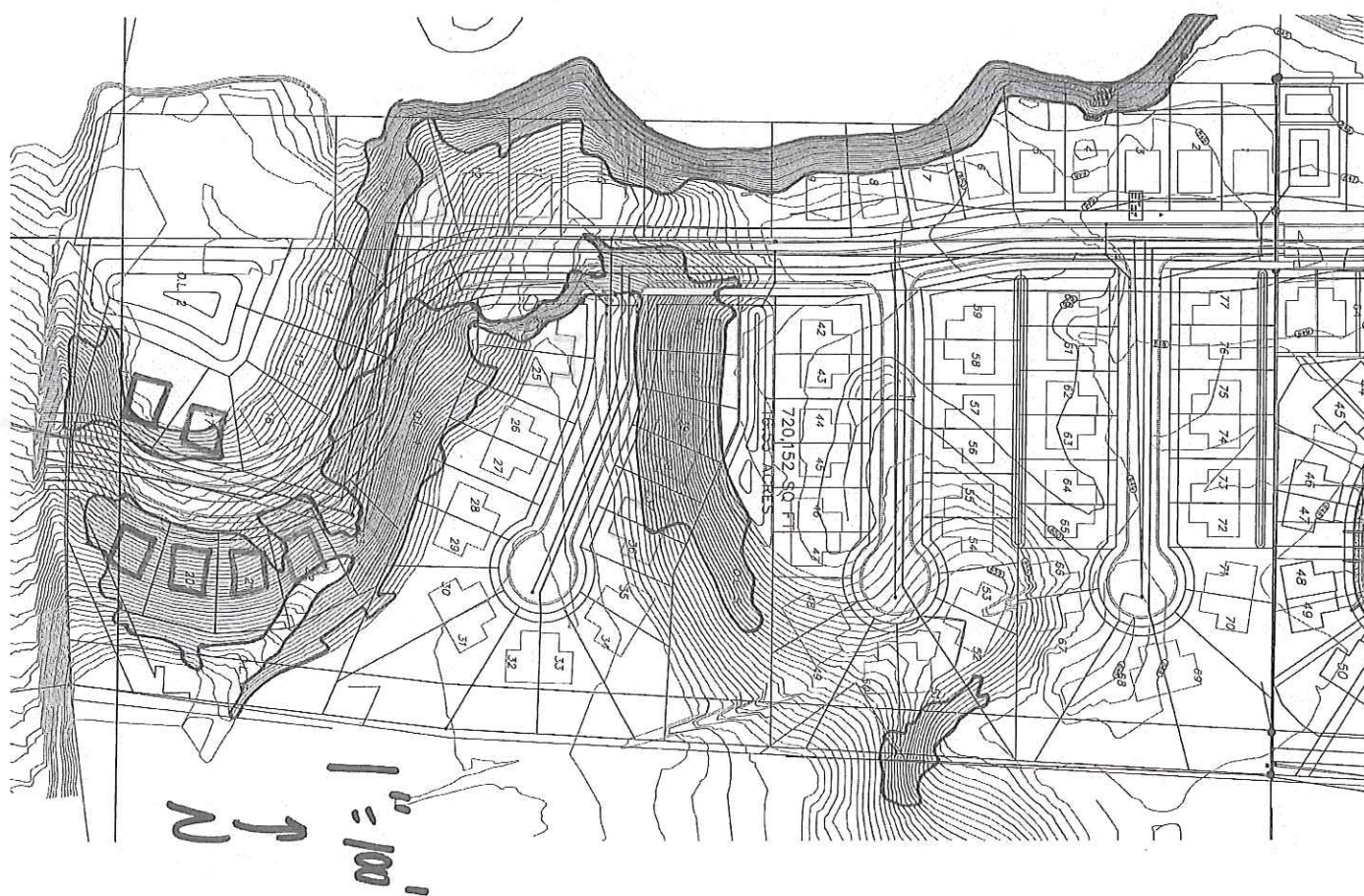
If you have any further questions, please feel free to call.

Sincerely,

CITY OF ALTOONA

A handwritten signature in cursive script that reads "David A. Walter".

David A. Walter, P.E.
Director of Public Works/City Engineer



**Minutes of the
Chippewa-Eau Claire Metropolitan Planning Organization**

Wednesday, April 9, 2014

7:30 p.m.

Suite 401, Banbury Place

800 Wisconsin Street, Eau Claire, Wisconsin

Members Present: Kerry Kincaid, City of Eau Claire (chair); Henry Shakal, Chippewa County

Others Present: Jeff Abboud, WisDOT, NW Region; Dave Walter, City of Altoona

Staff Present: Ann Z. Schell, WCWRPC; Chris Straight, WCWRPC

1. The meeting was called to order by Ms. Kincaid at approximately 7:35 p.m.
2. Ms. Kincaid welcomed those present, and introductions were made.
3. The minutes of the February 12, 2014 meeting were approved as presented. Motion by Mr. Shakal, seconded by Mr. Kranig. The motion carried on a unanimous vote.
4. The minutes of the March 26, 2014 TAC meeting were discussed and accepted.
5. Ms. Schell described Amendment #2 to the 2014-18 TIP, starting with two transit projects that were just approved for funding – CILWW's mobility manager position and their volunteer driver/voucher transportation programs. She then reviewed the five (5) bridge projects on the list, four of which are local bridge replacements new to the TIP, the other was a modification to a bridge replacement project already in the TIP. Mr. Abboud and Mr. Shakal added some information on specific bridges. There is also safety project, to be funded under the HSIP-Railroad program, adding signals and gates at the UPRR crossing of Kane Road. There are also two WisDOT highway projects included in the amendment - maintenance at the USH 53/STH 29 interchange, and some resurfacing of the travel lanes and park & ride lot on I-94, from USH 12/STH 29 and STH 312, as well as a new salt shed and ramp gates at the interchange. Two Bicycle/Pedestrian projects were also included, one for the City of Altoona, and one for the City of Eau Claire. Mr. Walter discussed the challenges in getting their project completed.

Mr. Shakal moved to approve Amendment #2 to the 2014-2018 TIP. The motion was seconded by Ms. Kincaid, and passed unanimously.

6. Mr. Straight explained that the MPO is the advisory body for the urbanized area sewer service area plan. Include in these duties is the review and recommendation on amendments to the plan, generally due to proposed encroachments on environmentally sensitive areas. He described the amendment currently before the Council, for approximately 1.1 acres in the Club View Estates development in the City of Altoona. A number of proposed townhome and single family lots encroach upon areas of greater than 20% slope. Mr. Straight went on to present the staff evaluation, stating that a portion of the steep slopes were not natural, but rather the result of fill from the construction of the Spooner Avenue overpass of USH 53. He also noted that drainage would be handled on-site. The staff recommendation, to which the TAC concurred at their March 26th meeting, was to recommend approval of the amendment with the conditions that: (1) all applicable requirements be met and permits garnered, as required by the City of Altoona; and (2) any revisions to the lots in question would be provided to WCWRPC for further review.

Ms. Kincaid asked if builders were notified of erosion control measures needed at the time of construction. Mr. Straight and Mr. Walter replied that the City Building Inspector would be the point of enforcement at that time. Mr. Straight added that the MPO only gets involved in cases of a sewer service extension, and that the City enforces the conditions attached to the approval by the DNR. Ms. Kincaid noted that in the

City of Eau Claire, anything over a 20% slope sends up a red flag. Mr. Straight noted that 12-20% slopes are generally considered buildable, using best management practices, but that steeper are generally only considered developable under very special conditions, as in this case with a very small parcel and other conditions that protect the water quality. Ms. Kincaid asked Mr. Walter if there is a demand for this new residential development. Mr. Walter stated that he expected that they were expecting 100% build out in the near future.

Mr. Shakal made a motion to recommend approval of the amendment of the SSA plan, with the conditions included in the staff report. The motion was seconded by Ms. Kincaid, and passed unanimously.

Mr. Straight also mentioned an upcoming workshop, entitled *Critical infrastructure and Business Recovery after a Long-Term Power Outage: Implications for Chippewa Valley Businesses*, scheduled for May 15th at the Plaza Hotel in Eau Claire, and hosted by Disaster Ready Chippewa Valley, Inc. He distributed a brochure. For further information and registration information for the workshop, visit the DRCV website: <https://sites.google.com/site/disasterreadycv/home>.

7. Ms. Schell reviewed the revised Long-Range Plan goals and objectives, which include the input of the TAC. She noted that these are still open for input from the Council and will be made available for public input, prior to their approval as a part of the full document, which is due for completion at the end of 2015.
8. Under Other Business, Ms. Kincaid and Mr. Shakal congratulated each other on their recent re-elections. Mr. Shakal noted that he would like to see more commitment from other members to attend meetings and participate in the functions of their elected office, such as attending MPO meetings.

Ms. Schell described the changes occurring at the RPC, including the retirement of Jay Tappen, Executive Director, and the appointment of Lynn Nelson, a seasoned planner on the RPC staff, to the position of Executive Director. She also noted that some office shuffling was resulting from this move, and that she would be sharing an office with a new Assistant Transportation Planner, expected to be on board in July.

9. The next meeting is tentatively scheduled for July 16, 2014.
10. The meeting was adjourned at approximately 8:20 p.m.

**Club View
 Estates
 Preliminary Plat
 and Building
 Footprints**

Areas of steep
 slopes (20+%)
 shown in dark
 gray.

Provided by
 Advanced
 Engineering
 Concepts, LLC.

